

**AGENDA
CITY COUNCIL MEETING
1/10/2017
5:45 P.M.**

1. **OPEN MEETING**

2. **INVOCATION:** Matt Cotton, Avalon Baptist Church

3. **PLEDGE OF ALLEGIANCE**

4. ****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****
 - Recommendation for Additional Items from Staff
 - Recommendation for Additional Items from Council
 - (a) Council Reports

5. **APPROVAL OF MINUTES**
 - 1) December 13, 2016 Special Session
 - 2) December 13, 2016 Regular

6. **RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:**

7. **PUBLIC HEARINGS/MEETINGS:**

8. **PERSONS TO APPEAR:**

9. GENERAL CONSENT AGENDA

- 1) As forwarded from Executive Committee Meeting held on Tuesday, January 3, 2017 at 5:30 p.m.

10. ORDINANCES, RESOLUTIONS & PROCLAMATIONS:

- 1) Ordinance #1443-17, Police Pension Board 13th Check (*1st Reading*)
- 2) Budget Amendment Resolution #1393-17:
 - a) General Fund \$0. Funds prior year (FY2016) 4th quarter payment for \$3,625 to Santa Rosa Clean Community System from reallocation of funds.
 - b) General Fund \$3,795. Recognizes proceeds from damage claims (\$2,950) for repair of boiler located at City Hall. Recognizes proceeds from damage claims (\$845) for repair of crosswalk at Hwy 90 and Willing.
 - c) Capital Projects Road Paving \$51,512. Project carried forward Prior Year (FY2016) for unspent balance for road paving.

11. CITY ATTORNEY'S REPORT

12. CITY CLERK'S REPORT

13. COUNCIL COMMITTEE ITEMS:

Item 413 Updated Committee Meeting Rules

Description

The council directed changes to the city policy concerning city council meeting procedures. Staff has provided a draft of the policy with changes.

Committee Recommendation Vote Required

Approval of Updated Committee Meeting Rules Policy as presented.

Cost \$0.00 Funding Source

Item 406 Review of Draft Ordinance for Alcohol

Description

The council directed staff to prepare a draft ordinance modifying the hours of sale for alcoholic beverages within city to include sales from 7 am to 2:30am seven days a week.

Committee Recommendation Vote Required

Approval of draft ordinance for 1st reading at Tuesday, January 10, 2017 Council Meeting.

Cost \$0.00 Funding Source

TPO REPRESENTATIVE: MAYOR WESLEY MEISS

TDC REPRESENTATIVE: COUNCILWOMAN PEGGI SMITH

14. COUNCIL REPORTS:

15. MAYOR REPORT: WESLEY MEISS

16. CITY MANAGER'S REPORT:

17. OTHER BUSINESS:

Item 418 Sale of city owned Cemetery property on Berryhill Road

Description

The City Council authorized the sale of several parcels of city owned property throughout the city. We have received a full price offer of \$25,000 dollars for the one acre parcel that is part of the cemetery on the north side of Berryhill Road.

Recommendation Vote Required
Staff recommends accepting the offer.

Item 419 Submittal of an Application for Free Technical Assistant Provided by Smart Growth America

Description:

Smart Growth America (SGA) is a national organization based in Washington D.C. that is "dedicated to researching, advocating for and leading coalitions to bring smart growth practices to more communities nationwide." As part of their program, they offer technical assistance to local governments on a variety of topics. The costs for those workshops typically range from \$7,500 to \$15,000; however, they are offering free workshops in 2017 through a competitive application process. SGA offers 12 workshops on a variety of topics. Staff would like to apply for the Complete Streets Consortium Series it is a new workshop series for three units of government within the same state. The three applicants join together to form a consortium, with each unit of government receiving their own workshop that builds on the other workshops in the series. The workshops will focus on the relationships between land use and transportation, different modes of travel, multimodal integration, and Complete Streets implementation within the local and regional contexts of the area.

This is a unique opportunity for the applicants within the same state (West Florida Reg. Planning Council, Santa Rosa County, and the City) to form a mutual support network and also enhance relationships between state and local stakeholders. A core group of eight to ten representatives (this group can include a combination of staff, managers, stakeholders, and community leaders) from each applicant will travel to all of the workshops, seeing how each different applicant is planning on implementing Complete Streets policies and how they can help and or learn from the process.

Eligible applicants are local governments, Indian tribes, and regional governments. Applications are due Feb. 2nd and must be accompanied by a letter of commitment from local elected leaders to "implement any local initiatives that result from the smart growth technical assistance offered".

Recommendation

Vote Required

Staff Recommends Council approve the city joining with the WFRPC and Santa Rosa County to submit an application for free training provided by Smart Growth America.

18. ADJOURN/RECESS:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

**CITY COUNCIL MEETING
JANUARY 10, 2017
5:45 P.M.
GENERAL CONSENT AGENDA ITEMS**

CITY MANAGER’S REPORT:

OTHER BUSINESS:

Item 415 Mt. Pilgrim African Missionary Baptist Church Renovations

Description

One proposal was received on Thursday, November 10, 2016, for Professional Architectural Services for renovation work for Mt. Pilgrim African Missionary Baptist Church. The proposal was submitted by Eddie Todd, Architect

Committee Recommendation Vote Required

Committee recommends authorization for the City Manager to negotiate with Eddie Todd, Architect. In the event that an agreement cannot be reached the City could submit the project for rebidding.

Cost \$0.00 Funding Source

Item 414 Agreement with American Consulting Engineers of Florida LLC for Riverwalk South Extension Design Services

Description

Proposed contract with American Consulting Engineers of Florida, LLC for Riverwalk South Extension was received. Upon staff review, it is recommended to proceed with the agreement

Committee Recommendation Vote Required

Committee recommends approval of the agreement with American Consulting Engineers of Florida, LLC for Riverwalk South Extension Design Services.

Cost \$0.00 Funding Source

Item 408 Quinn Bayou Marina

Description

The city holds a Submerged Lands Lease with the FDEP for the Quinn Bayou Marina. A FDEP Inspection determined several of the activities at the marina extend beyond the submerged land lease boundaries. Discussion with FDEP indicates we can extend the lease boundaries to include these areas.

Committee Recommendation Vote Required

Committee recommends approving revisions to the lease be completed under the engineering services contract with Ken Horne and Associates.

Cost \$2,000.00 Funding Source Marina Fund

Item 417 Event Application for 2017 Riverwalk Arts Festival

Description

Event application to hold the Riverwalk Arts Festival on March 4-5, 2017 in Downtown area.

Committee Recommendation Vote Required

Committee recommends approval of the Event Application as Presented.

Cost Funding Source

AN ORDINANCE OF THE CITY OF MILTON, FLORIDA, FURTHER AMENDING CHAPTER 38, PERSONNEL AND RETIREMENT, ARTICLE V, POLICE OFFICERS' PENSION TRUST FUND, OF THE CODE OF ORDINANCES OF THE CITY OF MILTON; AMENDING SECTION 38-176, BENEFIT AMOUNTS AND ELIGIBILITY; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA;

SECTION 1: That Chapter 38, Personnel and Retirement, Article V, Police Officers' Pension Trust Fund, of the Code of Ordinances of the City of Milton, is hereby further amended by amending Sec. 38-176, *Benefit amounts and eligibility*, adding subsection (g) *Supplemental benefits - thirteenth check*, to read as follows:

* * *

(g) *Supplemental benefit - thirteenth check.*

(1) In addition to the benefits provided for above in this section, each "eligible recipient" shall receive a "13th check" each year the investment rate of return exceeds eight and one half percent (8.5%) and the plans funded ratio is ninety-five percent (95%) or higher. An "eligible recipient" is defined as any current or future retiree (including DROP participants), but not beneficiaries (including those receiving pre-retirement death benefits) and joint pensioners, terminated vested persons or their beneficiaries or joint pensioners.

* * *

SECTION 2: Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Milton.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4: That this Ordinance shall become effective upon its adoption.

PASSED ON FIRST READING, this _____ day of _____, 2017.

PASSED AND ADOPTED ON SECOND READING, this _____ day of _____, 2017.

MAYOR

ATTEST:

Approved as to form:

CITY CLERK

CITY ATTORNEY

RESOLUTION NO. # 1393-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON,
FLORIDA, AMENDING THE FISCAL YEAR 2017 BUDGET, CHANGING
THE ESTIMATED TOTAL REVENUES AND EXPENDITURES
OF VARIOUS FUNDS
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, changes in anticipated revenues and expenditures of the City of Milton, necessitates a revision of the Appropriations for Fiscal Year 2017.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milton, Florida, in open meeting duly assembled

Section 1. The following funds are revised as specified herein:

FUND: General Fund		DEPARTMENT: Non-Departmental		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0514-514-82-03	Grants & Aids / Kept Milton Beautiful	14,500	3,625	18,125
001-0514-514-82-04	Grants & Aids / Miscellaneous	5,000	(3,000)	2,000
001-0590-590-01-00	Non Operating / Contingency	37,639	(625)	37,014
LINE ITEM TOTAL-----			0	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
None				0
LINE ITEM TOTAL-----			0	
COMMENTS/EXPLANATION: Funds prior year (FY2016) 4th quarter payment for \$3,625 to Santa Rosa Clean Community System from reallocation of funds.				

FUND: General Fund		DEPARTMENT: Facilities Maintenance/Road & Street		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0519-519-46-99	Damage Claim Repair (Facilities Dept)	0	2,950	2,950
001-0541-541-46-99	Damage Claim Repair (Road & Street Dept)	0	845	845
LINE ITEM TOTAL-----			3,795	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0000-360-12-00	Proceeds from Damage Claims	0	3,795	3,795
LINE ITEM TOTAL-----			3,795	
COMMENTS/EXPLANATION: Recognizes proceeds from damage claims (\$2,950) for repair of boiler located at City Hall. Recognizes proceeds from damage claims (\$845) for repair of crosswalk at Hwy 90 and Willing.				

FUND: Capital Projects Road Paving		DEPARTMENT: Capital Projects Road Paving		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
302-0000-389-90-01	Funds Brought Forward	0	51,512	51,512
LINE ITEM TOTAL-----			51,512	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
302-0541-541-63-15	Capital Outlay /Street & Sidewalk Improv	207,806	51,512	259,318
LINE ITEM TOTAL-----			51,512	
COMMENTS/EXPLANATION: Project carried forward Prior Year (FY2016) for unspent balance for road paving.				

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.
Section 3. City staff is hereby authorized to implement changes in funds, accounts, transfers and balances as outlined within this resolution.
Section 4. This resolution shall take effect immediately upon the adoption by the City Council.

Passed and adopted this _____ day of _____, 20____, by the Milton City Council of the City of Milton, Florida.

By: _____
Wesley Meiss, Mayor

ATTEST:

Dewitt Nobles, City Clerk

CITY OF MILTON POLICY

Title: Committee Meeting Rules	Page: 1	Policy Number: 1.6
Effective Date: 1/10/2017	Revised Date:	Next Review Date:
Approved by Council:		
Legal Review:		

Rules for City Council Meetings: City Council, Executive Committee, CRA

1. Must have majority of Council members present to conduct business. Quorum requirements are set by the city charter, state law or other controlling authority.
2. Only members of the Council can make motions and vote.
3. Motions need a second.
4. The Mayor/Chair cannot make motions and may only vote as a tie breaker.
5. Discussion is allowed without a motion on the floor.
6. Motions to limit discussion are in order; with a second and two-thirds (2/3) majority vote.

Rules for City Board Meetings: Historic Preservation, Planning, Board of Adjustments

1. Must have majority of members present to conduct business.
2. Only designated members of the committee can make motions and vote.
3. Motions need a second.
4. The chair can make motions, participate in discussion and vote.
5. Discussion is allowed without a motion on the floor.

Rules for Committee of the Whole Meetings:

1. Must have majority of Committee members present to conduct business.
2. Only designated members of the committee can make motions and vote.
3. Motions need a second.
4. The Mayor shall chair the meeting, can participate in discussion and vote.
5. Discussion is allowed without a motion on the floor.
6. Motions to limit discussion are not in order.

Rules for Sub-Committee Meetings: Administration, Public Works, GD&A, Public Safety, Finance, Parks & Recreation, LEAP, Stormwater

1. Must have at least 2 members present to conduct business.
2. Only designated members of the committee can make motions and vote.
3. Motions do not need a second.
4. The chair can make motions, participate in discussion and vote.
5. Discussion is allowed without a motion on the floor.
6. Motions to limit discussion are not in order.
7. Action can be taken by unanimous consent.

Approved by: _____ Date: _____
City Manager

ORDINANCE NO. 1442-17

AN ORDINANCE AMENDING ORDINANCE 1386-13, CODIFIED AS SECTION 6-2 OF THE CODE OF ORDINANCES OF THE CITY OF MILTON, FLORIDA, PERTAINING TO THE SALE OF ALCOHOLIC BEVERAGES WITHIN THE CITY OF MILTON, PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES OR PORTIONS OF ORDINANCES INCONSISTENT HEREWITH, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of Milton adopted Ordinance No. 1386-13, which in part relates to the hours of sale of alcoholic beverages, and

WHEREAS, the City Council of Milton after due consideration has determined it appropriate to expand the hours during which alcoholic beverages may be sold within the City of Milton,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MILTON, FLORIDA THAT:

SECTION I – HOURS OF SALE

No alcoholic beverages may be sold, consumed or served or permitted to be served or consumed in any place holding a license under the state division of alcoholic beverages and tobacco between the hours of two thirty (2:30) ante meridiem (a.m.) and seven (7:00) ante meridiem (a.m.) during any of the days of the week, Monday through Sunday.

SECTION II - SEVERABILITY

If any section, sentence, clause or phrase or this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, then said ruling shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION III - REPEALER

This ordinance is not intended to repeal any other portion of Ordinance 1386-13 and further it is not intended to create a right or privilege to sell alcoholic beverages where the City of Milton has not authorized such sale to occur; otherwise, all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION IV - EFFECTIVE DATE

This Ordinance shall be effective upon passage by the City Council.

CITY OF MILTON, FLORIDA

BY: _____
MAYOR, CITY OF MILTON, FLORIDA

ATTEST:

CITY CLERK: _____

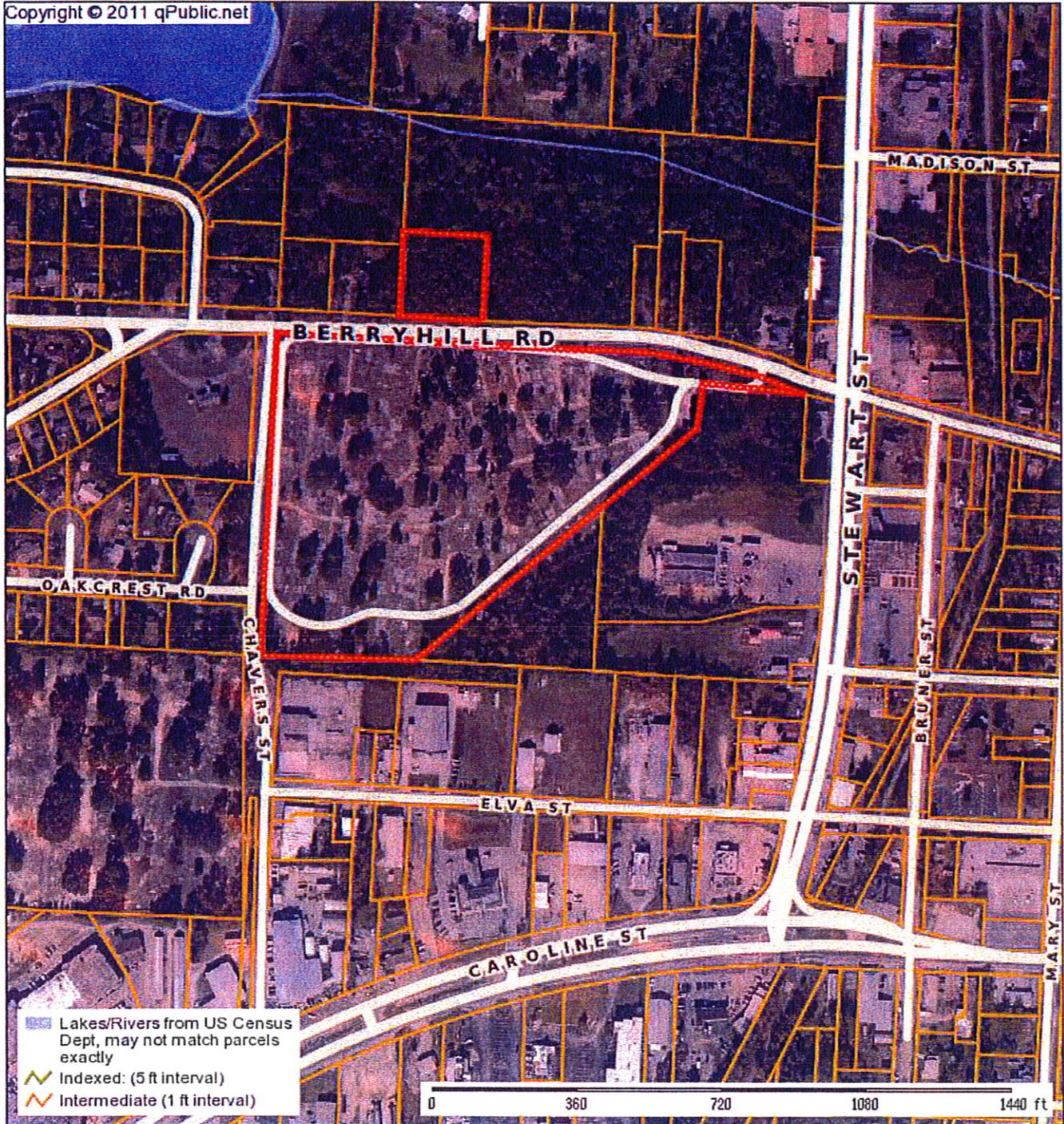
First Reading: _____

Second Reading: _____

Legal in form and valid when signed by the City Attorney.

HEATHER F. LINDSAY, ESQUIRE

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Lakes/Rivers from US Census Dept, may not match parcels exactly
 Indexed: (5 ft interval)
 Intermediate (1 ft interval)

0 360 720 1080 1440 ft

Santarosa County Appraiser

Parcel: 03-1N-28-0000-01000-0000 Acres: 19.002

Name:	MILTON CEMETERY	Land Value:	110,723
Site:	6683 BERRYHILL RD FLORIDA	Building Value:	0
Safe:		Misc Value:	0
Mail:	6683 BERRYHILL RD MILTON, FL 32570	Just Value:	110,723
		Assessed Value	110,723
		Exempt Value	110,723
		Taxable Value	0



Santa Rosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The lines on the map are a representation of the property lines and are not nor are they intended to be used as a survey. The assessment information is from the last certified tax roll. All data is subject to change before the next certified tax roll. Greg Brown Santa Rosa County Property Appraiser.
 Date printed: 01/06/17 . 15:23:27

Jan. 10, 2016

Smart Growth America
1707 L St. NW, Suite 250
Washington, DC 20036

To whom it may concern:

The City of Milton is committed to ongoing policy improvements related to our transportation network that are responsive to the needs of our community. We are a fast-growing city in Northwest Florida with a population of approximately 10,000 people. The community was not well planned as it developed and as a result does not provide adequate multi-modal connectivity. The city has seen an increase in demand for multi-modal transportation infrastructure in some areas and our elected leadership is interested in exploring policy options to meet the needs of all users.

We appreciate the opportunity to learn more about Complete Streets through your technical assistance program and are committed to implement policy recommendations that are appropriate for our community.

Sincerely,

Wesley Meiss,
Mayor City of Milton