

**AGENDA  
EXECUTIVE COMMITTEE MEETING  
4/4/2016  
4:00 P.M.**

**OPEN MEETING**

**\*\*APPROVAL OF AGENDA FOR ADDITIONAL ITEMS\*\***

- Recommendation for Additional Items from Staff
- Recommendation for Additional Items from Council

**PUBLIC HEARINGS/MEETINGS**

**RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:**

**PERSONS TO APPEAR:**

**ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:**

**CITY ATTORNEY'S REPORT**

**CITY CLERK'S REPORT**

## MILTON PLANNING BOARD

### **Stormwater - Chairman: Councilman Alan Lowery**

**Item** 98 KH&A Proposal for Saratoga Street Stormwater Improvements

**Committee Recommendation** Vote Required

Approval to engage Ken Horne & Associates to recommend solutions and complete design of approved improvements

**Cost** \$11,830.00 **Funding Source** Stormwater Fund

### **Public Works - Chairman: Councilman R. L. Lewis**

**Item** 88 Escambia-Santa Rosa Regional ATMS Project

**Committee Recommendation** Discussion

Approval to proceed with resolution with the option to opt out.

**Cost** \$0.00 **Funding Source**

**Item** 97 Purchase of 2 used vehicles one for Public Works Director and one for Code Enforcement.

**Committee Recommendation** Vote Required

Approval to purchase two used vehicles with Water/Sewer Reserves and Gas Reserves at a price not to exceed \$38,000.

**Cost** \$38,000.00 **Funding Source** W/S Reserves

**Item** 31 Road Paving Priority Plan

**Committee Recommendation** Discussion

Approval to proceed with Group 1 & 2 on the road paving plan as presented.

**Cost** \$0.00 **Funding Source**

**Item** 84 Landscape Concept Plans for Hwy 90 West

**Committee Recommendation** Discussion

Approval to proceed with Option #3 for the landscaping on Hwy 90 West

**Cost** \$0.00 **Funding Source**

## Public Safety - Chairwoman: Councilwoman Pat Lunsford

**Item** 85 Fire Rescue Specification

**Committee Recommendation** Vote Required

Approval of the specifications for Fire Rescue Truck as presented.

**Cost** \$0.00 **Funding Source**

## Parks & Recreation - Chairman: Councilman Lloyd Hinote

**Item** 102 Eagle Scout Project, build and place mini libraries at City Hall, Community Center, Carpenters Park and Riverwalk.

**Committee Recommendation** Vote Required

Approval of the 4 locations for the Eagle Scout Project with plans and drawings being provided.

**Cost** \$0.00 **Funding Source** N/A

## Growth & Development - Chairwoman: Councilwoman Ashley Lay

**Item** 101 Purchase of Property at 6883 Pine Street in support of Courthouse Plan

**Committee Recommendation** Discussion

Approval to purchase the property at 6883 Pine Street in support of the Courthouse Plan approved by the BOCC at a cost of \$125,000.

**Cost** \$125,000.00 **Funding Source** General Fund Reserves

**Item** 103 Abandonment of Easement on 6023 Savannah Drive

**Committee Recommendation** Vote Required

Approval for staff to advertise a Public Hearing and develop the instruments necessary to complete its abandonment of the easement at 6023 Savannah Drive.

**Cost** \$0.00 **Funding Source**

**Item** 12 Milton Planning Board - Mayor-at-Large Vacancy - Appointment of Ernest Conner, Jr.

**Committee Recommendation** Vote Required

Approval to appoint Ernest Conner, Jr. for the Mayor-at-Large vacancy for the Milton Planning Board

**Cost** \$0.00 **Funding Source**

**Item** 95 Tourist Development Council Riverwalk Park

**Committee Recommendation** Vote Required

Approval to request the continued transfer of the bed tax revenues designated for the Riverwalk Park be provided to the City for the Parks purposes.

**Cost** \$0.00 **Funding Source**

**Item** 94 Magnolia Bend Subdivision Concept Plan Extension

**Committee Recommendation** Vote Required

Approval of a six month extension of the concept plan subject to the conditions applied to the original submission (tree buffer, sidewalks, pedestrian and street lighting, and postal gang box).

**Cost** \$0.00 **Funding Source**

**Item** 93 Interlocal Agreement - Santa Rosa County/City of Milton CRA's II North and III South

**Committee Recommendation** Vote Required

Approval to negotiate an Interlocal Agreement with Santa Rosa County resulting in the contribution to the Trust Fund by the County being at or about 95% of their millage rate.

**Cost** \$0.00 **Funding Source**

**Item** 92 Request from RE Development, Inc. - Milton Morning Market at Stage Right

**Committee Recommendation** Vote Required

Approval of the Santa Rosa Historical Society request to be exempt from Ord Sec.14-32 (b)(1)c for 26 Saturdays to hold a Saturday Morning Farmers Market

**Cost** \$0.00 **Funding Source**

## Finance - Chairman: Councilman Jimmy Messick

**Item** 89 Board Appointment Survey Form for Fire Pension Board

**Committee Recommendation** Vote Required

Approval to appoint Lester Jones to the Fire Pension Board

**Cost** \$0.00 **Funding Source**

**Item** 105 Fire Service Assessment Billing

**Committee Recommendation** Vote Required

Approval to send out a separate mailing for the Fire Service Assessment Billing for FY 2017.

**Cost** \$0.00 **Funding Source**

**Item** 76 Bad Debt Write-off for March 2016

**Committee Recommendation** Vote Required

Approval of March Bad Debt Write-off \$5,244.86 - FYTD \$28,541.07, less collections and gas fee account credit of (\$6,822.74) for a net total of \$21,718.33

**Cost** \$0.00 **Funding Source**

## Administration - Chairman: Councilman Grady Hester

**Item** 83 Renewal of Flood Insurance for Pattersontown Sewer Vacuum Station

**Committee Recommendation** Vote Required

Approval to renew Flood Insurance for Pattersontown Sewer Vacuum Station through Wright National Flood Insurance Company

**Cost** \$4,613.00 **Funding Source** **Budget**

**Item** 104 Renewal of Storage Tank Liability with TankGuard through the Florida League of Cities

**Committee Recommendation** Vote Required

Approval to renew Storage Tank Liability with TankGuard through Florida League of Cities

**Cost** \$650.00 **Funding Source** **Budget**

**TPO REPRESENTATIVE: COUNCILMAN JIMMY MESSICK**

**TDC REPRESENTATIVE: COUNCILMAN ALAN LOWERY**

**MAYOR REPORT: WESLEY MEISS**

**CITY MANAGER'S REPORT:**

**OTHER BUSINESS:**

Item 112 Special Concert Downtown Milton

Staff Recommendation Information

VooDoo Gumbo will be playing on Saturday, April 9, 2016 from 7 P.M to 9 P.M. South Willing St.

Cost \$0.00 Funding Source

Item 111 Open House for Dr. O.K Matthews Tennis Center

Staff Recommendation Information

DR. O.K Matthews Tennis Center open house is set for Saturday, April 16, 2016. Starting at 8:30 A.M

Cost \$0.00 Funding Source

Item 110 City's Annual Arbor Day Ceremony

Staff Recommendation Information

Arbor Day Ceremony will take place Friday, April 29, 2016 at 10:00 A.M

Cost \$0.00 Funding Source

Item 109 Sexual Assault Awareness Prevention Month Public Awareness Program with NAS Whiting Field

Staff Recommendation Vote Required

Approve Sexual Assault Awareness Prevention program with NAS Whiting Field.

Cost \$0.00 Funding Source

**Item** 113 Install 4 Decorative Street Lights on Hwy 90

**Staff Recommendation** Vote Required

Staff recommends the approval to purchase 4 decorative lights for downtown Milton

Cost \$10,164.00 Funding Source Budget

**Item** 108 Resolution of support for the restoration of passenger rail service along the Gulf

**Staff Recommendation** Vote Required

Approve Draft Resolution

Cost \$0.00 Funding Source

**ADJOURN/RECESS:**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



Kenneth Horne & Associates, Inc.  
CIVIL ENGINEERS

March 07, 2016

Mr. George Rials, Public Works Director  
City of Milton  
PO Box 909  
Milton, FL 32572

RE: SURVEYING & ENGINEERING SERVICES  
SARATOGA STREET at ST ROSE OF LIMA  
DRAINAGE IMPROVMENTS

Dear Mr. Rials:

We appreciate the opportunity to work with the City for design services for the subject project. We anticipate provision of these services with scope and compensation as outlined herein.

The scope of work is assumed to include a rebuild of that portion of Saratoga Avenue from Park Avenue approximately 360 feet to the south allowing regrading and installation of curbs and drainage to eliminate or minimize the chronic ponding of water in this area. The construction cost is conceptually estimated to be in the range of \$100,000 - \$120,000 based upon typical contracted prices. This cost may be reduced if portions of the work are completed by City staff.

We anticipate a three-phase effort as described below. Note that Bidding Contract Document preparation services are not included in this proposal, but can be added following approval of funding for construction. No Contract document services are included as we understand that the work will be accomplished by City of Milton staff coupled with grading and paving services procured through existing open end contracts or "pricing agreement" style selection. Technical Specifications will be provided.

**Phase 1 – Surveying, Data Collection, and Conceptual Design** – It is anticipated that surveying services will be subcontracted through 360 Surveying Services, Inc. An allowance for that work is included.

No geotechnical engineering services are anticipated at this time, but can be added if desired.

Phase one also includes services associated with preparation of the 35% plans and cost estimate. **The estimated fees for Phase One is \$2,345 plus a survey allowance of \$1,885.00 for a total of \$4,230.**

**Phase 2 – Plans & Permitting** –After completion and review of the 35% plans, we will proceed with preparation of construction documents including design and detailing of the paving, and drainage improvements along with preparation of Technical Specifications. As mentioned above, we have not included preparation of Bidding Documents, but can add this service if desired.

It is anticipated that the project will require a major Modification to the existing NFWMD ERP permit for the existing retention pond. Preparation and submittal of the ERP Permit documents is included. **We estimate our fee for this service to be \$ 6,180.**

**Phase 3 – Construction Administration Assistance** – We have included an allowance for final certification of the project to the NFWMD and the necessary As-Built documents to accompany this certification. **We estimate the fee for this service to be 920.00.**

**Expenses** – A \$500 allowance for permitting fees is also included. This will be billed as a reimbursable expense.

**The total estimated fee for provision of these services as described above is \$11,830.00.**

If acceptable, please execute in the space provided below. We are prepared to commence work promptly upon receipt of your Notice to Proceed.

Sincerely,

KENNETH HORNE & ASSOCIATES, INC.



Kenneth C. Horne, P.E., President

Approved

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City of Milton

**CITY OF MILTON**  
**MANHOUR AND FEE ESTIMATE**  
**Saratoga - St. Rose of Lima Drainage Improvements**  
7-Mar-16

		Senior Engineer	Project Manager	Engineer	Tech/CADD	Clerical	MANHOURS	FEES
		100.00	75.00		65.00	30.00	TOTAL	TOTAL
<b>Task 1 Conceptual Design &amp; Cost Estimate</b>								
Item								
A	Coordination of Survey Work	1			1		2	\$165.00
B	Preliminary Scope Meeting	2					2	\$200.00
C	Background Research with FDEP - NWFWM	2					2	\$200.00
D	Develop Conceptual Design (35%) and Cost Est.	6			12		18	\$1,380.00
E	Conceptual Design Review Meeting	4					4	\$400.00
Task 1 Subtotal		15	0	0	13	0	28	\$2,345.00
<b>Task 2 Plans &amp; Permitting</b>								
Item								
A	Develop 100% Plans	20			32	2	54	\$4,140.00
B	NWFWM ERP Permit Submittal	12			12	2	26	\$2,040.00
							0	\$0.00
							0	\$0.00
							0	\$0.00
Task 2 Subtotal		32	0	0	44	4	80	\$6,180.00
<b>Task 3 Construction Administration Assistance</b>								
Item								
A	Hourly As Required						0	\$0.00
B	Final Certification Submittal to FDEP/NWFWM of Pond	4			2	1	7	\$560.00
C	Draft As-Built Based Upon Contractor Mark-Ups	1			4		5	\$360.00
Task 3 Subtotal		5	0	0	6	1	12	\$920.00

Civil Engineering Fee	\$9,445.00
Electrical - Site Lighting	\$0.00
Surveying Allowance (Reimbursable)	\$1,885.00
Env. Sc. Allow. - Wetlands (Reimbursable)	\$0.00
Geotechnical Allowance (Reimbursable)	\$0.00
Permit Fee Allowance (Reimbursable)	\$500.00
<b>Total Fee</b>	<b>\$11,830.00</b>

## ATMS Background Information

The Florida-Alabama Transportation Planning Organization (TPO) has designated the Escambia-Santa Rosa Regional Advanced Traffic Management System (ATMS) Project as the number one (1) priority in the TPO's Fiscal Year 2017 - 2021 project priority list. In 2015, the Florida Department of Transportation (FDOT) funded and entered into a Joint Project Agreement (JPA) with the City of Pensacola to administer the development of the Escambia-Santa Rosa Regional ATMS Feasibility Study and Implementation Plan. The feasibility study will define a comprehensive plan to update and modernize traffic management tools and capabilities to prepare and assist the local agencies to meet their increasingly complex future transportation challenges. The Implementation Plan will be a blueprint for the modernization of the traffic signal systems maintained by Escambia County, Santa Rosa County, the City of Pensacola, the City of Milton and the City of Gulf Breeze. The projected completion date of the Regional ATMS Feasibility Study and Implementation Plan is spring of 2016.

An ATMS includes a regional computerized signal system and selected Intelligent Transportation System (ITS) components such as communications and networking, traffic signals, dynamic message signs (DMS), closed-circuit television (CCTV) video monitoring, incident detection, data collection and monitoring system, traffic operations center, regional center-to-center communications, and a public information portal. The ATMS benefits include improved safety, improved air quality mitigation, improved congestion mitigation, improved emergency response, improved regional growth adaptability, improved evacuations, improved system communications, improved cross-jurisdictional traffic flow, improved integration of transportation systems, improved regional security, improved transportation agency operations, and reduced operations and maintenance costs by providing capabilities to remotely troubleshoot hardware and traffic operations before sending a technician to a traffic signal site.

Due to the facts that there will be significant cost and time savings from the joint participation and partnership in all aspects of the regional ATMS and regional Transportation Management Center (TMC) development, deployment, operation and maintenance, the FDOT encourages the creation of a unified ATMS and TMC for Escambia County, Santa Rosa County, the City of Pensacola, the City of Milton, and the City of Gulf Breeze. As such, The FDOT has requested the Council's consideration to adopt the attached Resolution expressing its support for construction and operation of a unified ATMS and TMC for the Escambia County and Santa Rosa County region. The purpose of this Resolution is to establish the process through which the FDOT, Escambia County, Santa Rosa County, the City of Pensacola, the City of Milton and the City of Gulf Breeze establish interagency cooperation and coordination for the implementation and operation of the proposed ATMS and TMC. This Resolution is non-binding, but serves to provide the foundation for the development of a future Joint Project Agreement (JPA) that will be binding and executed specifically for addressing project administration and funding associated with the design, construction, operation and maintenance of the ATMS and TMC.

Currently, local agencies are reimbursed by the FDOT for maintenance of signals along state roads and the Florida-Alabama TPO set-aside \$300,000 annually for operation of the signals in Escambia County, Santa Rosa County, the City of Pensacola, the City of Milton and the City of Gulf Breeze. Staff intends to request TPO to increase this set-aside to provide for operation of the proposed ATMS and TMC. Based on the staff's recent conversation/meetings with the FDOT staff, the FDOT has agreed to provide funding assistance for the design, construction, operations and maintenance of the proposed ATMS and TMC.

RESOLUTION NUMBER 2016- \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA EXPRESSING SUPPORT FOR THE CONSTRUCTION AND OPERATION OF A UNIFIED ADVANCED TRAFFIC MANAGEMENT SYSTEM AND A REGIONAL TRANSPORTION MANAGEMENT CENTER FOR ESCAMBIA COUNTY, SANTA ROSA COUNTY, THE CITY OF PENSACOLA, THE CITY OF MILTON, AND THE CITY OF GULF BREEZE; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Advanced Traffic Management System (ATMS) consists of advanced communication technologies integrated into transportation infrastructure such as traffic control systems, monitoring/detection subsystems, and motorist information designed to maximize the use of existing transportation systems; and

**WHEREAS**, the ATMS includes computerized signal systems and certain Intelligent Transportation System (ITS) components, including communications and networking, traffic signals, dynamic message signs (DMS), closed-circuit television (CCTV) video monitoring, incident detection, data collection and monitoring system, traffic operations center, regional center-to-center communications, and a public information portal; and

**WHEREAS**, the benefits of an ATMS include improved safety, improved air quality mitigation, improved congestion mitigation, improved emergency response, improved regional growth adaptability, improved evacuations, improved system communications, improved cross-jurisdictional traffic flow, improved integration of transportation systems, improved regional security, improved transportation agency operations, and reduced operations and maintenance costs by providing capabilities to remotely troubleshoot hardware and traffic operations before sending a technician to a traffic signal, and

**WHEREAS**, the development of ITS components such as an ATMS, Advanced Traveler Information, and Emergency Management Systems is an effective and efficient method to improve public safety, reduce fuel consumption, and reduce traffic congestion; and

**WHEREAS**, the Florida-Alabama Transportation Planning Organization (TPO) has designated the Escambia-Santa Rosa Regional ATMS Project as the number one priority in the TPO's Fiscal Year 2017 - 2021 Project Priority list; and

**WHEREAS**, the Florida-Alabama TPO has established an ITS subcommittee comprised of technical staff from participating local agencies meeting monthly to provide oversight of the development and implementation of the regional ITS /ATMS improvement; and

**WHEREAS**, the Florida Department of Transportation (Department) recently completed the implementation of the ATMS Phase I on Brent Lane from North Palafox Street to North 12<sup>th</sup> Avenue, on North Palafox from Brent Lane to East Fairfield Drive, and on East Fairfield Drive from North Palafox Street to North 12<sup>th</sup> Avenue; and

**WHEREAS**, the Department funded and entered into a Joint Project Agreement (JPA) with the City of Pensacola to administer the development of the Escambia-Santa Rosa Regional ATMS Feasibility Study and Implementation Plan project which will be a blueprint for the modernization of the signal systems within Escambia County and Santa Rosa County. The

projected completion date of the Regional ATMS Feasibility Study and Implementation Plan project is spring of 2016; and

**WHEREAS**, the Department has encouraged the creation of a unified regional ATMS, and agreed to provide funding assistance for the design, construction, operation, and maintenance of the system; and

**WHEREAS**, the joint operation and maintenance of the ATMS at a regional Transportation Management Center (TMC) would provide enhanced safety by streamlining communication and interagency coordination.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, AS FOLLOWS:**

**Section 1.** That the City Council finds the above recitals to be true and correct and incorporate them herein by reference.

**Section 2.** That the City Council hereby expresses its support for the Department's administration of the design and construction of a regional ATMS and a regional TMC for Escambia County, Santa Rosa County, the City of Pensacola, the City of Milton, and the City of Gulf Breeze .

**Section 3.** That the City Council will endeavor to establish interagency cooperation and coordination for the joint development, operation, and maintenance of a regional TMC to operate the regional ATMS through a regional Transportation Management Team.

**Section 4.** That this resolution shall take effect immediately upon its adoption by the City Council of the City of Milton.

**Section 5.** That the City Clerk shall forward a copy of this Resolution to James T. Barfield, District Three Secretary, FDOT.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY COUNCIL OF CITY OF MILTON, FLORIDA

By: \_\_\_\_\_  
Mayor

ATTEST:

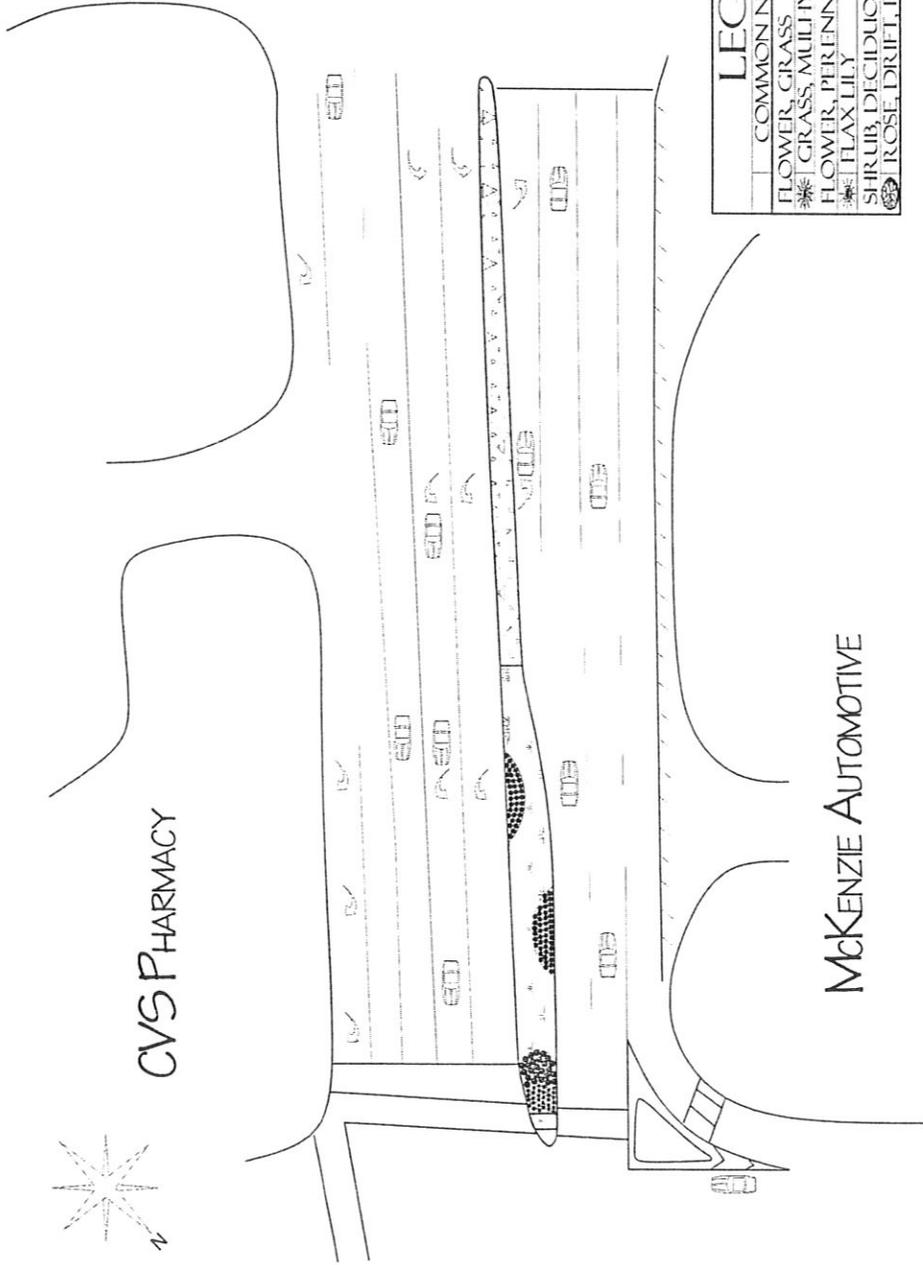
\_\_\_\_\_  
City Clerk

(SEAL)

Group	Sum of ST_EST	Sum of EST_POP_SERV
<b>1</b>	<b>\$149,527.15</b>	<b>390.00</b>
CEDAR ST	\$61,948.44	182.50
CYPRESS ST	\$17,716.93	62.50
HICKORY ST	\$17,757.72	42.50
LEE ST	\$26,864.57	55.00
ORANGE ST	\$12,773.57	27.50
PECAN ST	\$12,465.92	20.00
<b>2</b>	<b>\$75,375.42</b>	<b>180.00</b>
ANDROMEDA DR	\$14,917.57	35.00
POLARIS DR	\$18,196.82	45.00
STARHILL DR	\$36,379.95	87.50
VEGA DR	\$5,881.08	12.50
<b>3</b>	<b>\$73,772.91</b>	<b>177.50</b>
OUTER DR	\$29,680.39	70.00
SELLERS DR	\$44,092.52	107.50
<b>4</b>	<b>\$123,568.81</b>	<b>262.50</b>
BERRYHILL RD	\$80,106.39	92.50
SAVANNAH DR	\$43,462.42	170.00
<b>5</b>	<b>\$120,019.89</b>	<b>307.50</b>
LAKESHORE DR	\$43,396.43	107.50
LEXINGTON AV	\$17,332.13	30.00
LOCKLIN AV	\$10,085.12	32.50
SARATOGA AV	\$15,433.66	27.50
TICONDEROGA ST	\$17,458.79	62.50
YOUPON ST	\$16,313.75	47.50
<b>6</b>	<b>\$98,011.18</b>	<b>340.00</b>
COLONIAL DR	\$28,561.48	82.50
INDEPENDENCE DR	\$22,346.69	82.50
QUEEN ST	\$47,103.02	175.00
<b>7</b>	<b>\$194,251.10</b>	<b>240.00</b>
ESCAMBIA ST	\$19,474.25	20.00
JASMINE ST	\$23,088.44	27.50
MARGARET ST	\$20,025.30	25.00
MARY ST	\$37,006.06	57.50
SANTA ROSA ST	\$26,609.32	22.50
SUSAN ST	\$26,914.98	30.00
WALKER ST	\$35,028.76	55.00
YEW ST	\$6,103.98	2.50
<b>8</b>	<b>\$201,984.43</b>	<b>295.00</b>
CONECUH ST	\$35,333.49	60.00
ELVA ST	\$21,431.51	55.00
HUNT ST	\$41,690.49	52.50
MADISON ST	\$35,025.68	40.00
PARK AV	\$23,945.47	27.50

Milling +  
resurfacing

	RAVINE ST	\$44,557.78	60.00
<b>9</b>		<b>\$161,617.83</b>	<b>395.00</b>
	BIRCH ST	\$18,386.77	52.50
	EASY ST	\$18,212.42	50.00
	ELM ST	\$12,717.00	25.00
	HAPPY LN	\$17,351.68	35.00
	MAPLE ST	\$16,398.48	50.00
	MOCKINGBIRD LN	\$12,758.95	35.00
	PARK AV	\$17,825.93	37.50
	SHADY LN	\$12,125.05	40.00
	WESTWOOD DR	\$35,841.57	70.00
<b>10</b>		<b>\$97,511.62</b>	<b>127.50</b>
	ASTOR VILLAGE ST	\$12,161.08	2.50
	BARNES ST	\$16,790.87	45.00
	BYROM ST	\$42,257.08	37.50
	MOORE ST	\$8,518.67	5.00
	NEWTON ST	\$17,783.93	37.50
	<b>Grand Total</b>	<b>\$1,295,640.34</b>	<b>2,715.00</b>



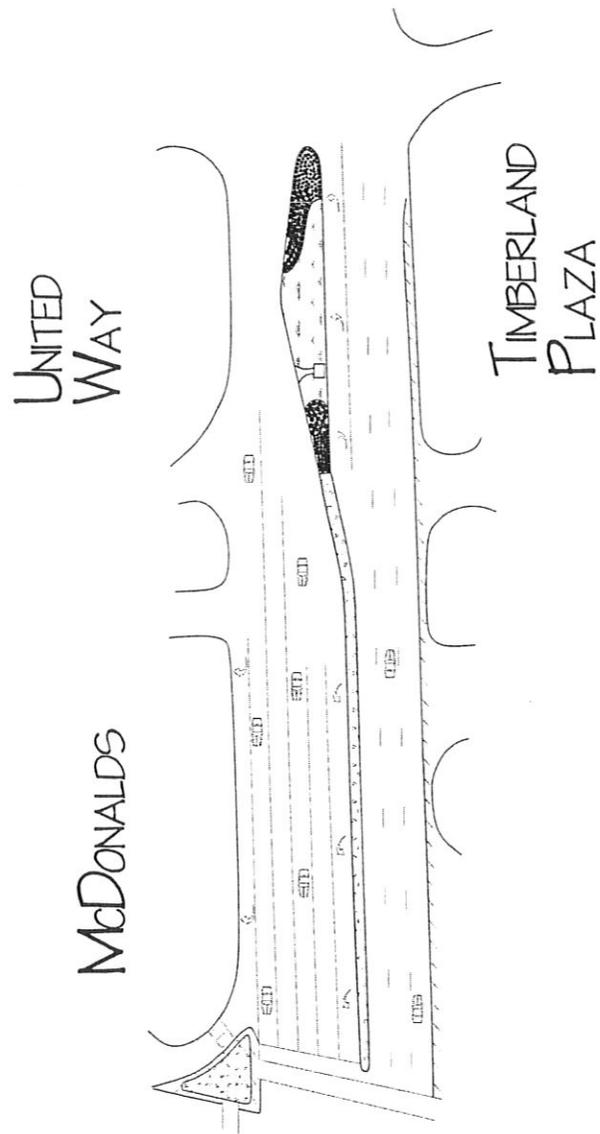
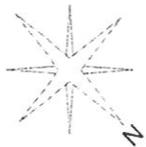
LEGEND			
COMMON NAME	SIZE	QTY	
FLOWER, GRASS			
* GRASS, MULTY PINK	3 GAL.	81	
FLOWER, PERENNIAL			
* FLAX LILY	EACH	31	
SHRUB, DECIDUOUS			
* ROSE, DRIFT, RED	3 GAL.	25	

Revision #:  
Date: 3/1/2016

Landscape Plan:  
Hwy 90

Landscape Design by: LW  
City of Milton

Scale:  
1" = 40'



LEGEND			
COMMON NAME	SIZE	QTY	
FLOWER, GRASS			
BREEZE GRASS	1 GAL.	58	
FLOWER, PERENNIAL			
FLAX LILY	EACH	72	
SHRUB, DECIDUOUS			
ROSE, DRIFT, RED	3 GAL.	51	
SHRUB, EVERGREEN BROADLEAF			
YEW, DWARF	3 GAL.	22	

Revision #:

Date: 3/1/2016

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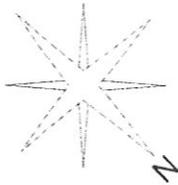
1/64" = 1'

Landscape Plan:

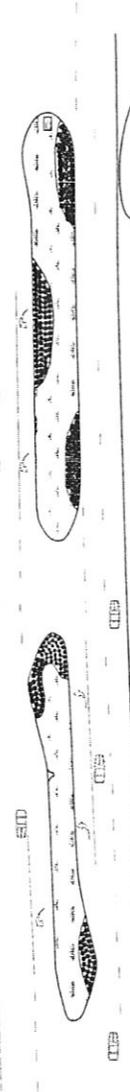
Hwy 90

Landscape Design by: LW

City of Milton, FI



WENDY'S  
LA HACIENDA



LITTLE CEASERS

ROLLOS SEAFOOD

LEGEND			
COMMON NAME	SIZE	QTY	
FLOWER, GRASS			
BREEZE GRASS	1 GAL.	41	
GRASS, MULLY PINK	3 GAL.	106	
SHRUB, DECIDUOUS			
ROSE, DRIFT, RED	3 GAL.	93	
SHRUB, EVERGREEN BROADLEAF			
BLUR GUNDEY LOROPETALUM "PURPLE PIXIE"	3 GAL.	25	

Revision #:

Date: 3/1/2016

Scale:

1/64" = 1'

Landscape Plan:

HWY 90

Landscape Design by: LW

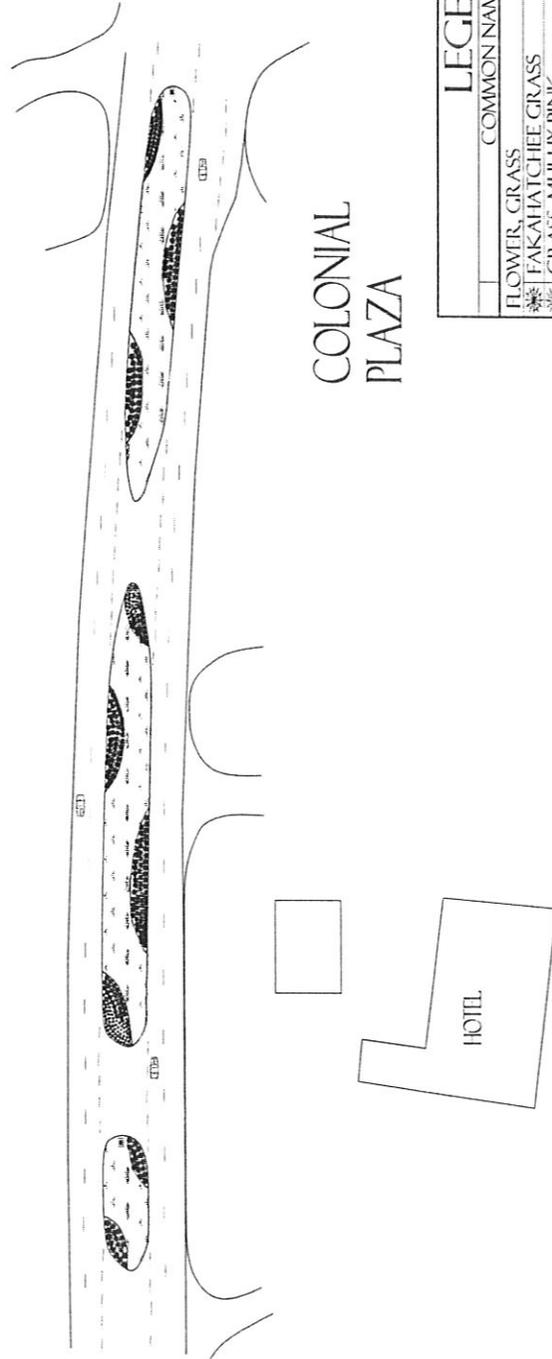
City of Milton



FURNITURE STORE

AUTOZONE

GOODYEAR



COLONIAL PLAZA

LEGEND		
COMMON NAME	SIZE	QTY
FLOWER, GRASS		
FAKAWATCHEE GRASS	EACH	54
GRASS, MULTIPINK	EACH	100
FLOWER, PERENNIAL		
FLAX LILY	EACH	110
SHRUB, DECIDUOUS		
ROSE, DRIFT, RED	5 GAL.	56
SHRUB, EVERGREEN BROADLEAF		
BUR GUNNY LOROPETALUM "PURPLE PIXIE"	3 GAL.	44
YEW, DWARF	3 GAL.	45

Revision #:

Date: 3/1/2016

Scale:

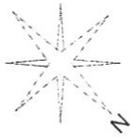
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Landscape Plan:

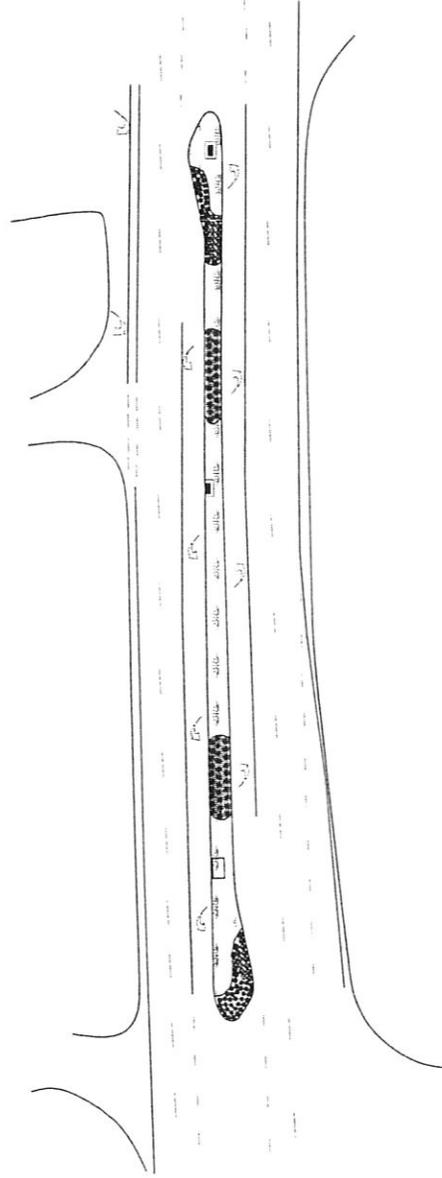
HWY 90

Landscape Design by: LW

City of Milton, FL



# SHRIMP BASKET



LEGEND			
COMMON NAME	SIZE	QTY	
FLOWER, GRASS			
BREEZE GRASS	1 GAL.	53	
GRASS, MILLY PINK	EACH	54	
SHRUB, DECIDUOUS			
ROSE, DRIFT, RED	5 GAL.	43	

Revision #:

Date: 3/1/2016

Scale:

1" = 50'

Landscape Plan:

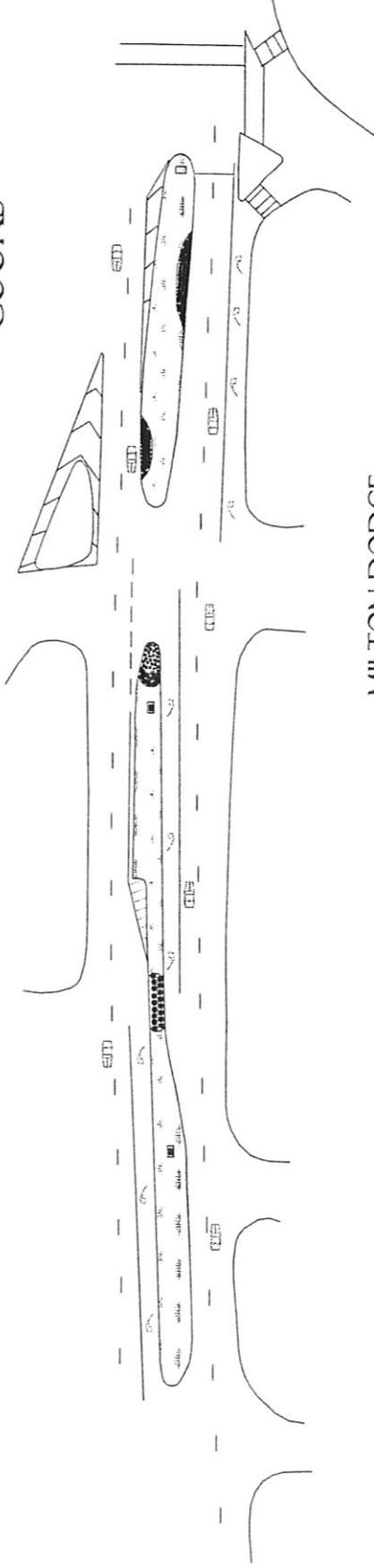
Hwy 90

Landscape Design by: LW

City of Milton, FL



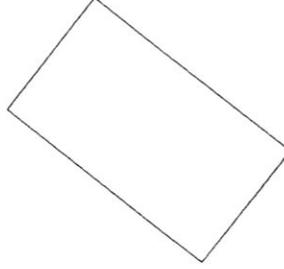
COOKS



MILTON DODGE

KIA

LEGEND		
COMMON NAME	SIZE	QTY
FLOWER, GRASS		
GRASS, MULLY PINK	EACH	17
FLOWER, PERENNIAL		
FLAX LILY	EACH	28
SHRUB, DECIDUOUS		
ROSE, DRIFT, RED	3 GAL.	107
SHRUB, EVERGREEN BROADLEAF		
YEW, DWARF	3 GAL.	11



Revision #:

Date: 3/1/2016

Scale:

1/64" = 1'

Landscape Plan:

Hwy 90

Landscape Design by: LW

City of Milton, FL

HWY 90 WEST- OPTION 1

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
1	BOND & INSURANCE	L.S	1	\$ 2,000.00	\$ 2,000.00
2	MAINT OF TRAFFIC	L.S	1	\$ 2,000.00	\$ 2,000.00
3	ROW PREP	L.S	1	\$ 15,000.00	\$ 15,000.00
4	IRRIGATION SYSTEM	L.S	1	\$ 25,000.00	\$ 25,000.00
5	IRRIGATION SLEEVING	L.F.	800	\$ 10.00	\$ 8,000.00
6	PINE STRAW MULCH	BALES	260	\$ 6.00	\$ 1,560.00
7	MUHLY GRASS 3GAL	EA	293	\$ 20.00	\$ 5,860.00
8	FLAX LILY 1 GAL	EA	241	\$ 6.00	\$ 1,446.00
9	DRIFT ROSE "RED" 3GAL	EA	265	\$ 21.50	\$ 5,697.50
10	BREEZE GRASS 1GAL	EA	152	\$ 10.00	\$ 1,520.00
11	DWARF YEW 3GAL	EA	78	\$ 22.00	\$ 1,716.00
12	PURPLE PIXIE LORAPETALUM	EA	69	\$ 22.00	\$ 1,518.00
13	FAKAHATCHEE GRASS 3GAL	EA	92	\$ 12.00	\$ 1,104.00
				TOTAL	\$ 72,421.50

HWY 90 WEST- OPTION 2

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
1	BOND & INSURANCE	L.S	1	\$ 2,000.00	\$ 2,000.00
2	MAINT OF TRAFFIC	L.S	1	\$ 2,000.00	\$ 2,000.00
3	ROW PREP	L.S	1	\$ 20,000.00	\$ 20,000.00
4	IRRIGATION SYSTEM	L.S	1	\$ 55,000.00	\$ 55,000.00
5	IRRIGATION SLEEVING	L.F.	900	\$ 15.00	\$ 13,500.00
6	PINE STRAW MULCH	BALES	260	\$ 6.00	\$ 1,560.00
7	MUHLY GRASS 3GAL	EA	293	\$ 20.00	\$ 5,860.00
8	FLAX LILY 1 GAL	EA	241	\$ 6.00	\$ 1,446.00
9	DRIFT ROSE "RED" 3GAL	EA	265	\$ 21.50	\$ 5,697.50
10	BREEZE GRASS 1GAL	EA	152	\$ 10.00	\$ 1,520.00
11	DWARF YEW 3GAL	EA	78	\$ 22.00	\$ 1,716.00
12	PURPLE PIXIE LORAPETALUM	EA	69	\$ 22.00	\$ 1,518.00
13	FAKAHATCHEE GRASS 3GAL	EA	92	\$ 12.00	\$ 1,104.00
14	CENTIPEDE SOD	SQ FT	37500	\$ 0.20	\$ 7,500.00
				TOTAL	\$ 120,421.50

HWY 90 WEST- OPTION 3

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL
1	BOND & INSURANCE	L.S	1	\$ 2,000.00	\$ 2,000.00
2	MAINT OF TRAFFIC	L.S	1	\$ 2,000.00	\$ 2,000.00
3	ROW PREP	L.S	1	\$ 20,000.00	\$ 20,000.00
4	IRRIGATION SYSTEM	L.S	1	\$ 55,000.00	\$ 55,000.00
5	IRRIGATION SLEEVING	L.F.	900	\$ 15.00	\$ 13,500.00
6	PINE STRAW MULCH	BALES	260	\$ 6.00	\$ 1,560.00
7	MUHLY GRASS 3GAL	EA	293	\$ 20.00	\$ 5,860.00
8	FLAX LILY 1 GAL	EA	241	\$ 6.00	\$ 1,446.00
9	DRIFT ROSE "RED" 3GAL	EA	265	\$ 21.50	\$ 5,697.50
10	BREEZE GRASS 1GAL	EA	152	\$ 10.00	\$ 1,520.00
11	DWARF YEW 3GAL	EA	78	\$ 22.00	\$ 1,716.00
12	PURPLE PIXIE LORAPETALUM	EA	69	\$ 22.00	\$ 1,518.00
13	FAKAHATCHEE GRASS 3GAL	EA	92	\$ 12.00	\$ 1,104.00
14	CELEBRATION BERMUDA SOD	SQ FT	37500	\$ 0.40	\$ 15,000.00
TOTAL					\$ 127,921.50
15	Additional Mowers Needed	EA	3	\$ 1,200.00	\$ 3,600.00
16	Additional Employee Needed	EA	1	\$ 25,000.00	\$ 25,000.00

**Pam Haddan**

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**From:** Brian Watkins  
**Sent:** Tuesday, March 15, 2016 8:55 AM  
**To:** Pam Haddan  
**Subject:** FW: Casey's Eagle Scout Project

Thanks,

*Brian Watkins*

City Manager  
850-983-5411

**From:** Wesley Meiss [mailto:wesleymeiss@gmail.com]  
**Sent:** Sunday, March 13, 2016 11:30 PM  
**To:** Brian Watkins <brian.watkins@ci.milton.fl.us>  
**Subject:** Fwd: Casey's Eagle Scout Project

Hey Brian,

Here is the Eagle Scout proposal that needs Council approval for locations.

Wes

----- Forwarded message -----

**From:** Kathy DeLong <kndbgd@att.net>  
**Date:** Sun, Mar 13, 2016 at 9:33 AM  
**Subject:** Casey's Eagle Scout Project  
**To:** "wesleymeiss@gmail.com" <wesleymeiss@gmail.com>

Mr. Meiss,

Here is the brief summary of what i would like to do and estimated costs.

I would like to build 4 Little Free Libraries in different locations in Milton: Carpenter's Park, Blackwater Riverwalk, Milton City Hall, and the Milton Community Center. We have come to the conclusion that it is going to cost approximately 70 dollars to build 1 Little Free Library, but it is 40 dollars to get it registered as an official Little Free Library, so along with that cost it will be approximately 100 dollars for 1 Little Free Library. If there is anymore information you will need from me, just let me know.

Thanks,

Casey DeLong

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Under Florida's public records laws, the City of Milton's emails may be considered public record and subject to inspection or disclosure to the public. If you do not wish to have your emails possibly disclosed to the public, please do not communicate with the City of Milton through email.

## CITY OF MILTON, FLORIDA

## MEMORANDUM REPORT

COUNCIL COMMITTEE MARCH 17, 2016

TO: Members of the City Council  
FROM: Randy Jorgenson, Planning  
SUBJECT: Abandonment of Easement  
DATE: March 14, 2016

- I. Overview Applicant: City of Milton
- II. Request: Abandon five foot x 135.27' public access easement
- III. Location: 6023 SAVANNAH DR

Land Use: Residential

Zoning: R-1

- IV. Actions for Approval Milton Code of Ordinances ARTICLE IV. - APPLICATIONS FOR PURCHASE OR DISPOSITION OF REAL PROPERTY OR CLOSING OF STREET OR ALLEY

Sec. 42-102. - City council may act on its own motion if in the public's best interest.

None of the sections in this division shall be considered to be a limitation upon the city council to act on its own motion as to the purchase or disposition of any real property by the city or for the closing of any street or alley, where it can be shown that the city council acted in the best interests of the public welfare and for municipal purposes.

- V. Review considerations impacts to the following:

a. The City of Milton; There are no anticipated adverse impacts to the City.

b. The immediate neighborhood and or adjacent area; There are no apparent adverse impacts to the immediate neighborhood. (Attachment number 2) The easement was established to provide access to a pocket park that has been abandoned. Currently, the park does not provide any recreational activity to area residents of any age.

c. The property owners immediately adjacent to the affected right of way or easement; Adjacent property owners will be notified prior to the request being heard by the City Council.

d. The subject easement was specifically platted/granted for the purpose of access and any related improvements to provide for that purpose. The easement did not provide for utility or drainage provisions and, therefore, does not have an apparent adverse impact on any utility.

VI. Staff Determination: The subject easement was originally granted in 1986 as part of Charleston Oaks Subdivision by Wesley Jones to the City of Milton for the purpose of use as an access easement to an area pocket park. Since the granting of this easement, the development of the subdivision has been completed. A pocket park does not exist on the land deeded to the City for that purpose and as such, the easement is now inconsistent with the established development and is therefore being processed for abandonment upon the request of the property owner upon which the easement is found.

PARCEL INFORMATION TABLE

Selected Parcel	<a href="#">28-2N-28-0590-00B00-0220</a> (Click for Complete Card)
DOR Property Usage	RESIDENTIAL SINGLE FAMILY (01)
Acres	0.224
Property Use	SINGLE FAM
Land Use	000100
OWNERSHIP INFORMATION	
Name	SEAWRIGHT PAMELA C
Mailing Address	6023 SAVANNAH DR MILTON, FL 325703571
Situs/Physical Address	6023 SAVANNAH DR MILTON

CITY OF MILTON  
BOARD APPOINTMENT SURVEY/INFORMATION

Date: 1-14-16

Name ERNEST (ERNIE) C. CONNER, JR. Phone (hm) 850-512-3711

E-mail address ECCONNERJR@AOL.COM Phone (wk/cell) 850-512-3711

Address 5619 MAGGIE ROSE CIR., MILTON, FL City Ward 3

Education BS. BUILDING CONSTRUCTION, AUBURN UNIV.  
M.S. MANAGEMENT, TROY UNIV.

Work Experience: 9 YEARS CONSTRUCTION MANAGEMENT WITH  
GENERAL CONTRACTORS, 28 YEARS FACILITIES AND LAND-GULF POWER CO.

Community Service PENSACOLA CHAMBER OF COMMERCE COMMITTEES GULF BREEZE  
PLANNING BOARD, GULF BREEZE BOARD OF ADJUSTMENT, FLA. STERLING COUNCIL

Awards PRESIDENT, FLORIDA STERLING COUNCIL

Hobbies, Travel, etc BICYCLING, PLAYING BRIDGE

Other comments that would be helpful in determining appropriate appointment RECENTLY  
MOVED TO MILTON FROM PENSACOLA TO ENJOY AREA'S  
EXCELLENT CYCLING OPPORTUNITIES.

Please rank in order of preference/interest 1 = most interested / 8 = least interested)

- |                                                    |                                           |
|----------------------------------------------------|-------------------------------------------|
| <u>6</u> Milton Housing Authority                  | <u>1</u> Milton Planning Board            |
| <u>2</u> Historic Preservation Board               | <u>4</u> Board of Adjustments             |
| <u>8</u> Civil Service Board                       | <u>5</u> Stormwater Management Committee  |
| <u>3</u> <del>4</del> Downtown Redevelopment Board | <u>7</u> Milton Benevolent Cemetery Board |

City of Milton  
6738 Dixon Street  
Milton, Fl. 32572  
February 29, 2016

Tourist Development Council Members  
Through the Chair

Dear Tourist Development Council Members:

The City of Milton respectfully requests that the portion of the bed tax revenue dedicated for the Milton Riverwalk Park continues to be dedicated for that purpose and that the proceeds be made available to continue the expansion and operation of the Milton Marina. This act will result in the City continuing to develop the anchor of the Riverwalk Park to the north.

We look forward to your continued involvement in this tourist related activity and your positive response to this request.

Sincerely,

Expansion of facility and services of the existing Quinn Street Marina facility by: Constructing a 134 x 5 foot marginal dock along the shoreline, connected to the west side of the existing marginal dock (670 sq. ft.); Constructing 5, 30 x 4 foot finger piers along the new marginal dock (600 sq. ft.); Constructing 1, 16 x 4 foot finger pier along the existing boat ramp access pier (64 sq. ft.); Constructing/repairing/replacing a 9,512 square foot roof over the 24 permanent slips; The roof structures, including overhang, shall be contained within the proposed lease boundaries; and Operating a portable fueling facility (500 gallon portable gasoline tank trailer) and a portable sewage pump-out (Keco Model 425 Pump-Out Cart or similar device) from the uplands in accordance with the Florida Department of Environmental Protection Spill Prevention and Control Plan.

MEMORANDUM

DATE: January 25, 2016  
TO: Councilman Lowery  
FROM: R. L. Jorgenson  
RE: Milton Marina

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Attached you will find copies of the instruments that were/are part of the Milton Marina land purchase. They clearly outline the terms and conditions of the acquisition. The salient points are found below.

Purchase Price: \$525,000  
Down Payment: \$155,000  
Balance: \$370,000  
Balance Financed by Seller: Term 60 months  
Interest Rate: 4.5%

Tourist Development Tax Revenues associated with northern Santa Rosa County for "Milton Riverwalk Park" dedicated to debt service (370k) for a period of five (5) years.

Amortized for 15 years (59 payments of approx. \$2,830.48 monthly) or \$166,970.00

Final Payment (balloon) estimated at \$275,941.11 due May 2016 from the City of Milton

Current Status: The City has spent considerable time and money reconstructing the marina. Yearly expenditures are outlined on the following page. These expenditures however do not account for costs associated with program development and facility management. The continued dedication of the TDC proceeds to this effort will provide project match to our application for Restore Act proceeds and the evolution of the marina as a vital part of the community's development along the riverfront and it's Riverfront Park. The TDC proceeds for the down payment and debt service total approximately \$321,970.00. The City's expenditures to date of \$195,773.00, plus our balloon payment of \$275,941.00 total approximately \$471,714.00. The expenses to date found on the following page are primarily associated with the design and permitting of the anticipated slip expansion, associated submerged land lease, reconstruction of the existing slips, and acquisition of two new parcels to support the expanding operations.

**CITY OF MILTON**  
**Marina Fund**  
**Expenses for years 2011 - 2016**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Oct-Jan
Marina Expenses						
Advertising / promotional	137	103	-	-	-	300
Insurance & Bonds	-	-	3,473	3,087	3,106	3,172
Misc. Expenditures	6,292	3,076	897	1,596	10	1,814
Professional Service				119	478	605
Professional services	-	-	8,535	27,964	-	
R&M	-	360	6,022	4,951	602	4,542
Utility services	106	353	1,247	4,045	2,984	2,000
Capital Improvements		21,130				
Quinn St Parcel 017A						41,334
Quinn St Parcel 017B						41,334
<b>Expenses</b>	<b>6,535</b>	<b>25,022</b>	<b>20,174</b>	<b>41,760</b>	<b>7,180</b>	<b>95,101</b>

The following are excerpts from our Restore Act application:

**Applicant Name:** CITY OF MILTON

**Project Name:** QUINN STREET MARINA: PHASE I

**Qualifying Eligible Activities:** Primary: Tourism

- Promotion of Tourism and Seafood in the Gulf Coast Region

Secondary benefits outside of project designation:

- Workforce development and job creation
- Fisheries monitoring

Phase I of the Quinn Street Marina Project expands upon the City's current and ongoing plans to redevelop the marina at Quinn Street. Phase I of the project consists of the demolition of the existing structure as it is dilapidated and poses a potential threat to the public. Phase I also includes the

construction of a new utilitarian type building to provide the public with general marina services and concession. Improvements to the marina functionality will also consist of new docks, boat launch, fuel dock, pump out, and car and trailer parking.

**Project Activity Description:**

*a.* The City of Milton Quinn Street Marina project promotes the Counties destination strategy by strengthening and highlighting the County events calendar through the addition of a unique and greatly under-utilized facility type in the Central part of Santa Rosa County. The primary goal of the City's Marina Project is to continue to attract visitors with improved access to the Blackwater River and the surrounding area. Increased accessibility to the Blackwater Rivers' pristine waterways will draw visitors and residents alike to the Rivers' shores. Increased exposure to the Northern portion of the River and the addition of a number of eco-tourist attractions will inevitably serve to attract additional tourists to the City and County both.

The City has been in contact with the University of West Florida (UWF). The Environmental Studies Department has shown interest in this project and others. The potential establishment of a river habitat and species monitoring center that will serve as an educational hub for students of biochemistry and other environmental sciences has been discussed. UWF has also shown interest in the provision of eco-friendly signage promoting conservation and species protection as part of the eco-tourism aspect of the Marina. The improved marina and surrounding facilities will attract visitors, transient and recreational boaters and others to the area. Its proximity and connection to the main downtown area as well as the posted information and activity boards will encourage visitors to stay and to make the City of Milton a future destination. A Blackwater River habitat and species monitoring center will serve to promote environmental stewardship and could lend itself to additional eco-tourism interests.

*b.* The proposed siting of the Marina Project is conducive to the location as it will continue the use currently in place. The area is under-utilized and except for the marina and maintenance shop currently located on site, it is for the most part, vacant. The space is zoned for the activity and has been proposed for revitalization which directly correlates with the goals, objectives, and vision of the City's Comprehensive Plan, and Riverfront Master Plan as well as the goals and vision of Santa Rosa County's Master Plan.

*c.* The City of Milton has already committed funds to the project through the employ of Peter J. Smith and Company Inc. to design the Riverfront Master Plan. Funds have also been allocated for the purchase of a new fueling station and the Marina is permitted for double the number of boat slips currently available. The City has also made efforts and strides in the procurement of outside participation and investments in the project.

*d.* The long range maintenance of the project will be diminished by the benefit and will include little more than the current marina requires. The potential creation of a number of private sector jobs and new City maintenance positions will serve to promote economic stimulus. The potential for increased tourist activity is well worth the investment.

*e.* The Marina project has undergone, as part of the Riverfront Master Plan outreach, a number of public meetings and input sessions. The Project has proven to coincide with the desires of the great majority of participants at these public outreach meetings.

f. The Marina will provide a healthy return on investment and will prove to be lucrative for the City in the future. It will increase boater and other activities and will also serve to promote commercial growth in the surrounding setting, further enticing visitors to make Milton a destination.

g. The Quinn Street Marina Project correlates directly with the goals, objectives and vision of not only the City of Milton Comprehensive Plan but also the Santa Rosa County Comprehensive Plan. There are no zoning issues associated with the project.

h. The City has invested in Peter J. Smith and Company Inc. in the conceptual design of the Marina and surrounding area. The City holds the submerged land lease and has made the commitment in terms of future financial obligations, of hundreds of thousands of dollars. Additionally, the City has borne the costs of engineering and permitting in the Marina projects' movement forward thus far.

i. The Marina Project is a "Legacy Project". It will continue, for years to come, to bring people into the heart of Santa Rosa County from not only the surrounding Cities and areas but from neighboring Counties and States aswell. As part of the larger Riverfront vision, the improved marina will provide a corner stone to what has the potential to be one of Santa Rosa Counties most visited points of interest. It will help to expose the County's interior and present visitors with an opportunity to discover that Santa Rosa County is more than just beautiful beaches.

**Budget Justification and Matching funds/grants if any:** (Phase I: to include the demolition of the existing structure approximately 9,500 sq. ft.; new construction of a 5,000sq. ft. utilitarian building, slip addition, increased dock and function and porous parking lot facilities and ramp)

PROJECT BUDGET ACTIVITY/ITEMS	ANTICIPATED COST	POTENTIAL FUNDING SOURCES	
		Anticipated Restore Act Funding	Potential State/Federal Funding Sources
Project Planning			
Feasibility			
Engineering/Design/ LEED Consult/Permitting (@15%)	\$131,700.00	\$65,850.00	RDP, FGTAP, LWCF, FRDAP, TEP, FCT
Project Construction Activities			
Interior Renovation			

Demolition	\$35,000.00	\$15,500.00	RDP, FG TAP, LWCF, FRDAP, TEP, FCT/ Potential Private
Bldg., Lot, and Dock Construction	\$843,000.00	\$421,500.00	RDP, FG TAP, LWCF, FRDAP, TEP, FCT / Potential Private
Overhead/Other			
Maintenance/Monitoring			
Advertising			RDP, FG TAP, LWCF, FRDAP, TEP, FCT
<b>Total Project Cost</b>	<b>\$1,009,700.00</b>	<b>\$504,850.00</b>	

Total RESTORE Fund Request = \$504,850.00.

Matching Funds = \$504,850.00.

**Estimates Project Schedule:**

Design/Engineering/Permitting	6 – 10 months from start
Prep/Demolition/Grading	1 – 3 months from start
Construction	12 – 16 months from start
Completion	19 – 29 months from start

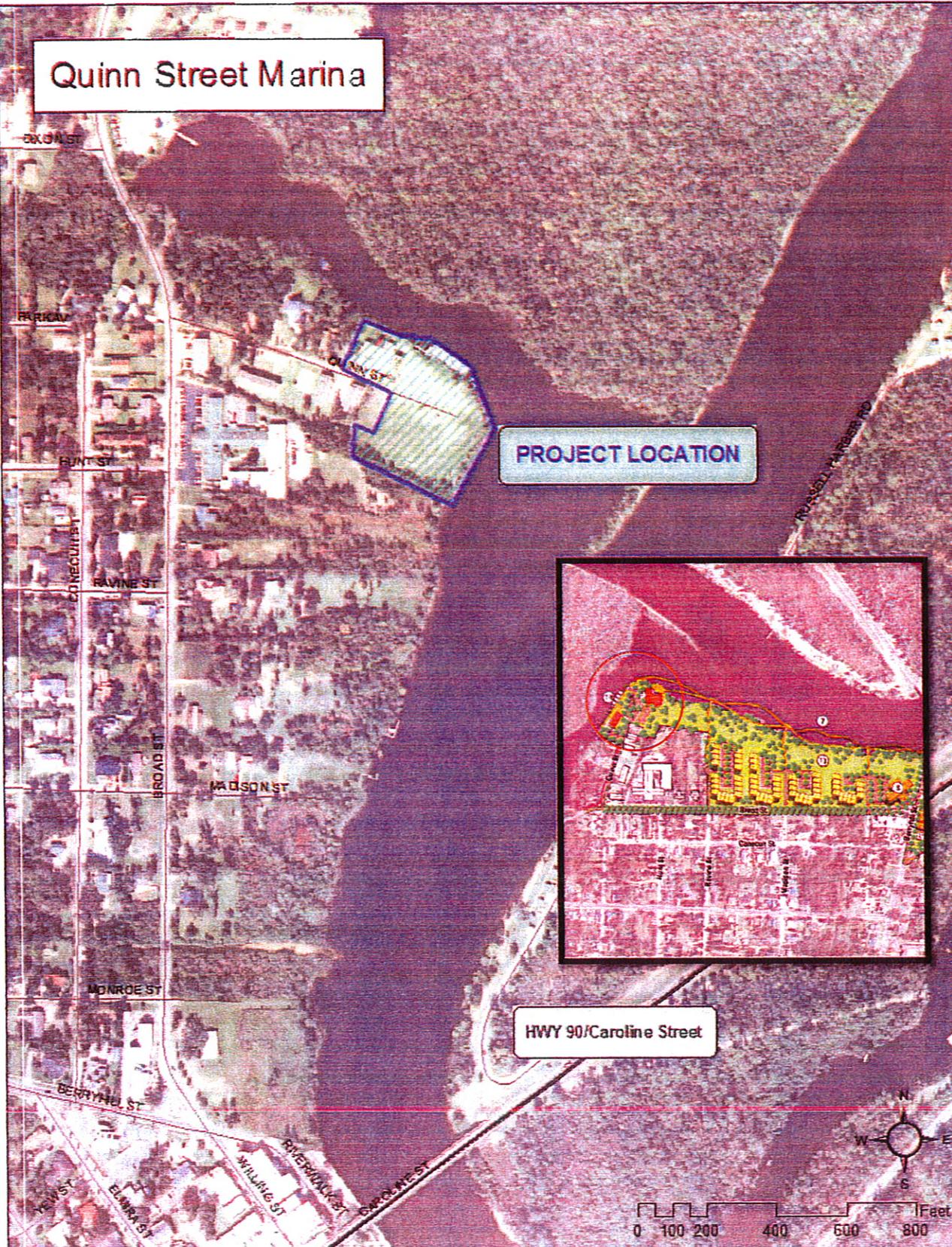
The City currently holds the submerged land lease and all of the needed permits to increase the number of boat slips. Additionally, the City will obtain all of the necessary permits required for the additional construction activities proposed at the project location.

**Request:** The City asks that the revenue derived from bed tax proceeds and administered by the TDC dedicated to the development of "Milton Riverwalk Park" continue to flow to the City of Milton for the activities described above and for others in keeping with its intended purpose.

# Quinn Street Marina

PROJECT LOCATION

HWY 90/Caroline Street



March 2, 2016

Mr. Tim Milstead  
City of Milton  
P.O. Box 909  
Milton, Florida 32572

**RE: MAGNOLIA BEND, A PLANNED DEVELOPMENT PROJECT**  
**Conceptual Development Plan**

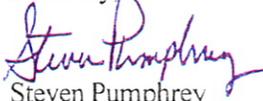
Dear Mr. Milstead:

Attached are 2 copies of the revised Magnolia Bend Conceptual Plan. In accordance to the contingencies to the Conceptual Plan approval by the City Council, we have added the 10' Tree Buffer along the north boundary of this development. The developer concurs with the placement of the sidewalks and Pedestrian/Street Lighting and these will be incorporated into the detailed plans. A separate drawing is attached showing the proposed location for the postal gang box.

As you will note the plan was also revised again to increase the lot widths to a minimum of 60' wide, which also reduced the total number of lots from 36 to 33.

If you have any questions or comments, please feel free to call me.

Sincerely,



Steven Pumphrey  
Senior Planner

Cc: DR Horton, Inc.  
File (395.0506)

Mr. Brian Watkins  
City Manager  
City of Milton, Florida

March 5, 2016

Dear Mr. Watkins,

The Santa Rosa Historical Society and RE Development are organizing and will be operating a Saturday Morning Farmers Market in the Events space area outside of the Imogene Theatre. This event will continue the desired objective of both The Santa Rosa Historical Society and RE Development to bring more citizens of Milton and the surrounding areas to the historic district of Downtown Milton.

We have provided to your office a copy of the application that each vendor will be filling out as well as our standards of conduct and requirements for the vendors to follow.

In order for this ongoing event to be successful we need some assistance from the City of Milton. We have prepared the required application for the event with the City however the ordinance only allows 7 days of operations over a 6-month period. Given the type of event that we will be hosting and because the Imogene Theatre events area is within the entertainment district located in Downtown Milton we are requesting a waiving of the 7-day maximum number of days. This would allow us to operate the market each Saturday of the year.

We are also requesting the City of Milton consider sponsoring the event. The amount requested is \$1000.00 The funds would used to market the event to the public and to help offset some of the cost associated with hosting the event.

The Santa Rosa Historical Society and RE Development thank you for your consideration of our request for a change or variance from the ordinance and for the city's consideration of our sponsorship request.

Respectfully,

Kyle Verner

President  
Re Development Inc.

# Milton Morning Market at Stage Right

6866 Carolyn Street, Milton, FL 32570

## Application for stall rental to sell Produce, Farm Products, Homemade Food Goods, or Resell Produce or Crafts

I hereby apply to sell at the Milton Morning Market at Stage Right.

Primary Seller Name (Print) \_\_\_\_\_

Other People Authorized To Sell Your Products at Your Stall:

\_\_\_\_\_  
Farm/Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

E-Mail \_\_\_\_\_ Website \_\_\_\_\_

Business Facebook Page: \_\_\_\_\_

### Licensing, Permits and Permission Information:

Processing (If applicable) \_\_\_\_\_ required to process food in an inspected facility

If Certified Organic, list certifying agency and number \_\_\_\_\_

Grower's Permit (If applicable) \_\_\_\_\_

Current certified kitchen lease: \_\_\_\_\_

### Please check appropriate product category:

Locally Grown Produce: \_\_\_\_\_ Re-Sell Produce: \_\_\_\_\_ Cottage Law Food: \_\_\_\_\_

Home-Produced Goods: \_\_\_\_\_ Flowers/Plants: \_\_\_\_\_ Non Food \_\_\_\_\_ Educational \_\_\_\_\_

In order to be considered for a Milton Morning Market at Stage Right display slot, the following items must be submitted two weeks prior:

1. The completed and signed application

2. A completed and signed hold harmless agreement and liability disclaimer

3. A \$25.00 non-refundable application fee payable to RE Development Inc.

The required documents and payments should be mailed to or dropped off at the following address:

RE Development, Inc.  
The Imogene Theatre  
6866 Caroline Street  
Milton, Florida 32570

If baked goods are not made in an inspected kitchen you need to meet all the labeling and other requirements of an inspected kitchen. Note items that will be made for sale from an uninspected kitchen and attach a sample label: \_\_\_\_\_

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Please give a detailed description of the product(s) you propose to sell, and an approximate price range:

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Describe your target market and how your business will complement the Milton Morning Market at Stage Right market mix:

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I currently sell at these locations:

\_\_\_ On Farm/At Home/Farm Stand (address) \_\_\_\_\_

\_\_\_ Public Markets (list locations) \_\_\_\_\_

\_\_\_ Retail Outlets (list locations) \_\_\_\_\_

\_\_\_ Fairs, Festivals (list locations) \_\_\_\_\_

\_\_\_ Other Venues (list locations) \_\_\_\_\_

Does your product require any special use of a booth space or additional needs to house your products? \_\_\_\_\_ If so, please describe:

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**2015 Vendor Fees:**

All vendor booth spaces will be large enough to house a 10'x10' tent. Each booth space is \$10. All fees need to be paid before setup can begin.

I will abide by the Milton Morning Market at Stage Right vendor policies, including but not limited to, the following:

I will read, sign and abide by the vendor Standards of Conduct. (Copy attached)

I will notify the Market office by Wednesday morning if I know I will be absent that following Saturday.

Telephone: 850-586-5328

Email to Kyle Verner, [kvleverner@yahoo.com](mailto:kvleverner@yahoo.com)

Initial: \_\_\_\_\_

# Milton Morning Market at Stage Right

## Standards of Conduct

### Commitment to Our Customers

Why will customers visit the Milton Morning Market at Stage Right? There are many reasons why people will visit and return to the market, including access to fresh healthy foods, community socialization, unique gifts of craft and art, and a friendly environment that offers an irreplaceable Historic Downtown Milton experience.

Many factors are involved in creating an atmosphere in which people can enjoy themselves. Some factors such as weather are not controllable. A sincere and helpful vendor or management team is a factor that is controllable and a major area of focus at our market.

As a participant in the Milton Morning Market at Stage Right, the customer is our NUMBER ONE priority. The goal of the staff and vendor is to always be friendly, understanding and willing to serve. By allocating space at the Market, we are asking for a commitment from each vendor that we anticipate to be upheld at all times.

Therefore, market vendors are expected to:

1. Make eye contact and smile.
2. Greet and welcome customers.
3. Display appropriate body language at all times.
4. Preserve the Milton Morning Market at Stage Right experience.
5. Thank each and every customer.
6. Treat individuals, fellow vendors and management alike and those whom they serve, with respect, courtesy and tact.
7. Promote safe operations and comply with all appropriate safety and health regulations.
8. Promptly report safety and health hazards so they can be corrected before injuries result.
9. Render full and efficient service and provide the highest level of customer service possible.
10. Comply with all Market rules and regulations.

The following conduct is expressly prohibited. Vendors who engage in any of the following are subject to expulsion from the Market.

1. Carelessly or willfully causing destruction of property.
2. Manufacturing, distributing, possessing, using or being under the influence of illegal drugs while at the Market.
3. Threatening or assaulting a fellow vendor/staff member or member of the public.
4. Acting in a manner that is deliberately disruptive to the commerce of fellow vendors.
5. Intimidating a customer for the purpose of sale.

6. Participating in mischievous actions such as horseplay, disorderly conduct or similar undesirable conduct.
7. Using obscene language towards fellow vendors, market management as well as customers.
8. Arriving late consistently.
9. Using racial, sexist or ethnic slurs.
10. Sexually harassing fellow vendors, management or customers.
11. Bringing a gun, knife or other weapon, either concealed or displayed onto the premises.
12. Engaging in rude or unprofessional behavior or disorderly conduct, even if the behavior is not expressly forbidden by regulation or law.
13. Conducting any other types of business transactions not approved by application on Market premises.

I have read, understand, acknowledge and comply with the above information.

---

Print Name

---

Signature

---

Date

# Milton Morning Market at Stage Right

## Vendor Information Packet

### 2016

#### Introduction

The Milton Morning Market at Stage Right is the result of the efforts of RE Development, Inc. to work together with residents, government and businesses, focusing on the Physical, Economic, Historic, and Social revitalization of the Downtown Milton Community.

The Milton Morning Market at Stage Right is held weekly in Historic Downtown Milton, at the events space of the Imogene Theatre at 6866 Caroline Street. The Market will be open from 8:00 am to 2:00 pm. For more information contact Gary Pruitt at 850-586-5328 or by email at [garypruittmilton@gmail.com](mailto:garypruittmilton@gmail.com)

#### Operational Guidelines

**Product Types:** Food-related items are intended to be the core of the market experience. Vendors selling food related items will be given preference of non-food-related item vendors. The following are examples of the percentage for each item accepted at the market:

##### **Food Related & Greenery (40-60%)**

- Produce, Plants & Flowers-fruits & vegetables, garden plants, herbs, cut flowers, bonsai, seeds, etc.
- Cooked Prepared Food-baked goods, fresh bread, seafood, BBQ smoked meat, cheese, smoothies, pasta, ethnic food, etc.
- Specialty Foods-coffee, condiments, jams, nuts, dried herbs, sauces flavored oils & vinegars, etc.

##### **Non-Food (40-50%)**

- Handmade (preferably by the vendor) – artwork, crafts, clothing, toys and stained glass.
- Household items (decorative items used in the house)-wreaths, refrigerator magnets, silk or dried flowers.
- Antiques and Collectibles – Must be at least 50 years old.

##### **Educational (5-10%)**

- A limited number of spaces are available for non-profit educational organizations.

## ELIGIBILITY GUIDELINES

- The Milton Morning Market at Stage Right is not intended to be a crafts fair or flea market.
- The Market reserves the right to decline participation of vendors that do not meet the Market objectives or meet the criteria for participation.
- The Milton Morning Market at Stage Right does not allow political candidates or publicity of such, social issues or targeted special interest groups to be present at the Market. Please understand the Market Manager has the final decision authority.

## **FEES**

- The standard rent for vending at the Market is \$10 a day. The standard booth space is 10'x10'. Additional space is available for an additional charge.

PLEASE ADVISE US IN ADVANCE IF YOU WILL BE NEEDING TO RENT ANY ADDITIONAL SPACE.

## **VENDOR APPLICATION APPROVAL PROCESS**

The application process begins by the prospective vendor filling out and returning the application. You can obtain an application by contacting Gary Pruitt at 850-586-5328. A detailed description of the proposed products and booth setup should be included in the application.

The description should include:

- Detailed description of the types of item(s) you want to sell.
- How you plan to display your item (e.g. displayed on table, hung on racks, etc.)
- Pictures or a reasonable sample of your products (pictures are not returned)

Potential vendors are screened based on a number of criteria:

- Product Type – Whether the product falls within the Market guidelines.
- Product Quality – The quality, freshness and uniqueness of the product.
- Presentation – The display of the products on tables and throughout the booth.
- Vendor Style – The general friendliness and appearance of the vendor.

The Market Manager is responsible for making the final decision about new vendors. Once it has been tentatively determined that the products are the quality and type to fit the market, the vendor may be invited to vend at the Market for a Saturday to complete the overall assessment of your product, booth setup and your personal presentation.

Exclusivity of any product is not allowed; however, we do restrict the number of vendors who carry specific types of products. If a category is already 'filled', the Market Manager will notify the applicant and keep the application pending future openings.

Vendors are not permitted to add additional product lines (outside the products described on their market application). Any subsequent addition to their initial line of product needs to be reviewed and approved by the Market Manager.

\*\* An example of a product line change requiring approval would be a vendor offering baked goods adding prepared sandwiches.

The Market is not intended to be a crafts fair or flea market and reserves the right to decline any participation of vendors that do not fit the Market objectives or criteria for participation.

## RESERVATION PROCESS

- Reserving a date at the Market can happen only after you have been approved by the Market Manager.
- Reservations for a specific date are 'officially' made by making a payment for the booth in advance.
- Payments should only be made after approval by the Market Manager and a space has been confirmed.
- Vendors making a payment can bring their payment to the Market between 7:30 am and 10:30am. The Market Manager will be at the Market to collect your payment, and give you a receipt.

To mail a payment make checks payable to:

RE Development, Inc.  
Imogene Theatre  
6866 Caroline Street  
Milton, FL 32570

- Payments made to reserve a spot are non refundable
- Reserved vendors who have not arrived by 8:15am on Saturday, or has not indicated in advance that they will be late, may forfeit their space.
- Any subsequent communications regarding changes in your schedule should be made by phone to the Market Manger, rather than verbally during the Market.
- No refunds will be given due to rain cancellations.
- A charge of \$35 will apply to all returned checks.

## SATURDAY SETUP & OPERATIONS

SETUP:

Arrival

- Vendors can begin setting up their display after 6:00am and must be completed by 8:00am. All vehicles must be out of the Market area no later than 7:34am.
- Please be very conscious of your speed as you drive through the Market area or the neighboring parking lot at the beginning and end of the day. You should drive no faster than walking speed.

- As you are unloading and setting up, be conscious of parking your car in a way that maximizes the ability of other cars to get through. Move your car out at the very earliest opportunity.
- Vendors are not guaranteed a specific location on the street on a week to week basis. We will do our best to meet the specific needs and request of each vendor, while balancing the overall needs of the Market.
- Check in with the Market Manager or Gary Pruitt on your arrival Saturday morning to confirm your location.
- Spaces are delegated and numbered with marks on the ground. Be careful to stay within the boundaries of your space.
- Vendors are responsible for supplying all of their booth material e.g tables, tents, chairs, etc.

## OPERATIONS

### Parking

- Vendors can park in the city fountain parking lot or any other city parking space. Vendors are not allowed to park in the Market area. It's critical that we leave the most convenient parking for customers.
- Vehicles should be moved from the Market no later than 7:45am.
- Double parking (even for a short time) in a thru-traffic lane must not occur.

### Electricity

- Is not available at this time.

### Fire Protection

- Any vendor with an open flame, typically used to heat food, needs to have a small (10oz) kitchen fire extinguisher on hand at all times.

### Obstacles

- Minimize any obstacles (such as signs) that might impede free flow of pedestrian traffic.

### Selling

- Vendors should limit their sales activities to their general booth area. In addition, no 'out crying' devices (that would be disruptive to neighboring vendors) should be used.

### Flyers

- Vendors may only distribute flyers within their booth space, and not in the pedestrian traffic areas.

### Garbage

- Vendors are responsible for breaking down and bagging all their garbage and placing it in designated Vendor dumpster which is located at the back of the Market area. The public garbage receptacles in the streets are for customer use only.

### Wind

- Wind can often be a challenge. We strongly recommend you always bring weights for a tent in case of windy conditions. Gallon jugs of sand or water hung from a long bungee cord tends to work well.

## Dogs

- Dogs are allowed at the Market, providing they are on a leash and you dispose of their waste properly. Please inform a Market representative if a dog is behaving in a disruptive manner.

## Change

- Plan to bring adequate (bills and coins) with you. The Market management does not provide change.

## SATURDAY BREAKDOWN & CLOSINGS

### BREAKDOWN

#### Clean-up

- Vendors are responsible for leaving their area free of garbage and debris. Cleanup should be complete by 3:00pm at the latest.

#### Vending Duration

- Vendors are expected to remain "open" for business until the close of the Market. If you should sell out of product or have a special need to leave early, please inform the Market Manger.
- A vehicle should never be driven into the market area for breaking down until the area has been cleared. This is typically between 2:15 and 2:30, depending on the volume of pedestrian traffic on the street.

## Weather Closing

- The market will not be closed due to a general rain possibility (e.g. a 60% percentage chance of ran on Saturday). The weather will need to have a very high probability of being bad to close the Market (such as radar showing a line of showers that will definitely hit during the morning.)
- If rain threatens after the Market opens the Market Manager will actively monitor radar on the Web to determine if and when to close.

## Licenses & Health Codes

- Obtaining the proper licenses or permits, and obeying all codes is the sole responsibility of the vendor, including any regulations of the Florida Department of Agriculture or other regulatory agencies.
- Vendors preparing food onsite must have a food service license issued by the Division of Hotels and Restaurants.
- In addition to this, food vendors must have a valid 1 million dollars (\$1,000,000) general liability policy naming The Santa Rosa County Historical Society and RE Development Inc.
- Sales tax, where required by the State, is your responsibility.

## General Guidelines

### Substitute Representatives

- If a vendor is going to be absent for a day and has a representative stand in for them, they must inform the Market Manager in advance. It's very important that the substitute read our Vendor Guidelines so they are well informed of our policies and practices.

### Community Behavior

- Vendors are expected to be courteous to customers, vendors and market staff. Any disagreement need to be handled in a constructive and civil manner. Inappropriate behavior (such as loud angry conversation or obscenities) is cause for immediate and permanent removal from the Market.

### Alcohol

- No vendor shall possess any alcoholic beverage

### Solicitation

- Solicitation of any type (distribution of flyers, request for money, petitions, etc.) is not allowed within the Market boundaries).
- No Show-We do not REQUIRE weekly attendance but if you are not going to make it, please call Gary Pruitt at (850) 586-5328 to advise.

## Enforcement of Rules

- Any grievance regarding the actions of other vendors should be brought to the attention of the Market Manager, and not directed to the vendor in question. Nor should you involve other vendors.
- Any Vendor not in compliance with the above regulations may be asked by the Market Manager to leave the premises immediately. No refund will be given. Approval for further participation is subject to the discretion of the Market Manager.
- These rules are subject to change upon review and at any time.
- Repeated no shows without advanced notice may be cause for loss of your display spot or dismissal from the Market.

**Milton Morning Market at Stage Right  
Release and Hold-Harmless Agreement & Liability Disclaimer  
2016 Season**

In consideration of the undersigned being permitted to participate in the Milton Morning Market at Stage Right which is sponsored by RE Development, Inc., the undersigned does hereby release and forever discharge the Sponsors and each other of their employees, officers, directors, and agents, jointly and severally, from any and all actions, causes of action, claims and demands for, upon or by reason of any damage, loss, injury or death, or damage to or loss of property arising out of the undersigned's participation in the Stage Left Milton Farmers Market.

The release extends and applies to, and also covers and includes, all unknown, unforeseen, unanticipated and unsuspected injuries, damages, loss and liability, and the consequences thereof, as well as those now disclosed and known to exist. The provision of any state, federal, local and/or territorial law, or statute providing in substance that release shall not extend to claims, demands, injuries or damages which are unknown or not suspected to exist at the time, are hereby expressly waived.

The undersigned agrees on behalf of itself, its successors, assigns, and sublicenses to indemnify the Sponsors and their employees, officers, directors and agents, jointly and severally, and to hold them harmless from and against any and all actions, claims, demands, liabilities, losses, damages, and expense of whatever nature and kind, including attorneys' fees, which may be at any time incurred by them or any of them in connection with the participation in the Milton Morning Market at Stage Right by the undersigned and the undersigned's staff, guests, visitors, participants, and invitees.

Sponsors shall have no liability for any damage to property, or injury or death to persons out of the participation in the Milton Morning Market at Stage Right. The undersigned agrees to inform all its staff and event participants that the undersigned and such staff, participants, guests, or invitees of the undersigned assume all risk of loss or injury arising out of participation in the Milton Morning Market at Stage Right or related activities. The undersigned agrees to be responsible for any damage caused to the Sponsors by participation of the undersigned and further agrees to abide by all policies established by the Sponsors in connection with the Milton Morning Market at Stage Right.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Witness Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Milton Morning Farmers' Market



**SATURDAYS 8 a.m. - 2 p.m.**

Across the street from the courthouse on  
the grounds of the Imogene Theatre,  
6866 Caroline St., Milton, FL 32570

Support your community. Buy fresh. Buy local!

- Fresh Produce
- Local Honey
- Baked Goods
- Food Trucks
- Arts & Crafts
- Live Music

 Milton Morning Farmers Market

For information on becoming a vendor, call 850-586-5328.



CITY OF MILTON  
BOARD APPOINTMENT SURVEY/INFORMATION

Date: 3/4/2016

Name Lester O Jones, PhD Phone (hm) 850-400-1146

E-mail address drlejones@medizcombb.net Phone (wk/cell) 571-205-2324

Address 6223 Steph. II Drive City Ward M. 7th

Education Doctorate in Organization & Management - Capella University;  
Masters in Business/Personnel Management - Central Michigan University

Work Experience: Retired Military Officer (US Air Force);

Navy Federal Credit Union - 17 yrs; Human Resources, Management  
Engineering, & Marketing - Project Management

Community Service Served on the Board of Directors for SERVE

(7 yrs, two of which as Chair), American Legion, NAACP, Mt Pilgrim Baptist Church

Awards Navy Federal: President Award for Service Excellence

Defense Meritorious Service Medal, Meritorious Service Medal

Hobbies, Travel, etc GOLF, Reading, Writing

Other comments that would be helpful in determining appropriate appointment SERVE, mentioned

above is a Non Profit Org providing shelter for the homeless and food and  
Food for the economically disadvantaged. During my time as director, spearheaded a  
movement & built a 300,000 dollar complex, ~~providing~~ offering the org from a 7  
Please check the Boards that you are interested in. Room house to a complex having  
60 + beds, food closet & Admin office

- |                                                      |                                                                      |
|------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Milton Housing Authority    | <input checked="" type="checkbox"/> Milton Planning Board            |
| <input type="checkbox"/> Historic Preservation Board | <input type="checkbox"/> Downtown Redevelopment Advisory Board       |
| <input type="checkbox"/> Civil Service Board         | <input checked="" type="checkbox"/> Milton Benevolent Cemetery Board |
| <input type="checkbox"/> Board of Adjustments        | <input checked="" type="checkbox"/> General Employees Pension Board  |
| <input type="checkbox"/> Police Pension Board        | <input checked="" type="checkbox"/> Firefighters Pension Board       |

**Pam Haddan**

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**From:** Lori McCafferty  
**Sent:** Tuesday, March 01, 2016 2:50 PM  
**To:** Pam Haddan  
**Subject:** Committee of the Whole / March 17, 2016

**Importance:** High

Pam:

Please add the following to the committee meeting agenda.

Renewal of Flood Insurance for Pattersontown Sewer Vacuum Station through Wright National Flood Insurance Company, through 4/21/2017.

*(Cost \$4,613.00)*

*Lori A. McCafferty*

*City of Milton*

Purchasing Agent/Risk Manager

General Employees' Pension Plan Administrator

[lori.mccafferty@ci.milton.fl.us](mailto:lori.mccafferty@ci.milton.fl.us)

850-983-5480 (Dept)

850-983-5417 (Direct)

850-983-5415 (Fax)

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Under Florida's public records laws, the City of Milton's emails may be considered public record and subject to inspection or disclosure to the public. If you do not wish to have your emails possibly disclosed to the public, please do not communicate with the City of Milton through email.

**Pam Haddan**

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**From:** Lori McCafferty  
**Sent:** Tuesday, March 15, 2016 11:06 AM  
**To:** Pam Haddan  
**Subject:** April Executive CT. item

Renewal of Storage Tank Liability with TankGuard through FLC for 8,000 gallon tank located at the Warehouse. Renewal forms required by April 20, 2016, with policy period dated July 12, 2016 – July 12, 2017. Estimated premium based on prior year coverage \$650.00

*Lori A. McCafferty*

City of Milton  
Purchasing Agent/Risk Manager  
General Employees' Pension Plan Administrator  
[lori.mccafferty@ci.milton.fl.us](mailto:lori.mccafferty@ci.milton.fl.us)  
850-983-5480 (Dept)  
850-983-5417 (Direct)  
850-983-5415 (Fax)

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Press Release

FOR IMMEDIATE RELEASE

Contact: Bill Gamblin

Tel: 850-983-5466

E-mail: [bill.gamblin@ci.milton.fl.us](mailto:bill.gamblin@ci.milton.fl.us)

### MILTON TO HOST SPECIAL CONCERT DOWNTOWN APRIL 9

Voodoo Gumbo to play special downtown concert in conjunction with the Tough Mudder.

Downtown Milton will be the site of a special Saturday concert on April 9<sup>th</sup> on South Willing St.

The Louisiana base band Voodoo Gumbo will play on South Willing Street in special concert on April 9 from 7 to 9 p.m.

Voodoo Gumbo is best described as the ultimate party, wedding, cover, private event, fair, and festival band.

This special concert is being held in conjunction with the Tough Mudder event scheduled for April 9 and 10<sup>th</sup> in East Milton.

"This is a very special one-time concert we are on South Willing St. in Milton," said Kyle Kemp, the City of Milton Events Coordinator. "We will have a full weekend of events in Santa Rosa County and we are proud to be a part of it and offer an entertainment opportunity for those participating in the Tough Mudder the same weekend."

The concert, which will get underway at 7 p.m., is free and open to everyone.



Press Release

FOR IMMEDIATE RELEASE

Contact: Bill Gamblin

Tel: 850-983-5466

E-mail: [bill.gamblin@ci.milton.fl.us](mailto:bill.gamblin@ci.milton.fl.us)

## MILTON TENNIS COMPLEX TO HOST OPEN HOUSE

Dr. O.K. Matthews Tennis Center event set for April 16

The Dr. O.K. Matthews Tennis Center at the Guy Thompson Community Center will be hosting its first open house of the year on April 16.

This open house is a free event for those interested in learning to play the sport of tennis, as this event is dedicated to beginning players of all ages.

Rick Cuny, the USTA Tennis Pro at the Guy Thompson Community Center will be on hand to provide tips and instruction for those in attendance.

The open house will be divided into the following age groups for a more personal instruction:

- Ages 10 and under - 8:30 to 10:30 a.m.
- Ages 11 to 17 years – 11 a.m. to 1 p.m.
- Ages 18 and older – 1:30 to 3:30 p.m.

This April 16<sup>th</sup> event is free to the public, but you are asked to register for the open house by calling 983-5466 or by visiting the Guy Thompson Community Center.

The Guy Thompson Community Center is located at 5629 Byrom St. in Milton.

**Pam Haddan**

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**From:** Lori Lyn Smith  
**Sent:** Friday, March 25, 2016 11:14 AM  
**To:** Pam Haddan  
**Cc:** Brian Watkins; Randy Jorgenson; Lee Willingham  
**Subject:** Arbor Day Ceremony

FYI

The City's Annual Arbor Day Ceremony is scheduled for **Friday, April 29, 2016, 10:00 a.m.** Please note this date and make sure it is placed on the April City Council Agenda. I will have Lee choose the tree(s) to be planted and where they will be planted.

Thanks!

Lori Lyn ☺

***Lori Lyn Smith***

Administrative Assistant/Permits Clerk  
City of Milton Planning & Development Department  
P. O. Box 909  
Milton, Florida 32572  
Phone: (850) 983-5440  
Fax: (850) 983-5415  
[website: www.ci.milton.fl.us](http://www.ci.milton.fl.us)  
[lori.smith@ci.milton.fl.us](mailto:lori.smith@ci.milton.fl.us)

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Under Florida's public records laws, the City of Milton's emails may be considered public record and subject to inspection or disclosure to the public. If you do not wish to have your emails possibly disclosed to the public, please do not communicate with the City of Milton through email.

**Brian Watkins**

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**From:** Cope, Jay CIV NAS Whiting Field, N00P <jay.cope@navy.mil>  
**Sent:** Thursday, March 17, 2016 12:41 PM  
**To:** citymanager@mymiltonflorida.com  
**Subject:** City Fountain

Captain Watkins:

Last year Pensacola dyed their city fountain Teal to promote Sexual Assault Awareness and Prevention Month throughout April. It made for a really nice photo opportunity for the Mayor and Captain Hoskins of NAS Pensacola to show support for Sexual Assault Awareness and Prevention Month. Does Milton do anything like that in support of SAAPM and if not would they be interested in something along those lines. Would be interested in providing support to help promote if you do. Unfortunately, as you are probably aware, NAS Whiting is prohibited from purchasing the dye, but there may be other ways we could provide support and play a role to support such a worthwhile endeavor.

V/R  
Jay Cope  
NAS Whiting Field  
Public Affairs Officer  
850-623-7341 Office  
850-501-0433 Cell

7550 USS Essex Ave.  
Milton, FL 32570

Please like us on Facebook  
<https://www.facebook.com/#!/naswhitingfield>

A ship in harbor is safe -- but that is not what ships are built for.

113

PURCHASE REQUISITION NBR: 0000075649

REQUISITION BY: RANDY HOYT

STATUS: CITY MANAGER  
REASON: INSTALL 4 DECORATIVE STREET LIGHTS DOWNTOWN

DATE: 3/28/16

SHIP TO LOCATION: STREET DEPARTMENT

SUGGESTED VENDOR: 4278 ANIXTER INC

DELIVER BY DATE: 3/28/16

LINE NBR	DESCRIPTION	QUANTITY	UOM	UNIT COST	EXTEND COST	VENDOR PART NUMBER
----------	-------------	----------	-----	-----------	-------------	--------------------

1	AE175PMAB5NSGH - HOLOPHANE ACRYLIC WASHINGTON COMMODITY: ELECTRICAL EQUIP & SUPPLY SUBCOMM: LIGHTING FIXTURE,OUTDOOR	4.00	EA	825.0000	3300.00	
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2	#8944P1 HAPCO 14' MH ALUMI POLE,6"X.250" STRAIGHT COMMODITY: POLES, STREET LIGHTS ALL SUBCOMM: ALUMINUM POLES	4.00	EA	1716.0000	6864.00	
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REQUISITION TOTAL: 10164.00

A C C O U N T I N F O R M A T I O N

LINE #	ACCOUNT	PROJECT	AMOUNT
1	00105415414699	Repair and Maintenance R&M / Damage Clm Repairs	3300.00
2	00105415414699	Repair and Maintenance R&M / Damage Clm Repairs	6864.00
			10164.00

REQUISITION IS IN THE CURRENT FISCAL YEAR.

REQUISITION COMMENTS:

These items are sole source by area distributor.  
Decorative Street Lights to match existing  
Downtown lights. Previous vendor /supplier was HD  
Power Supply / HD Supply sold the Power division  
to Anixter.Total price includes freight/shipping  
to the City Warehouse on Magnolia Street.

DRAFT

RESOLUTION \_\_\_\_\_

A RESOLUTION SUPPORTING RESTORATION OF PASSENGER RAIL SERVICE BETWEEN NEW ORLEANS, LOUISIANA AND ORLANDO, FLORIDA

WHEREAS, before Hurricane Katrina, Amtrak's *Sunset Limited* passenger line served railroad travelers as the only transcontinental passenger rail service from Los Angeles passing through New Orleans and Mobile to Orlando; and

WHEREAS, Hurricane Katrina damaged a portion of the rail infrastructure along the Gulf Coast as well as caused the loss of other portions of the infrastructure, including the total loss of Mobile's passenger rail terminal facility; and

WHEREAS, Amtrak suspended all service on the eastern portion of the *Sunset Limited* line from New Orleans through Mobile, Pensacola, Crestview, Chipley, Tallahassee, and Jacksonville to Orlando; and

WHEREAS, CSX, and Norfolk Southern (the freight railroad companies that own the tracks on which passenger rail service on the Gulf Coast will operate) have both committed to cooperating with Amtrak in providing this vital service along the eastern Gulf Coast and to do so in a more efficient manner than prior to Hurricane Katrina; and

WHEREAS, restoration of passenger rail service to the eastern Gulf Coast will facilitate job creation through development opportunities, enhance tourism, and reduce environmental and roadway impacts due to personal automobile use, thereby having a positive economic and environmental impact to the coastal states of Louisiana, Mississippi, Alabama, and Florida; and

WHEREAS, such resumption of passenger rail service will also benefit the entire nation by providing a link to the Gulf Coast from the Midwest and West Coast; and

WHEREAS, the Passenger Rail Investment and Improvement Act of 2008 called for Amtrak to study the potential return of passenger rail service from New Orleans to Orlando;

WHEREAS, Section 11304 of Fixing America's Surface Transportation Act (or "FAST Act") of 2015 mandates the Federal Railroad Administration to convene a working group to evaluate the restoration of intercity rail passenger services in the Gulf Coast region between New Orleans, Louisiana and Orlando, Florida and to submit findings by September 2016; and

NOW, THEREFORE, BE IT RESOLVED the City of Milton recommends and supports the restoration of dependable, daily passenger rail service along the suspended route between New Orleans, Louisiana and Orlando, Florida with a designated stop in Milton, Florida.

Passed and duly adopted by the City of Milton \_\_\_\_\_ day of \_\_\_\_\_ 2016.

BY: \_\_\_\_\_  
Wesley Meiss, Mayor

\_\_\_\_\_  
Dewitt Nobles, City Clerk