

**AGENDA  
EXECUTIVE COMMITTEE MEETING  
1/4/2016  
4:00 P.M.**

**OPEN MEETING**

**\*\*APPROVAL OF AGENDA FOR ADDITIONAL ITEMS\*\***

- Recommendation for Additional Items from Staff
- Recommendation for Additional Items from Council

**PUBLIC HEARINGS/MEETINGS**

**RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:**

**PERSONS TO APPEAR:**

**ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:**

**CITY ATTORNEY'S REPORT**

- 1) Pending Requests for the Sale of Alcohol in Downtown Tourism District
- 2) Discussion on State Law concerning Establishment of Special Districts
- 3) Discussion of Law concerning Regulation of Manufactured Homes

## **CITY CLERK'S REPORT**

### **MILTON PLANNING BOARD**

- 1) Board to meet on Thursday, January 7, 2016 at 5:00 p.m.

### **PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS**

- 1) Recycling (*Discussion*)
- 2) FDOT FPID: 436229-2-58-01 Dogwood Drive/SR87 – Revise Change Order No. 2 increasing total project cost by \$110.45 from \$78,413 to \$78,523.45 for the addition of 20 each Flax Lilies. This increase is within the \$80,000 project budget approved by FDOT and does not result in increased cost to the City of Milton (*Requires vote*)

### **ADMINISTRATION COMMITTEE: CHAIRWOMAN – COUNCILWOMAN MARILYN JONES**

- 1) Election Date Change for City Council and Mayor (*Requires vote*)
- 2) Review and Approval of Amended Sick Leave Pool Policy Revision (*Requires vote*)
- 3) Committee Rules & Procedures (*Discussion*)
- 4) Billard Awareness Month Proclamation (*Requires vote*)

### **PUBLIC SAFETY COMMITTEE: CHAIRWOMAN – COUNCILWOMAN PATSY LUNSFORD**

### **STORMWATER MANAGEMENT COMMITTEE: CHAIRMAN – COUNCILMAN ALAN LOWERY**

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN  
LLOYD HINOTE**

- 1) Event Application for Mardi Gras Parade (*Requires vote*)

**GROWTH, DEVELOPMENT AND ANNEXATION COMMITTEE:  
CHAIRWOMAN – COUNCILWOMAN ASHLEY LAY**

- 1) Regulations on Mobile Home Park on North Side Circle (*Discussion*)
- 2) Establish Boards for CRA II and CRA III (*Requires vote*)

**LEAP COMMITTEE: CHAIRWOMAN – COUNCILWOMAN MARY  
ELLEN JOHNSON**

**FINANCE COMMITTEE: CHAIRMAN – COUNCILMAN JIMMY  
MESSICK**

- 1) Request from SRACF for Sponsorship (*Requires vote*)

**TPO REPRESENTATIVE: COUNCILMAN JIMMY MESSICK**

**TDC REPRESENTATIVE: COUNCILMAN ALAN LOWERY**

**MAYOR REPORT: WESLEY MEISS**

**CITY MANAGER’S REPORT:**

**OTHER BUSINESS:**

- 1) ICSC Convention in Las Vegas – May 2016 (*Discussion*)

- 2) Santa Rosa County Chamber of Commerce Leadership & Installation Banquet will be held on Saturday, January 23, 2016 *(Information only)*
- 3) Next scheduled meeting for Committee of the Whole will be held on Thursday, January 21, 2016 at 8:00 a.m. *(Information only)*

**ADJOURN/RECESS:**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*

City Atty 1

# LINDSAY & LINDSAY

A PROFESSIONAL ASSOCIATION

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REPLY TO  
POST OFFICE BOX 586  
MILTON, FLORIDA 32572

**DRAFT**

December 31, 2015

D. Gary Pruitt, Designated Agent of  
Santa Rosa Historical Society, Inc.  
6866 Caroline Street  
Milton FL 32570

RE: Proposed Use of Non-Profit Property, Code Compliance, Licensing

Dear Mr. Pruitt:

This letter outlines compliance concerns raised by the request you made of the City of Milton staff yesterday on behalf of the Santa Rosa Historical Society ("SRHS").

In general, it is understood that you, on behalf of SRHS and RE Development, seek permission from the City of Milton for regular music events to occur at the Imogene Theater location and for those music events to include the sale and consumption of alcohol both indoors and outdoors. It is believed that the proposal arises from a desire to create a revenue-generating source to support the non-profit purpose and activities of SRHS.

It is understood that the SRHS possesses a "one/two/three day" permit to sell alcohol, but Florida law limits the scope of how that permit may be used by SRHS. Further, that permit does not extend to RE Development. RE Development has recently promoted three-day events to occur regularly throughout January 2016. RE Development, a real estate development company you operate out of your home, is not licensed to sell alcohol. You have stated that these three-day events are intended to occur throughout 2016; this would violate the purpose of the state statute authorizing the "one/two/three day" permitting process for non-profit entities. Other problematic issues include the following:

- Selling alcoholic beverages for consumption in Downtown Milton may not occur in a "tavern" setting, which most resembles the description of the proposal you provided to City Staff;

Mr. D. Gary Pruitt  
December 31, 2015

- The Imogene Theater is a venue where special events have occurred on an intermittent basis, which events have included the sale and consumption of alcohol for charitable fundraising and yet the proposal at issue is for alcohol to be sold and consumed regularly without a specified charitable purpose;
- The proposal as outlined resembles a business operation as opposed to the special events contemplated by Florida Statutes, 561.422;
- State statutes and regulations would be violated if the City of Milton approved your proposal to use the Imogene Theater property on a regular basis for the sale and consumption of alcohol. Please refer to, for example, Chapter 562 of Florida Statutes, and specifically to the Florida Administrative Code, Rule 61A-5.0013, which specifies that the one/two/three day permit may be issued only three times during a calendar year unless otherwise authorized by special act.

The form signed by Mr. Milstead on December 30 achieves the following goal: the zoning authority within the City of Milton has acknowledged that alcohol may be sold for use inside the Imogene Theater. Nonetheless, the form signed on December 30 is not permission to allow any of the following:

- permit a band to play outdoors at a sound level in violation of ordinance
- permit the sale and consumption of alcohol on the adjacent lot to the Imogene Theater
- permit any entity or person to use the City of Milton's zoning authority as a means to circumvent Florida law regarding the licensure and permitting of an individual or entity to sell alcohol pursuant to Title XXXIV of the Florida Statutes

Considering all of these circumstances, an inference could be drawn that an entity is attempting to operate a for-profit business involving alcohol sales without compliance with state law as to permitting and tax liability.

The City of Milton does not wish to impede the valid charitable purposes of SRHS. We would suggest that SRHS consider leasing part of the premises of the Imogene Theater to an authorized alcohol vendor for events consistent with the City of Milton Code of Ordinances applicable to the consumption of alcohol in Downtown Milton. Because I represent the City of Milton, and I cannot also represent you or the SRHS, I encourage you or another designated agent of SRHS to seek independent legal advice to evaluate the information in this letter.

Sincerely,

**DRAFT**

Heather F. Lindsay, Esq.  
City Attorney, City of Milton, Florida

cc: Kim McCarthy, Treasurer of Santa Rosa Historical Society

January 4, 2016

RE: Potential Dissolution of City of Milton Recycling Program

Dear Recycling Customer:

Santa Rosa County has officially suspended recycling collection operations at the Central Landfill. The basis for the suspension involved the insolvency of the recycling centers where recyclables staged at the Central Landfill were ultimately transported for sorting and processing. While providing recycling options to the community remains a concern of local governments, there is no specific time frame for reinstatement of recycling services.

The City of Milton therefore proposes to continue recycling collection services through March 31, 2016 to allow sufficient time for Santa Rosa County to adequately explore alternatives for processing recyclable materials; the \$5.00 monthly recycling service fee will still be charged. Should Santa Rosa County indicate that recycling no longer is under consideration at any time prior to March 31, 2016, the City of Milton will immediately disband the recycling program, close all accounts and collect all recycling containers.

Recycling customers who do not desire to continue the service may cancel their account immediately by contacting the City of Milton at 983-5410.

Sincerely,

George D. Rials  
Director of Public Works

Original

436229-2-58-07 Dogwood Dr

Change Order #2

Additional Plants

QTY	PLANT	COST PER ORIGINAL BID	TOTAL COST
70	Drift Rose "Red"	\$ 21.50	\$ 1,505.00
31	Fakahatchee Grass	\$ 11.95	\$ 370.45
50	Flax Lily	\$ 5.50	\$ 275.00
40	Indian Hawthorne	\$ 10.50	\$ 420.00
			\$ 2,570.45

Cost difference of smaller Vitex \$ 375.00

Change Order Amount \$ 2,195.00

Original Bid \$ 67,950.00

Change Order #1 \$ 8,268.00

Change Order #2 \$ 2,195.00

**TOTAL COST \$ 78,413.00**

**JPA AMOUNT \$ 80,000.00**

**REMAINING BALANCE \$ 1,587.00**

Revised

436229-2-58-07 Dogwood Dr

Change Order #2

Additional Plants

QTY	PLANT	COST PER ORIGINAL BID	TOTAL COST
70	Drift Rose "Red"	\$ 21.50	\$ 1,505.00
31	Fakahatchee Grass	\$ 11.95	\$ 370.45
70	Flax Lily	\$ 5.50	\$ 385.00
40	Indian Hawthorne	\$ 10.50	\$ 420.00
			\$ 2,680.45

Cost difference of smaller Vitex \$ 375.00

Change Order Amount \$ 2,305.45

Original Bid \$ 67,950.00

Change Order #1 \$ 8,268.00

Change Order #2 \$ 2,305.45

**TOTAL COST** \$ 78,523.45

**JPA AMOUNT** \$ 80,000.00

**REMAINING BALANCE** \$ 1,476.55

## CITY OF MILTON POLICY

Title: Employee Sick Leave Pool	Page: 12	Policy Number: 6.5
Effective Date: December 2000	Revised Date: May 6, 2014	Next Review Date: May 6, 2016
Approved by Council:		
Legal Review: NA		

## SECTION I: SCOPE AND PURPOSE

Establishment of a plan for a Sick Leave Pool to allow participating full-time employees to pool sick leave credits for use upon the depletion of their accrued sick leave credits. It is the intent that this Sick Leave Pool will be used only by employees who are expected to be able to return to normal duty at the conclusion of their absence, in the following circumstances: (1) For birth of a son or daughter, and to care for the newborn child; (2) To care for the employee's spouse, son, daughter, or parent with a serious health condition; or (3) Because of a serious health condition that makes the employee unable to perform the functions of the employee's job. It is the intent that this Sick Leave Pool will not be used for routine illness or absence. **This is strictly a voluntary program and no employee will be required to participate.**

**Sick Leave Pool Committee Responsibilities:**

The Sick Leave Pool Committee makes sure members follow the procedures that are outlined in this policy; review withdrawal applications and make a recommendation for approval or disapproval to the City Manager. (Section 5 defines committee responsibilities).

**City of Milton's Responsibilities:**

The Human Resources Coordinator will be the Sick Leave Pool Administrator. The Administrator, who may or may not be a member of the pool, receives applications for membership, maintains accurate and reliable records regarding all functions of the Sick Leave Pool, including membership, deductions, contributions, usage and ensures the pool contains sufficient hours to grant leave to employees who have requested time.

The City Manager has the final decision whether to approve or deny an employee's request for leave from the sick leave pool.

## SECTION II: MEMBERSHIP INFORMATION

- A. Any full-time employee who has completed one year of employment with the City of Milton and who has a minimum of 80 hours (120 hours for Fire Department shift personnel) of accumulated sick leave during the enrollment period may participate in the Sick Leave Pool. However, an applicant must meet all requirements, as otherwise stated in this policy, and must apply on the approved form. **Participation in the Pool is voluntary.**
- B. Newly hired employees are eligible to join the pool at their one (1) year anniversary date. The hours they will need to contribute to the pool will be prorated depending on the when their anniversary date occurs:
  - Newly hired employees who join between the months of Jan – Mar will have to contribute 8 hours
  - Newly hired employees who join between the months of April – June will have to contribute 6 hours
  - Newly hired employees who join between the months of July – September will have to contribute 4 hours
  - Newly hired employees who join between the months of October – December will have to contribute 2 hours

All other employees that are eligible to join the pool and have surpassed their one (1) year anniversary date can join during the enrollment period in December.
- C. All participants in the Sick Leave Pool shall contribute 8 hours (12 hours for Fire Department shift personnel) of accrued sick leave to the Pool during the month of December. The annual contribution requirement will be suspended each year that the total pool hours exceed six thousand (6000) hours. Should total pool hours fall below three thousand (3,000) hours during that same year, the normal annual contribution will be assessed. The Sick Leave Pool Committee shall review the policy, and the total number of hours contributed on an annual basis.

- D. Any sick leave contributed to the Pool shall be deducted from the balance reflected on the employee's official sick leave record or from their excess carryover if 8 hours (12 hours for Fire Department shift personnel) are available after payment of 40%. Any portion of the required contribution not available from excess carryover shall be deducted from the employee's official sick leave record.
- E. Membership applications shall be submitted by the last day of the anniversary month for newly hired employees on December for all other employees that meet eligibility requirements. The committee shall act to approve or disapprove applications on the basis of the rules herein described. Members become eligible for participation in the Pool after approval of membership applications.
- F. Each participating employee shall contribute, by way of deduction from his/her official sick leave record, 8 hours (12 hours for Fire Department shift personnel) of sick leave anytime the balance of the Pool falls below three thousand (3,000) hours providing the committee, by way of the chairperson, is notified and agrees in writing to such contribution by the applicants. No employee shall be required to contribute more than 16 hours (24 hours for Fire Department shift personnel) in any one calendar year.
- G. Anytime contributions to the Pool are required, as noted above, members who are unable to donate the required sick leave shall be removed from membership in the pool. Upon again meeting eligibility requirements such persons may reapply for membership during the next enrollment period. This provision shall not apply to members who are actively drawing time from the pool at the time of the request for donation.
- H. Each membership shall be on a continuing basis unless the member is removed as noted herein. If a member desires to withdraw from membership in the Pool, a letter requesting withdrawal from the Sick Leave Pool must be submitted prior to the December meeting of the Sick Leave Pool Committee. Such letter, directed to the Chairman of the Sick Leave Pool Committee, shall be acted on by the committee and the employee shall be notified in writing immediately.
- I. Any member who chooses to withdraw from participation in the Sick Leave Pool shall not be able to withdraw any sick leave days already contributed.
- J. Hours contributed to the pool shall be placed in a single account for use by all members. No contributions for the benefit of a specific individual, illness, or position will be accepted.

**Procedure:**

- A. Employee shall file membership application with the Sick Leave Pool Committee, prior to the December meeting of the Sick Leave Pool Committee on the form titled "Sick Leave Pool Application for Membership." (See Exhibit #1)
- B. The Sick Leave Pool Committee shall determine eligibility.
  - 1. Employees who apply and are NOT eligible will be notified in writing.
  - 2. Each eligible employee will have the appropriate deduction made from his/her sick leave and entered into the pool.

**SECTION III: UTILIZATION/REQUEST FOR SICK LEAVE FROM POOL**

- A. Participating employees in need of drawing from the pool will fill out the appropriate Sick Leave Bank Withdrawal form (attached as Exhibit #2) and submit it to their Department Director, who must acknowledge that they understand that the employee has submitted a request for sick leave from the sick pool and that a favorable determination may result in an extended absence. The employee must then submit the application to the Sick Leave Pool Committee, along with a written statement from their doctor.

- B. The committee will meet (or be polled in cases of urgent need) and approve or disapprove the employee's application and determine the number of days to be awarded.
- C. After review, the Committee will make forward a written recommendation to the City Manager for approval or denial of applications for sick leave pool hours in accordance with the provisions of this policy. The decision of the City Manager to approve or deny a request for sick leave assistance will be final and binding. The employee requesting to draw from the pool will be notified by Human resources personnel of the final determination.
- D. Sick leave credit, up to 240 hours (360 hours for Fire Department shift personnel), may be granted to a participating member applicant at the discretion and upon the recommendation of the Sick Leave Pool Committee after consideration by the committee of all outstanding eligible applications. Any sick leave awarded from the Sick Leave Pool to a participating employee shall be used for: (1) For birth of and/or to care for the newborn child for the first six (6) weeks after birth; (2) To care for the employee's spouse, child, parent, or parent-in-law with a serious health condition; or (3) Because of a serious health condition that makes the employee unable to perform the functions of the employee's job. There shall be a maximum of 1200 hours granted to an employee, and 600 hours to an employee for a dependant per illness. The employee must return to work and work a minimum of at least 1250 hours prior to requesting any further time from the pool. To care for a Parent-in-law, employees are only allowed a one (1) time draw of 80 hours. Any granted leave not utilized shall be returned to the pool.
- E. The Sick Leave Pool Committee is authorized to grant additional days in hardship situations, with final approval made by Administrative personnel.
- F. A participating employee may be eligible for sick leave from the Pool only after having met the following conditions:
1. Has used all but 40 hours (52 hours for Fire Department shift personnel) of his/her accumulated leave (sick, vacation, comp).
  2. Is not eligible for Worker's Compensation Pay.
  3. Has an application approved by the Sick Leave Pool Committee. (see exhibit #2)
  4. Is a full-time employee of the City of Milton at the time of application.
  5. Has been a member of the Sick Leave Pool for a minimum of one (1) full year prior to requesting a withdrawal from the Sick Leave Pool.
  6. Has submitted a City of Milton sick leave card requesting leave.
  7. Provides a Family Medical Leave Act (FMLA) form to the Sick Leave Pool (exhibit #3). The FMLA form must be completed by the employee's health care provider stating the date the serious health condition began, the probable duration of the serious health condition (i.e. the employee's estimate date to return to work after a specified recovery time), the appropriate medical facts regarding the serious health condition, and a statement that the employee cannot perform the essential functions of his/her job, or a statement that the employee is needed to care for an immediate family member with a serious health condition. This statement must accompany the request to withdraw leave in excess of three (3) consecutive days. All leave approved in excess of three (3) consecutive days will be considered leave under the Family Medical Leave Act (FMLA).
  8. Should the medical statement state one or all of the following (1) employee is totally and permanently disabled, (2) is unable to render useful and efficient service, (3) is unable or not expected to return to employable status the maximum allowable deduction from the sick leave pool will be 240 hours for general employees and 360 hours for fire shift personnel The intent of this would be to allow the employee to have an income while disability, retirement, or social security payment(s) are being processed.

9. Leave of absence has been granted by management.

- G. A participating employee shall not be required to pay back any sick leave awarded from the Pool except as otherwise provided for in this policy.
- H. A request for withdrawal of sick leave from the Sick Leave pool shall be made in writing by the member, or, if incapacitated, by an immediate family member, or, if none are available, by any authorized representative on behalf of the sick or injured pool member.

SECTION IV: EXCESS SICK LEAVE

- A. Employees may currently elect to be paid at the rate of 40% of sick leave accrued over 480 hours (720 hours for Fire Department personnel) during the month of December of every year or they can convert the 40% accrual to annual leave. Eight hours (twelve for Fire Department) may be donated each year from the excess leave as the annual sick leave pool contribution.
- B.  When a member of the sick leave pool retires, he or she will be eligible to receive payment of up to 40% of their existing sick leave balance. Eligibility begins at 20% at 15 years and earning an additional 2% every year maxing out at 40% at 25 years of service. This provision includes employees that meet the retirement criteria, as defined under their applicable city retirement plan, regardless of whether that employee participates in that plan. In order to receive the sick leave payout a member must be active in the sick leave pool for 10 years.

SECTION V: COMMITTEE COMPOSITION & GENERAL INFORMATION

- A. The committee will be comprised of at least one member of the Sick Leave Pool from each City Department: Finance (including Meter Department), Administration, Police, Fire (allowed to have 3 representatives), Planning, Parks & Recreation, Utilities, Street & Sanitation, and WWTP. **(Departments who do not have any employees participating in the pool will not be represented on the committee)**
- B. The Chairperson of the committee will be elected by the Committee and shall serve a one (1) year term.
- C. Committee membership shall be for two (2) years. (May continue if appointed again at the end of the two (2) years) Terms for department representative membership shall be staggered.
- D. Members from each department will be elected by those members of the Sick Leave Pool within his/ her department. In the event that a member does not complete his two (2) year term, the department from which the member was elected shall conduct its own election and submit a new representative name, in writing, to the Sick Leave Pool Committee. **Only those employees participating in the Sick Leave Pool may vote in the elections.**
- E. A committee member may be removed by a majority vote of the committee, or by a majority vote of the members of the Sick Leave Pool within his/her department.
- F. The Administration Department will notify the Committee Chairman when the number of hours in the Pool has dropped below three thousand (3,000) hours.
- G. The committee shall maintain accurate and reliable records relating to all the functions of the Sick Leave Pool.
- H. Committee members will ensure that all employees eligible for participation in the Sick Leave Pool Program are treated consistently and equitably according to established procedures and without consideration of employee classification or any other legally impermissible reason. Any medical information provided to the Sick Leave Pool Committee, will remain confidential and

will not be discussed or shared with other employees outside of the sick pool committee, with the exception of employees in Human Resources. Potential leave recipients, their representatives, and Sick Leave Pool committee members must refrain from using institutional e-mail to solicit leave by revealing a medical condition, as e-mailing of medical information may violate HIPPA privacy guidelines.

- I. Each committee member will sign a confidentiality agreement (see Exhibit #4) acknowledging their responsibility to respect the confidentiality of Sick Pool members and will be dismissed from their position as a Sick Leave Pool Committee member immediately if a finding of a violation of any provision of this agreement is determined.
- J. The committee shall generate an annual report for members of the Committee which will include membership information, hours on deposit, total hours drawn from the pool, number of employees who withdrew leave during the annual period, etc.
- K. The Sick Leave Pool Committee shall review the operation and rules of the Sick Leave Pool annually, and issue a written report including any recommendations for changes to the City Manager. Particular attention shall be given to contributions and use by the various employee groups. A quorum of 51% or more will be needed to make changes to the policy.

#### **SECTION VI: ABUSE/PENALTIES/COMPLAINTS**

- A. Alleged abuse of any provision contained in this agreement by a participant shall be investigated by the Sick Leave Pool Committee. A finding of violation of any provisions of this agreement may, upon the action and authority of the committee, result in expulsion from further participation and/or a requirement to repay all the sick leave drawn from the Pool and be subject to other disciplinary action as determined by the City of Milton.
- B. All complaints to any committee member should be submitted in writing, filed with the Chairperson, and considered at the time of review of the policy.
- C. Misrepresentation of an illness, accident, injury, family health status, or the circumstances surrounding it, in order to receive leave to which the employee is not entitled under the provisions of this policy and procedure is considered abuse and is subject to the penalties outlined under Article A of this Section.

Approved by: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

**SICK LEAVE POOL  
APPLICATION FOR MEMBERSHIP**

**(Exhibit #1)**

Name \_\_\_\_\_

**Division/Department**

I have been an employee of the City of Milton for one (1) year and hereby voluntarily make application for membership in the City of Milton Sick Leave Pool. I certify and agree to the following:

1) My total sick leave credits are \_\_\_\_\_ as of the month ending \_\_\_\_\_. (A balance of at least eighty (80) hours (120 hours for Fire Department shift personnel) is required for membership.)

2) I authorize the withdrawal of hours (12 hours for Fire Department shift personnel) from my personal sick leave for my initial contribution to the Sick Leave Pool based on the following:

- Newly hired employees who join between the months of Jan – Mar will have to contribute 8 hours
  - Newly hired employees who join between the months of April – June will have to contribute 6 hours
  - Newly hired employees who join between the months of July – September will have to contribute 4 hours
  - Newly hired employees who join between the months of October – December will have to contribute 2 hours
- All other employees that are eligible to join the pool and have surpassed their one (1) year anniversary date can join during the enrollment period in December.

3) At any time that the balance of sick leave hours in the pool falls below, three-thousand (3,000) hours, I agree to have eight (8) hours (12 hours for Fire Department shift personnel) of sick leave automatically transferred from my personal sick leave account to the Sick Leave Pool during the month of January. If I have less than eight (8) hours (12 hours for Fire Department shift personnel) of sick leave in my personal account at that time, I will be removed from membership in the pool. I realize that I will not be allowed to use my personal sick leave credits until the amount owed to the pool has been contributed.

4) I understand that the annual contribution requirement may be suspended each year that the total pool hours exceed six thousand (6,000) hours and require contribution at any time during the suspension year that pool hours decrease to three thousand (3,000) hours or less; however, this does not apply to new members, in the year joining the pool.

5) Upon depletion of all but forty (40) accumulated hours (sick, vacation, or comp) (fifty-two (52) hours for Fire Department shift personnel), I may request by application to the Sick Leave Pool Committee to withdraw credits. I also understand that sick leave withdrawn from the pool may be used only for: (1) For birth of and/or to care for the newborn child; (2) To care for my spouse, child, parent or parent-in-law with a serious health condition; or (3) Because of a serious health condition that makes me unable to perform the functions of the employee's job. **I understand that as an employee, I must work one (1) full year before I am eligible to request a withdrawal from the Sick Leave Pool. I understand that as an employee, I may request to withdraw up to a maximum of twelve hundred (1,200) hours and a maximum of six-hundred (600) hours for a dependant, per illness, within a consecutive twelve month period for sick leave purposes. I understand that as an employee, I must return to work and work a minimum of at least 1250 hours prior to requesting any further time from the pool. I understand I may request to withdraw up to 80 hours one (1) time only to care for a parent-in-law. I also understand that any granted leave not utilized shall be returned to the Sick Leave Pool.**

6) I understand that any sick leave which I contribute to the pool shall be forfeited if I cancel membership in the pool, retire, resign, or be terminated from city employment; except that, if I move to another department within the city I will continue to be a part of the Sick Leave Pool and will abide by the same provisions.

7) Any alleged abuse of my Sick Leave Pool credits shall be investigated by the Chairman of the pool, and, if warranted, I agree to repay all sick leave credits drawn from the pool and I understand I am subject to having my membership in the pool cancelled by majority vote of the committee. I may also be subject to disciplinary action.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Action by Sick Leave Pool Committee:

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved

\_\_\_\_\_  
Committee Chairman Signature

CITY OF MILTON EMPLOYEE'S SICK LEAVE BANK  
WITHDRAWAL APPLICATION

Applicant: \_\_\_\_\_ Department: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone No. \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Last Day of Work: \_\_\_\_\_

All Accumulated Leave (sick, vacation, and comp), with the exception of 40 hours, has been used \_\_\_\_ Yes \_\_\_\_ No

Estimated additional sick days needed: \_\_\_\_\_

Nature of illness or injury: \_\_\_\_\_

Comments or supporting information: \_\_\_\_\_

**\*(NOTE: THE PROVISIONS OF THE FAMILY MEDICAL LEAVE ACT (FMLA) WILL BE INVOKED WHEN EMPLOYEE BEGINS USING TIME FROM THE SICK LEAVE POOL.)**

I have attached FMLA documents from my health care provider stating the date the serious health condition began, the probable duration of the serious health condition (i.e. the employee's estimate date to return to work after a specified recovery time), the appropriate medical facts regarding the serious health condition, and a statement that the employee cannot perform the essential functions of his/her job, or a statement that the employee is needed to care for an immediate family member with a serious health condition.

\_\_\_\_\_  
Applicant's Signature

I acknowledge that \_\_\_\_\_ has submitted a request for sick leave time from the sick pool and recognize that a favorable determination may result in an extended absence.

\_\_\_\_\_  
Division Director's Signature

*(Forward all copies to the Payroll Office)*

**(PAYROLL OFFICE VERIFICATION)**

Application received on: \_\_\_\_\_

Employees total accrued leave at time of application: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

*(Forward all copies to CITY OF MILTON EMPLOYEES' SICK LEAVE BANK COMMITTEE)*

**(CITY OF MILTON EMPLOYEES' SICK LEAVE BANK PROGRAM COMMITTEE DISPOSITION)**

Application received on: \_\_\_\_\_ Application \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Credit \_\_\_\_\_ with \_\_\_\_\_ hour(s) from the SICK LEAVE BANK.

**(name of employee)**

Effective Date: \_\_\_\_\_ Comments: \_\_\_\_\_

Sick leave granted within last 12 months: \_\_\_\_\_ (Any granted leave not utilized shall be returned to the pool)

Authorized Signatures (3 Pool Cmt Members required)

\_\_\_\_\_  
Sick Leave Pool Cmt. member

\_\_\_\_\_  
Sick Leave Pool Cmt. member

\_\_\_\_\_  
Sick Leave Pool Cmt. member

\_\_\_\_\_  
City Manager, or designee

Adopted by Council: May 10, 2006  
Rev. November 15, 2010



## **Sick Leave Pool Committee Confidentiality Statement**

As a Sick Leave Pool Committee member, I understand I will have access to information/records that are considered confidential.

I acknowledge my responsibility to respect the confidentiality of our employees and their medical records, to follow procedures in order to protect their privacy, and to act in a professional manner.

I further understand that if I am found in violation of any provision of the Sick Leave Pool Policy through my actions, I will be dismissed from my position as a Sick Leave Pool Committee member immediately.

\_\_\_\_\_  
Sick Leave Pool Committee Member

\_\_\_\_\_  
Date

## CITY OF MILTON POLICY

TITLE: Committee Meeting Rules		PAGE:	POLICY NUMBER: 1.6
EFFECTIVE DATE: 4/7/2015	REVISED DATE: 1/12/2016	NEXT REVIEW DATE: 1/12/2018	
APPROVED BY COUNCIL ACTION:			

### **Rules for City Council Meetings: City Council, Executive Committee, CRA**

1. Must have majority of Council members present to conduct business. Quorum requirements are set by the city charter, state law or other controlling authority.
2. Only members of the Council can make motions and vote.
3. Motions need a second.
4. The Mayor/Chair cannot make motions and may only vote as a tie breaker.
5. Discussion is allowed without a motion on the floor.
6. Motions to limit discussion are in order.

### **Rules for Committee of the Whole**

1. Committee of the Whole is comprised of the City Council and Mayor.
2. The Mayor Pro-Tem will preside over the meetings.
3. Must have majority of Council members present to conduct business.
4. Only members of the Council can make motions and vote.
5. Motions need a second.
6. The Mayor cannot make motions and may only vote as a tie breaker.
7. Discussion is allowed without a motion on the floor.
8. Motions to limit discussion are in order.

### **Rules for City Board Meetings: Historic Preservation, Planning, Board of Adjustments, DRAB**

1. Must have majority of members present to conduct business.
2. Only designated members of the board can make motions and vote.
3. Motions need a second.
4. The chair can make motions, participate in discussion and vote.
5. Discussion is allowed without a motion on the floor.

### **Rules for Sub-Committee Meetings: Administration, Public Works, GD&A, Public Safety, Finance, Parks & Recreation, LEAP, Stormwater**

1. Must have at least 2 members present to conduct business.
2. Only designated members of the committee can make motions and vote.
3. Motions do not need a second.
4. The chair can make motions, participate in discussion and vote.
5. Discussion is allowed without a motion on the floor.
6. Motions to limit discussion are not in order
7. Action can be taken by unanimous consent.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
City Manager

C:\My Files\Policies Book\1.6 Committee Meeting Rules.doc

# Proclamation

*WHEREAS, Billiard Awareness Month provides an opportunity to focus on the historic, recreational and educational aspects of cue sports; and...*

*WHEREAS, Establishment of a Billiard Awareness Month will help to highlight the many positive attributes of cue sports to the general population; and...*

*WHEREAS, The game of pool teaches positive skills such as: hand-eye coordination, concentration, physics, sportsmanship, strategy, discipline, and setting and achieving goals; and...*

*WHEREAS, Cue sports promote camaraderie among participants of all ages and abilities; and...*

*WHEREAS, Learned in the game of pool help young people succeed in school and in life; and...*

*WHEREAS, ESCAROSA NAPA and OKINAWA SLIM encourages the promotion of good sportsmanship...*

*NOW THEREFORE, I Wesley Meiss, Mayor of the City of Milton, Florida do hereby proclaim the month of February 2016, as;*

## *"Billiard Awareness Month"*

*and urge all citizens to take this opportunity to find out more about the rich history and positive attributes of this sport.*

*In witness whereof, I have hereunto set my hand and caused the seal of the City of Milton to be affixed on this 25<sup>th</sup> day of February 2016.*

*Attest: Dewitt Nobles*

*Wesley Meiss, Mayor*

CITY OF MILTON

(Billing code = UF)

APPLICATION FOR EVENTS/PARADES/FESTIVALS/SPECIAL ACTIVITIES

\*\*\*\*\*

- 1. Application Date: 12-20-15
- 2. Sponsoring Organization (USER) MAIN STREET MILTON INC.
  - a. Non-Profit  Address \_\_\_\_\_
  - b. Community Based  \_\_\_\_\_
  - c. Commercial  \_\_\_\_\_
  - d. Private Citizen  Phone # \_\_\_\_\_

- 3. Organization Point of Contact:
  - Name: CONNIE CLARK
  - Phone #: 850-380-9507 E-Mail: MISSTHUMB@AOL.COM

- 4. Name of Activity: MARSH GRASS
  - Parade  Car/Motorcycle Show
  - Festival  5/10 K Race
  - Concert  Other (please explain activity): \_\_\_\_\_
  - Tournament \_\_\_\_\_
  - Community Awareness \_\_\_\_\_

5. Date of Activity: FEB 4TH 2016

6. Time Frame of Activity: 5 PM - 7 PM

- 7. Location/Facility:
  - North Riverwalk - \$100  North Willing Street (from \_\_\_\_\_ to \_\_\_\_\_)
  - South Riverwalk - \$100  South Willing Street (from \_\_\_\_\_ to \_\_\_\_\_)
  - South Riverwalk Pavilion - \$50  North Elmira Street (from \_\_\_\_\_ to \_\_\_\_\_)
  - Event Area - \$100  South Elmira Street (from \_\_\_\_\_ to \_\_\_\_\_)
  - Imogene Parking Lot
  - Other: RAYMOND HOBBS TO STEWART TO ELVA

- 8. Special Requests:
  - Road Closure N/C  Electrical Activation: \$75
  - >24 Hr Docking at Riverwalk N/C  Stage Rental: \$350
  - Boating Restricted Areas  Dumpsters (Delivery/Set Up) \$75 X # \_\_\_\_\_
  - Parade Security & Clean up \$350  Extra Dump Fees (per dumpster) \$75 X # \_\_\_\_\_
  - Crowd Control Barriers \$125  Trash Barrels \$ 5 X # \_\_\_\_\_
  - Other \_\_\_\_\_

**Tourism District Special Requests:**

**NOTE: Tourism District Special Requests applications must be received by the city sixty (60) days prior to the event.**

1. I (We) hereby request waiver of the;  
     Open Container Ordinance (Sec 6-27)  
     Noise Ordinance (LDR Sec. III-5.16)  
     Animal Control Ordinance (Sec 4-37(b))  
     and/or other Ordinance \_\_\_\_\_
  
2. The location applied for is: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Time Period From: \_\_\_\_\_ to \_\_\_\_\_
  
4. Event Security:  Yes  No  
If yes, then who will provide the Security: \_\_\_\_\_  
Security Time Period From: \_\_\_\_\_ to \_\_\_\_\_

**The USER must agree to the following terms & conditions:**

1. User shall supply and furnish all personnel, equipment, services and any other items the User deems necessary to the success of the User's event.
2. User shall assure that proper City Police protection and all governmental regulations pertaining to the scheduled event have been fully complied with.
3. You are reminded that City Ordinances PROHIBIT THE CONSUMPTION OF ALCOHOLIC BEVERAGES AT PARK FACILITIES.
4. User shall remove from property/streets, all equipment and items placed thereon by the User immediately following the event.
5. User shall accomplish reasonable clean-up of the area immediately following the event.
6. User shall be liable for any and all damages done to the property and area covered by this agreement, regardless of who causes such damage or how the damage is caused, during the period of use contained in this agreement. Further, the User shall agree to defend, indemnify and hold-harmless the City, its Officials, employees, and representatives for any and all claims caused by or arising out of, in whole or in part, the activities permitted by this agreement.
7. The User shall pay all fees prior to the event. No request for waiver of fees will be accepted.
8. User agrees to pay for extra dump fees if garbage pickup required during the event.
9. User must provide for liability insurance coverage (\$1 Million minimum) for the event.
10. Security arrangements can be made separately with Milton Police department.

---

Signature of Requestor/User Representative

FOR CITY USE ONLY

Schedule of Charges

Parade \$ \_\_\_\_\_

Facility \$ \_\_\_\_\_

Crowd Barriers \$ \_\_\_\_\_

Clean Up \$ \_\_\_\_\_

Sanitation \$ \_\_\_\_\_

Electrical \$ \_\_\_\_\_

*Total Payment Due* \$ \_\_\_\_\_

Fee Paid \$ \_\_\_\_\_

Date of Payment \_\_\_\_\_

Receipt # \_\_\_\_\_

Insurance Certificate Received  Yes  No

This application has been: Approved  Disapproved  Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of City Manager/Designee reviewing application

Form Copied to: Parks  Landscape  Police  Fire  Street  Sanitation  Public Works

**TO:** City Council and City Manager  
**FROM:** RL Jorgenson  
**RE:** Resolution Establishing CRA's II North and III South  
**DATE:** 31 December, 2015

---

### **A. Summary/Background**

On August 11, 2015, the City Council adopted Resolution 1341-15, supported by data and analysis provided in that report entitled Findings of Necessity, which made a legislative finding that there are:

- One or more slum or blighted areas, or one or more areas in which there is a shortage of affordable housing exist in the City; and,
- The rehabilitation, conservation, or redevelopment, or a combination thereof, of such area or areas, is necessary in the interest of the public health, safety, morals, or welfare of the residents of the City.

### **B. Resolution establishing CRA's II North and III South.**

The next step in the process of implementing provisions of chapter 163, Part III, Florida Statutes "Community Redevelopment Act of 1969", is for the City Council to establish a Community Redevelopment Agencies necessary to work toward "Remedying" the findings of Resolution 1341-15.

The City Council is asked at this time to adopt Resolution \_\_\_\_\_ (Attachment "A") declaring itself to be the Community Redevelopment Agencies if you deem it appropriate. It should be noted that of the approximately 250 CRA's in the state 97% are governed by an elected body. As an alternative you can appoint a Board of Commissioners of the Agency consisting of 5 to 9 members and from its membership select the Chairperson and Vice-Chairperson.

### **C. Next Steps.**

Following the City Council adopting the potential attached Resolution, the next Steps in the process of commencing work of the CRA should include, but not be limited to:

- Creation and adoption of Bylaws for the CRA's, including establishing the meeting times for the CRA;
  - Adoption of a preliminary budget (following the adoption of an inter-local agreement);
  - Develop for Planning Board, CRA, County Board, and Council consideration redevelopment plans for the two new CRA's.
- 

### **1. Key Facts/Issues Requiring Discussion**

Key facts are identified in this briefing paper.

The City Council must find that there is a need for a community redevelopment agency to function in the City to carry out the community redevelopment purposes of Chapter 163, Part III, Florida Statutes.

Does the City Council desire to appoint a body (board) other than itself?

2. Costs

Initial year expenditures for the CRA, \$10,000.00 of City staff support (estimate).

3. Savings

Not applicable

4. Source of Funds

The costs associated with the redevelopment and operation of a Community Redevelopment plan can be reimbursed by the trust fund, pursuant to Section 163.387 (6)(b), "Expense of redevelopment planning, surveys, and financial analysis, including the reimbursement of the governing body or the community redevelopment agency for such expenses incurred before the redevelopment plan was approved and adopted."

5. Communications

Formal public notification is not required for the City Council to adopt a resolution establishing itself as a Community Redevelopment Agency. If the Council should choose to appoint a Board of Commissioners that must be done by ordinance and noticed accordingly.

6. Staff Recommendation

Adopt Resolution \_\_\_\_\_, establishing the City Council as the Board of CRA's II North and III South.

7. Recommended Motion:

I move to adopt Resolution \_\_\_\_\_ finding a need for a Community Redevelopment Agencies II North and III South and designating the City Council to be those Agencies.

THE FOLLOWING THREE (3) PAGES ARE:

ATTACHMENT A

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, DECLARING A NEED FOR A COMMUNITY REDEVELOPMENT AGENCY, ESTABLISHING CRA'S II NORTH AND III SOUTH; IDENTIFYING THE PURPOSE OF CRA'S II NORTH AND III SOUTH; PROVIDING FOR SUPPORT; DIRECTING THE CREATION OF A COMPREHENSIVE REDEVELOPMENT PLAN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 11, 2015, the City Council adopted Resolution 1341-15, finding that there exist blighted areas as that term is defined in Florida Statutes § 163.340(8), within the City of Milton, with said blighted areas more particularly described in that Resolution and known as Community Redevelopment Areas, II North and III South; and,

WHEREAS, based on the findings found in Resolution 1341-15, the City Council finds that there is a need for two new community redevelopment agency's to function in the City to carry out the community redevelopment purposes of Chapter 163, Part III, Florida Statutes; and,

WHEREAS, the rehabilitation, conservation, or redevelopment, or a combination thereof, within the proposed areas, including the development of housing which residents of low or moderate income can afford, is necessary in the interest of the public health, safety, morals, and welfare of the residents of the City of Milton.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milton, Florida, as follows:

1. The aforementioned recitals are hereby incorporated by reference and adopted as findings of fact.
2. Based on the adoption of Resolution 1341-15, it is found that there is a need for two new community redevelopment agency's to function in the City to carry out the community redevelopment purposes of Chapter 163, Part III, Florida Statutes.
3. There is hereby created in accordance with Part III, Chapter 163, Florida Statutes, a "community redevelopment agency" to be known as CRA II North and III South.
4. Consistent with the provisions of Chapter 163.357, Florida Statutes, the members of the City Council of the City of Milton are declared, to be, and shall serve as the members of the agencies.
5. The members of the City Council, acting as members of the Board of Commissioners of CRA's II North and III South, constitute the head of a legal entities, separate, distinct, and independent from the City Council of the City of Milton.
6. RESERVED
7. The purpose of CRA's II North and III South shall include the planning and implementation of programs, projects, and activities which:
  - a. Serve to eliminate and reduce blighted conditions;

- b. Establish community policing to encourage compliance with established community standards and to enforce City Ordinances;
  - c. Provide and encourage the expansion of stormwater systems and improvements to infrastructure;
  - d. Provide and support improvements of the roadway, pedestrian, and bicycle infrastructure;
  - e. Provide and encourage improvements to parking;
  - f. Provide and encourage improvements to landscaping and streetscape;
  - g. Encourage and provide incentives for appropriate economic development;
  - h. Encourage and foster the development of activities which impact on culture and the quality of life; and,
  - i. Any and all additional programs, projects, and activities which may be identified in the Community Redevelopment Plan's.
8. Staff and/or employees, if any, partially or fully assigned to support or further the mission, objectives and activities for the Milton CRAs shall report to the City Manager or his/her designee and shall be subject to all the rules, regulations, and employee guidance of the City of Milton.
9. On the earliest practical date from the date upon which this resolution becomes effective two community redevelopment plans shall be completed under the auspices of CRA's II North and III South and approved by its Board. These plans shall address the purposes for which the CRA's established, as reflected in paragraph 7, above. Such plans shall also comply with all applicable provisions of Part III, Chapter 163, Florida Statutes.
10. The geographic area included is officially established in Resolution 1341-15.
11. This Resolution shall take effect immediately upon passage and adoption by the City Council of the City of Milton, Florida.

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2016.

BY: \_\_\_\_\_

Wesley Meiss, Mayor

ATTEST:

City Clerk \_\_\_\_\_

Dewitt Nobles, City Clerk

**Applicable Florida Statutes:****163.357 Governing body as the community redevelopment agency.—**

(1)(a) As an alternative to the appointment of not fewer than five or more than seven members of the agency, the governing body may, at the time of the adoption of a resolution under s. [163.355](#), or at any time thereafter by adoption of a resolution, declare itself to be an agency, in which case all the rights, powers, duties, privileges, and immunities vested by this part in an agency will be vested in the governing body of the county or municipality, subject to all responsibilities and liabilities imposed or incurred.

(b) The members of the governing body shall be the members of the agency, but such members constitute the head of a legal entity, separate, distinct, and independent from the governing body of the county or municipality. If the governing body declares itself to be an agency which already exists, the new agency is subject to all of the responsibilities and liabilities imposed or incurred by the existing agency.

(c) A governing body which consists of five members may appoint two additional persons to act as members of the community redevelopment agency. The terms of office of the additional members shall be for 4 years, except that the first person appointed shall initially serve a term of 2 years. Persons appointed under this section are subject to all provisions of this part relating to appointed members of a community redevelopment agency.

(d) As provided in an interlocal agreement between the governing body that created the agency and one or more taxing authorities, one or more members of the board of commissioners of the agency may be representatives of a taxing authority, including members of that taxing authority's governing body, whose membership on the board of commissioners of the agency would be considered an additional duty of office as a member of the taxing authority governing body.

(2) Nothing in this part prevents the governing body from conferring the rights, powers, privileges, duties, and immunities of a community redevelopment agency upon any entity in existence on July 1, 1977, which has been authorized by law to function as a downtown development board or authority or as any other body the purpose of which is to prevent and eliminate slums and blight through community redevelopment plans. Any entity in existence on July 1, 1977, which has been vested with the rights, powers, privileges, duties, and immunities of a community redevelopment agency is subject to all provisions and responsibilities imposed by this part, notwithstanding any provisions to the contrary in any law or amendment thereto which established the entity. Nothing in this act shall be construed to impair or diminish any powers of any redevelopment agency or other entity as referred to herein in existence on the effective date of this act or to repeal, modify, or amend any law establishing such entity, except as specifically set forth herein.

History.—s. 2, ch. 77-391; s. 75, ch. 79-400; s. 2, ch. 83-231; s. 5, ch. 84-356; s. 3, ch. 2006-307.

**Applicable Florida Statutes****163.356 Creation of community redevelopment agency.—**

(1) Upon a finding of necessity as set forth in s. 163.355, and upon a further finding that there is a need for a community redevelopment agency to function in the county or municipality to carry out the community redevelopment purposes of this part, any county or municipality may create a public body corporate and politic to be known as a “community redevelopment agency.” A charter county having a population less than or equal to 1.6 million may create, by a vote of at least a majority plus one of the entire governing body of the charter county, more than one community redevelopment agency. Each such agency shall be constituted as a public instrumentality, and the exercise by a community redevelopment agency of the powers conferred by this part shall be deemed and held to be the performance of an essential public function. Community redevelopment agencies of a county have the power to function within the corporate limits of a municipality only as, if, and when the governing body of the municipality has by resolution concurred in the community redevelopment plan or plans proposed by the governing body of the county.

(2) When the governing body adopts a resolution declaring the need for a community redevelopment agency, *that body shall, by ordinance, appoint a board of commissioners of the community redevelopment agency*, which shall consist of not fewer than five or more than nine commissioners. The terms of office of the commissioners shall be for 4 years, except that three of the members first appointed shall be designated to serve terms of 1, 2, and 3 years, respectively, from the date of their appointments, and all other members shall be designated to serve for terms of 4 years from the date of their appointments. A vacancy occurring during a term shall be filled for the unexpired term. As provided in an interlocal agreement between the governing body that created the agency and one or more taxing authorities, one or more members of the board of commissioners of the agency may be representatives of a taxing authority, including members of that taxing authority’s governing body, whose membership on the board of commissioners of the agency would be considered an additional duty of office as a member of the taxing authority governing body.

(3)(a) A commissioner shall receive no compensation for services, but is entitled to the necessary expenses, including travel expenses, incurred in the discharge of duties. Each commissioner shall hold office until his or her successor has been appointed and has qualified. A certificate of the appointment or reappointment of any commissioner shall be filed with the clerk of the county or municipality, and such certificate is conclusive evidence of the due and proper appointment of such commissioner.

(b) The powers of a community redevelopment agency shall be exercised by the commissioners thereof. A majority of the commissioners constitutes a quorum for the purpose of conducting business and exercising the powers of the agency and for all other purposes. Action may be taken by the agency upon a vote of a majority of the commissioners present, unless in any case the bylaws require a larger number. Any person may be appointed as commissioner if he or she resides or is engaged in business, which means owning a business, practicing a profession, or performing a service for compensation, or serving as an officer or director of a corporation or other business entity so engaged, within the area of

operation of the agency, which shall be coterminous with the area of operation of the county or municipality, and is otherwise eligible for such appointment under this part.

(c) The governing body of the county or municipality shall designate a chair and vice chair from among the commissioners. An agency may employ an executive director, technical experts, and such other agents and employees, permanent and temporary, as it requires, and determine their qualifications, duties, and compensation. For such legal service as it requires, an agency may employ or retain its own counsel and legal staff. An agency authorized to transact business and exercise powers under this part shall file with the governing body, on or before March 31 of each year, a report of its activities for the preceding fiscal year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expenses as of the end of such fiscal year. At the time of filing the report, the agency shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the county or municipality and that the report is available for inspection during business hours in the office of the clerk of the city or county commission and in the office of the agency.

(d) At any time after the creation of a community redevelopment agency, the governing body of the county or municipality may appropriate to the agency such amounts as the governing body deems necessary for the administrative expenses and overhead of the agency, including the development and implementation of community policing innovations.

(4) The governing body may remove a commissioner for inefficiency, neglect of duty, or misconduct in office only after a hearing and only if he or she has been given a copy of the charges at least 10 days prior to such hearing and has had an opportunity to be heard in person or by counsel.

History.—s. 2, ch. 77-391; s. 1, ch. 83-231; s. 6, ch. 84-356; s. 903, ch. 95-147; s. 4, ch. 98-314; s. 41, ch. 2001-266; s. 4, ch. 2002-294; s. 2, ch. 2006-307.

**Applicable Florida Statutes**

**163.358 Exercise of powers in carrying out community redevelopment and related activities.**—Each county and municipality has all powers necessary or convenient to carry out and effectuate the purposes and provisions of this part, including those powers granted under s. [163.370](#). A county or municipality may delegate such powers to a community redevelopment agency created under s. [163.356](#), except the following, which continue to vest in the governing body of the county or municipality:

- (1) The power to determine an area to be a slum or blighted area, or combination thereof; to designate such area as appropriate for community redevelopment; and to hold any public hearings required with respect thereto.
- (2) The power to grant final approval to community redevelopment plans and modifications thereof.
- (3) The power to authorize the issuance of revenue bonds as set forth in s. [163.385](#).
- (4) The power to approve the acquisition, demolition, removal, or disposal of property as provided in s. [163.370](#)(4) and the power to assume the responsibility to bear loss as provided in s. [163.370](#)(4).
- (5) The power to approve the development of community policing innovations.
- (6) The power of eminent domain.

History.—s. 2, ch. 77-391; s. 70, ch. 81-259; s. 7, ch. 84-356; s. 34, ch. 91-45; s. 5, ch. 98-314; s. 9, ch. 2006-11.

**ATTACHMENT C –**

**Overview of Process to Establish a Community Redevelopment Agency (CRA)**

**Findings of Necessity Report** – The Findings of Necessity Report was presented to the City Council on August 11, 2015. Findings of Necessity Report dated July 27, 2015

- Completed

**CRA Authorization** – Santa Rosa County Board of County Commissioners Affirms the Findings of Necessity and authorizes the Development of a Master Plan.

- Completed

**Establishment of a CRA** – City Council Establishes the CRA’s and directs the Preparation of a Redevelopment Plan(s)

- Currently At This Stage.

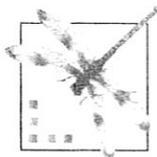
**Redevelopment Plan** – The City Council, following the Review of the Proposed Redevelopment Plan’s by the Planning Board (Local Planning Agency), Adopts the Redevelopment Plan’s (A Community Redevelopment Plan, which Defines Projects within District)

- Future Step

**CRA Financing** – Establishment of a Redevelopment Trust Fund

- Future Step

**Project Implementation** – Implementation of Projects Defined in the Community Redevelopment Plan.



**SANTA ROSA**  
**Arts & Culture**  
**FOUNDATION INC.**

6815 Caroline Street - Milton, Florida 32570

Sracf2014@gmail.com . <http://sracf.org/>

January 4, 2016

The Honorable Wesley Meiss, Mayor of Milton  
 and Members of the Milton City Council  
 Milton City Hall  
 6738 Dixon St., Milton, FL 32572

Dear Mayor Meiss and Members of The City Council:

The Santa Rosa Arts & Culture Foundation (SRACF) is a Florida non-profit 501(c)(3) organization committed to serving as a catalyst for growth and appreciation of the visual arts, performing arts and historic preservation since February, 2003. We are a membership-based organization that promotes education and public interest in the arts.

**IMAGE IS EVERYTHING**

When it comes to defining the exact image to project, the SRACF is acutely aware of the value it brings to Santa Rosa County and the City of Milton and its role in defining that image. The value of the arts extends beyond the direct economic impact. When Gallup and the Knight Foundation set out to answer the question "What attaches people to their communities?" in a three-year study, researchers found that the key reasons cited by residents for loving their cities were entertainment and social offerings, how welcoming the city is and its aesthetics — in other words, the arts and culture. This City Council is also aware of the value arts and culture plays in defining a community. SRACF is an organization dedicated to showcasing the art and culture of Santa Rosa County and the City of Milton.

**FOSTERING COMMUNITY PRIDE**

Planning and conducting festivals involves many members of the community, which yields a number of social benefits. "The best thing about being involved with festivals and events is the opportunity to help build a community, foster a sense of pride within a community, and engage a community," says Chris Romano, a business consultant with Thrivent Financial Services. "Honestly, in my professional career, I've never found something outside a community festival that can do that to the same degree."

Experts agree that hometown pride is a critical factor in the development and improvement of any community. Residents with community pride are more likely to speak positively about their town to others and to volunteer with organizations and activities that support the common good. But hosting festivals also poses challenges. There are risks and costs related to the effort. A star performer might not show up, or the stage might collapse. Insurance can cover financial risk, but reputational damage is harder to address.

The Santa Rosa Arts & Culture Foundation is asking for your sponsorship/investment of \$10,000.00 to enhance and upgrade the image of art and culture in Milton and Santa Rosa County. Your sponsorship will help cover the cost of the entertainment stage, canvas covers and supports and a most needed sound system that will be compatible for an outside stage. This sponsorship will cover the children's brochure, a booklet containing every student's literary entry. The front cover is to feature the artwork of the "All County Youth Arts Poster Contest" finalists and copies presented to every participating student. Ribbons and awards will be covered also. It is only through public-private partnerships as this that provides our organization the ability to accomplish our goal of making Milton and Santa Rosa County an exciting place for all to live and work through all aspects of art.

Thank you so much for your consideration, and we so look forward to hearing from you.

Sincerely,

  
 Jerry C. Cummings  
 President



*The mission of the  
 Santa Rosa Arts and Culture Foundation, Inc.  
 is to vitalize and enrich the cultural arts in  
 Santa Rosa County, Florida.*

**SANTA ROSA ARTS & CULTURE FOUNDATION**  
PRESENTS  
**THE 28th ANNUAL**  
**RIVERWALK ARTS FESTIVAL**

**MARCH 5 & 6, 2016**

The Riverwalk Fine Arts Festival is a juried arts show and heritage arts festival that brings local, regional and national artists for an annual festival on the banks of the Blackwater River in Historic Downtown Milton, Florida. Also presented is the "Santa Rosa Celebrates the Arts". This countywide event provides a venue for Santa Rosa County School Children to display their artwork to the community and compete on a county-wide basis. All donations support our community and are tax deductible.

**SPONSORSHIP LEVELS**

**\$10,000**

**DONATELLO - SCULPTURE OF DAVID**

**\$5,000**

**LEONARDO - MONA LISA**

**\$2,500**

**RAPHAEL - CREATION OF THE WORLD**

**\$1,500**

**RUBENS - THE THREE GRACES**

**\$1,000**

**REMBRANDT - THE MAN WITH THE GOLDEN HELMET**

**\$750**

**CLAUDE MONET - WATER LILIES**

**\$500**

**RENOIR - GIRL WITH A WATERING CAN**

**\$250**

**PAUL CEZANNE - THE BATHER**

**\$100 - \$75 - \$50 - \$25**

**RODIN - THE THINKER**

**ABOUT THE SANTA ROSA ARTS AND CULTURE FOUNDATION**

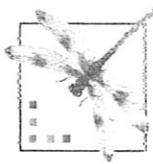
The Santa Rosa Arts and Culture Foundation is a membership-based organization that promotes education and public interest in the arts, continually broadening the spectrum of visual and performing artists to reflect the diversity of the arts community and the interests of its patrons. The mission of the Arts and Culture Foundation is to vitalize and enrich the cultural arts in Santa Rosa County. More information is available online at: <http://sracf.org/>

The Santa Rosa Arts and Culture Foundation, Inc., is a non-profit corporation under the laws of the State of Florida and a 501(c)(3) agency as determined by the Internal Revenue Service. A copy of the official registration and financial information may be obtained from the state Division of Consumer Services by calling toll-free within the state 1-800-435-7352. Refer to: CH18130. Registration does not imply endorsement, approval, or recommendation by the state.

Santa Rosa Arts and Culture Foundation, Inc.; 6815 Caroline Street - Milton, Florida 32570



The mission of the Santa Rosa Arts and Culture Foundation, Inc. is to vitalize and enrich the cultural arts in Santa Rosa County, Florida.



**SANTA ROSA**  
**Arts & Culture**  
**FOUNDATION INC.**

6815 Caroline Street - Milton, Florida 32570  
 Sracf2014@gmail.com · <http://sracf.org/>  
 January 4, 2016

(STAGE) . . . . .	\$5,379.79	
(STAGE REPAIR OF CURRENT). . . . .	\$1,250.00	This is our only option and will require welding.
ALL PRO SOUND		
Items needed . . . . .	\$3,674.00	After "several" adjustments.
CANVAS COVER		
9X9X12 Triangles (5) . . . . .	\$500.00	We will need to purchase the tie downs locally.
KEYBOARDS		
Research shows we can purchase 2 . . .	\$1,200.00	These will also be used to offer free children's lessons
CHILDREN'S BOOKS/AWARDS		
This is minus a \$500 GGAF grant . . . .	\$1,500.00	These books and awards will cost over \$2,000.00
20'X30' EXHIBIT TENT . . . . .	\$2,789.00	This is for the children's art display - the heart and soul of the Riverwalk Art Festival.
TOTAL . . . . .	\$10,913.00	

The Santa Rosa Arts and Culture Foundation is asking the City of Milton to make a one time investment by accepting a \$10,000.00 sponsorship request - a sponsorship/investment that will last for decades and will heighten the image of the City of Milton and their embracing the entire concept of art and culture as the beginnings/awakening of intellectual growth.

When a child improvises a melody or imagines a sculpture, they're learning to brainstorm – a vital skill for all academics, but a difficult one to teach. When they discuss why they like or don't like a painting, they're developing an argument, and learning to support one. Art experiences also teach children to use reason, invention, observation, discrimination, and problem-solving skills.

While art is important for all ages, it's especially important for young children, because it engages all of their senses and teaches them how to incorporate them. It develops fine-motor skills. Working with a paintbrush in pre-school can help a child with holding a pencil down the road in kindergarten. Working a pair of scissors develops eye-hand control. And all that crayon scribbling pays off later when it's time to use developed coordination for hand-writing. (excerpt from education.com)



*The mission of the  
 Santa Rosa Arts and Culture Foundation, Inc.  
 is to vitalize and enrich the cultural arts in  
 Santa Rosa County, Florida.*

**Allstate Tent**

889 Industrial Blvd  
Ringgold, GA 30736  
(706)463-4280  
sales@allstatetent.com  
http://www.allstatetent.com



**QUOTE**

ADDRESS  
Jerry Cummings`  
Art Foundation

SHIP TO  
Jerry Cummings`  
Art Foundation

QUOTE # 70112595  
DATE 12/30/2015

DESCRIPTION	QTY	PRICE / EACH	AMOUNT
<b>119:119-2030</b> ULTIMATE SET 20X30 15oz block out white	1	2,539.00	2,539.00

This is a quotation only. Please sign, fax or email back to make this an order. Please also include payment information to expedite this order.

SUBTOTAL	2,539.00
SHIPPING	250.00
<b>TOTAL</b>	<b>\$2,789.00</b>

Accepted By

Accepted Date

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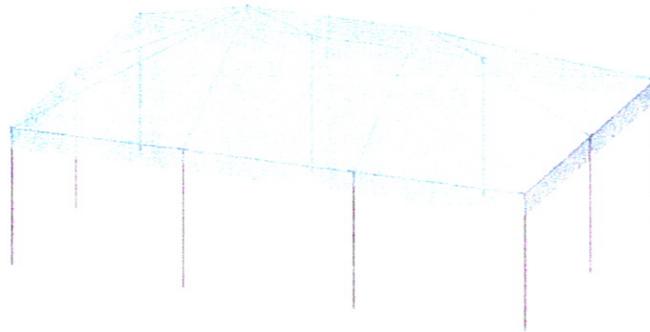


[Tent Sets](#) [Tops Only](#) [Frames Only](#) [Sidewalls](#) [Accessories](#)

[Specials](#)  

## 20×30 1 pc. Premium Frame Set

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20×30 1 pc.  
Premium  
Frame Set

**\$2,024.00**

1

**ADD TO CART**

SKU: 118-2030

Category: Premium Set.

### Description

# ALL PRO SOUND

*Audio. Video. Lighting. Solutions.*

<b>Quote #:</b>
01183425
Page: 2 of 2

806 Beverly Parkway Pensacola, FL 32505  
 Phone (850) 432-5780 Fax (850) 432-0844  
 Installation (800) 925-9822 Equipment Sales (800) 925-5776

SRACC

**TO:** SANTA ROSA ARTS & CULTURAL  
 FOUNDATION  
 6815 CAROLINE STREET  
 MILTON, FL 32570

**Contact:** JERRY CUMMINGS

**SHIP TO:** SANTA ROSA ARTS & CULTURAL  
 FOUNDATION - JERRY CUMMINGS  
 6815 CAROLINE STREET  
 MILTON, FL 32570

**Terms:** QUOTE

Quote Date	Expire Date	REQ#	Ship Via	FOB	Salesperson
12/30/2015	01/29/2016		PICK UP	Pensacola, Fl	PAUL GARCIA

Item # / Description	U/M	Order Qty	Unit Price	Ext Price
TASCAM CD-200 TASCAM CD PLAYER - PRO, SINGLE, UNBALANCED AUDIO	EA	1	248.36	248.36
HOSA CPR-202 HOSA DUAL CABLE 1/4" TS - RCA 2M	EA	1	6.02	6.02
FURMAN M-8X2 FURMAN POWER CONDITIONER 8 OUTLETS	EA	1	60.71	60.71
GATOR GRC-12X10 PU GATOR RACK POP-UP CONSOLE, 12U TOP OVER 10U BOTTOM,	EA	1	467.25	467.25
RAXXESS PTSW-025 RAXXESS SCREWS FOR RACKS STANDARD	EA	1	5.16	5.16

**THANK YOU FOR ALLOWING US TO BE OF SERVICE TO YOU!!**

Total	\$3,674.00
Discount	\$0.00
Tax	\$0.00
Shipping	\$0.00
<b>Grand Total</b>	<b>\$3,674.00</b>

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01183425
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**Contact:** JERRY CUMMINGS

**Terms:** QUOTE

Quote Date	Expire Date	REQ#	Ship Via	FOB	Salesperson
12/30/2015	01/29/2016		PICK UP	Pensacola, Fl	PAUL GARCIA

Item # / Description	U/M	Order Qty	Unit Price	Ext Price
YAMAHA EMX5016CF YAMAHA MIXER POWERED 16CH STEREO 2X500W @ 4 OHMS	EA	1	999.99	999.99
YAMAHA RK5014-CA YAMAHA RACK MOUNT KIT FOR TF1	EA	1	44.50	44.50
JBL JRX215 JBL 15" TWO-WAY FRONT OF HOUSE PASSIVE SPEAKER SYSTEM	EA	2	271.00	542.00
ULTIMATE JS-TS50-2 ULTIMATE JAMSTANDS TRIPOD SPEAKER STAND (PAIR)	PR	1	74.49	74.49
HORIZON NS0216/25 HORIZON 25 DUAL SPEAKON CBL	EA	2	19.99	39.98
SHURE BLX24R/SM58-H8 SHURE WIRELESS HH RACKMOUNT SYSTEM - 1) BLX2/SM58 HH, 1)	EA	2	358.97	717.94
HORIZON M3 HORIZON MIC CABLE "GOOD" BLACK 3' HAJ-3	EA	2	8.86	17.72
CAD GXL1200 CAD MIC CONDENSER CARDIOID FOR OVERHEADS,	EA	4	80.00	320.00
HORIZON M25 HORIZON MIC CABLE "GOOD" 25' BLACK HAJ-25	EA	4	13.00	52.00
ULTIMATE JS-MCFB100 ULTIMATE JAMSTANDS TRIPOD MIC STAND W/FIXED-LENGTH	EA	4	19.47	77.88

# THE STAGE DEPOT

27702 Crown Valley PKWY  
 Suite D-4 # 174  
 Ladera Ranch, CA 92694  
 877-884-3426  
 www.thestagedepot.com

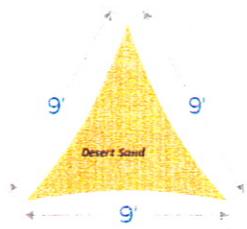
## Estimate

Date	Estimate #
12/28/2015	15064

Name / Address
Jerry Cummings 850-626-4499 futures8@bellsouth.net

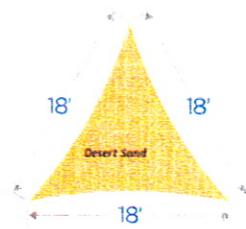
Project

Item	Description	Qty	U/M	Rate	Total
PF288I5	12x24x 39 1/2" - 62 3/4" Adjustable Pro Stage 12'X24' - 39 1/2" - 62 3/4" ADJUSTABLE STAGE - INDUSTRIAL FINISH	1	ea	9,419.99	9,419.99T
PFASTR7	Seven Steps Adjustable Stairs for Stages 39 1/2" to 70 3/4"	1	ea	639.99	639.99T
PF2ASTGR	Universal, Adjustable Stair Handrail. Fits all Adjustable Stairs - dual pack, Mounting hardware included	1	ea	309.99	309.99T
PFGR8	8ft long Stage Guardrail - single pack - Mounting Hardware included	3	ea	176.99	530.97T
PFGR4	4ft Long Stage Guardrail - single pack - Mounting Hardware included	6	ea	141.99	851.94T
Shipping	Free Shipping			0.00	0.00
<b>Subtotal</b>					\$11,752.88
<b>Sales Tax (0.0%)</b>					\$0.00
<b>Total</b>					\$11,752.88



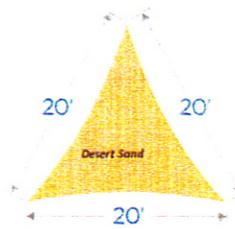
9'x9'x9' triangle

**\$ 125**



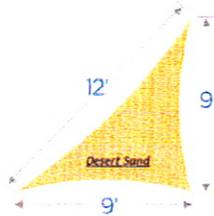
18'x18'x18' triangle

**\$ 220**



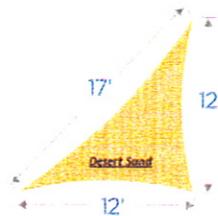
20'x20'x20' triangle

**\$ 245**



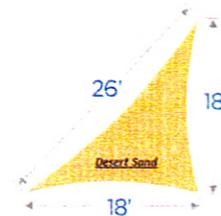
9'x9'x12' right triangle

**\$ 95**



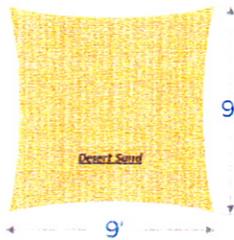
12'x12'x17' right triangle

**\$ 160**



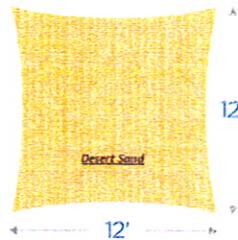
18'x18'x26' right triangle

**\$ 250**



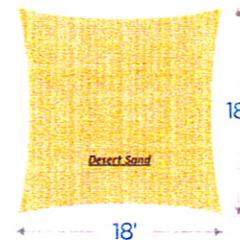
9'x9' square

**\$ 140**



12'x12' square

**\$ 205**



18'x18' square

**\$ 350**



9'x14' rectangle

**\$ 195**



9'x16' rectangle

**\$ 210**



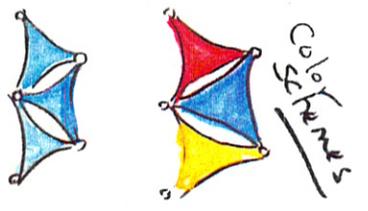
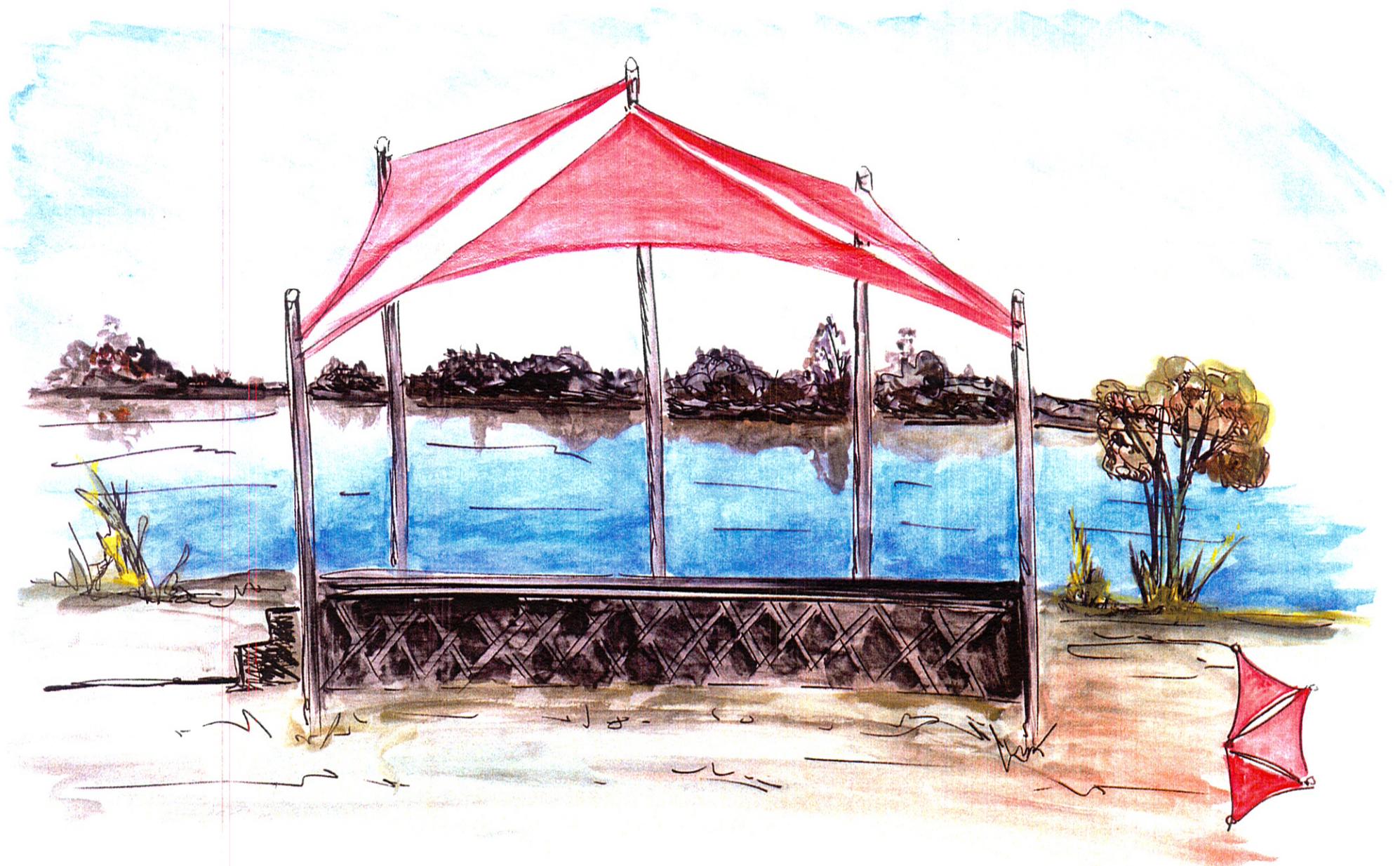
9'x18' rectangle

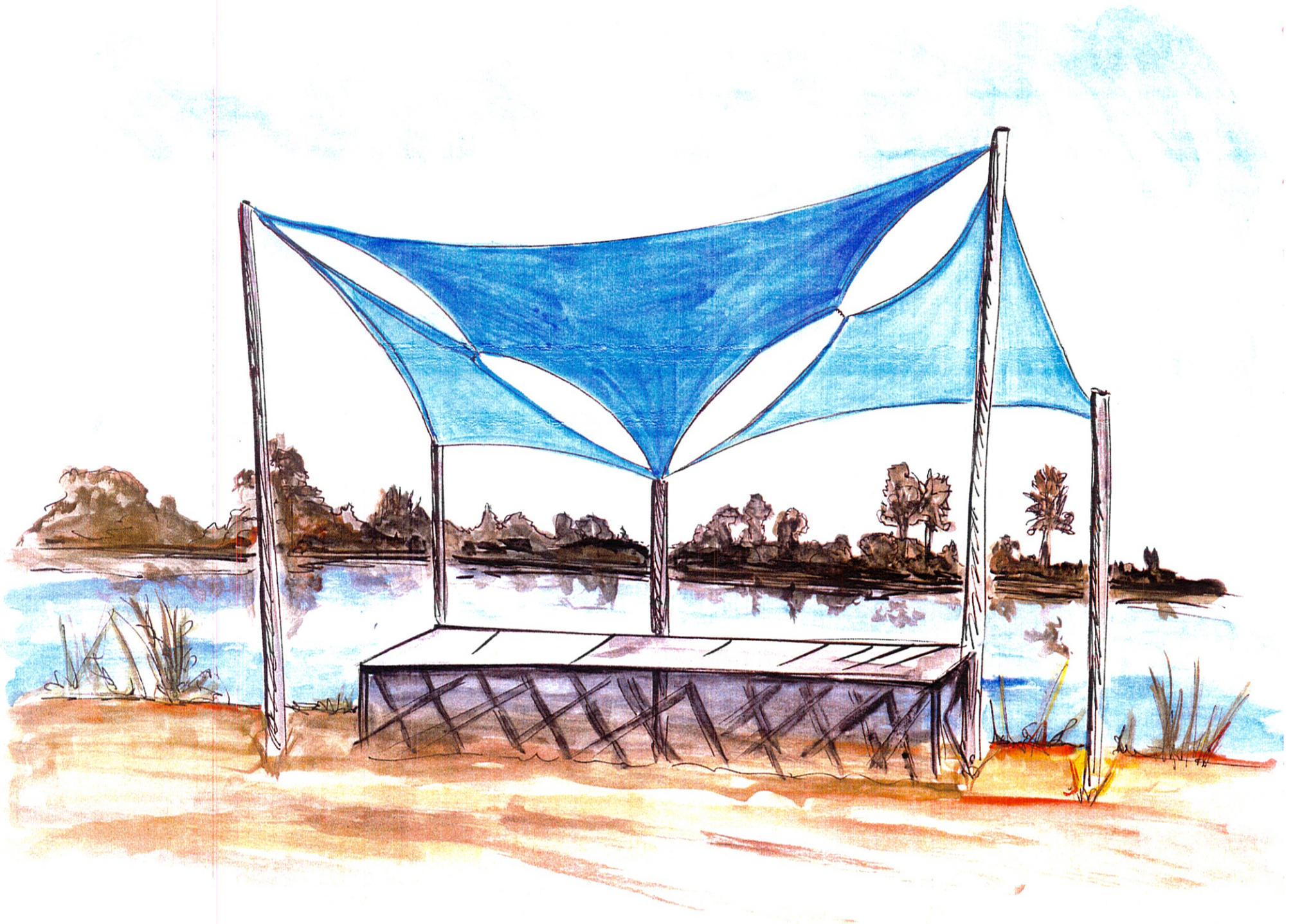
**\$ 218**

## Next steps

Why choose Creative Shade Solutions?

Available colors





## THE ARTS MEAN BUSINESS

ROBERT L. LYNCH, PRESIDENT AND CEO, AMERICANS FOR THE ARTS

The key lesson from Arts & Economic Prosperity III is that communities that invest in the arts reap the additional benefit of jobs, economic growth, and a quality of life that positions those communities to compete in our 21st century creative economy. In my travels across the country, business and government leaders often talk to me about the challenges of funding the arts and other community needs amid shrinking resources.

They worry about jobs and the economic performance of their community. How well are they competing in the high-stakes race to attract new businesses? Is their region a magnet for a skilled and creative workforce? I am continually impressed by their commitment to doing what is best for their constituents and to improving quality of life for all. The findings from Arts & Economic Prosperity III send a clear and welcome message: leaders who care about community and economic development can feel good about choosing to invest in the arts.

Most of us appreciate the intrinsic benefits of the arts—their beauty and vision; how they inspire, soothe, provoke, and connect us. When it comes time to make tough funding choices, however, elected officials and business leaders also need to have strong and credible data that demonstrate the economic benefits of a vibrant nonprofit arts and culture industry. Arts & Economic Prosperity III is our third study of the nonprofit arts and culture industry's impact on the nation's economy. Because of their rigor and reliability, results from the 1994 and 2002 studies have become the most frequently used statistics to demonstrate the value of arts and culture locally, statewide, and nationally. This new study is our largest ever, featuring findings from 156 study regions (116 cities and counties, 35 multi-county regions, and five statewide studies). Data were collected from an impressive 6,080 nonprofit arts and culture organizations and 94,478 of their attendees across all 50 states and the District of Columbia.

By every measure, the results are impressive! Nationally, the nonprofit arts and culture industry generates \$166.2 billion in economic activity annually—a 24 percent increase in just the past five years. That amount is greater than the Gross Domestic Product of most countries. This spending supports 5.7 million full-time jobs right here in the U.S.—an increase of 850,000 jobs since our 2002 study. What's more, because arts and culture organizations are strongly rooted in their community, these are jobs that necessarily remain local and cannot be shipped overseas.

Our industry also generates nearly \$30 billion in revenue to local, state, and federal governments every year. By comparison, the three levels of government collectively spend less than \$4 billion annually to support arts and culture—a spectacular 7:1 return on investment that would even thrill Wall Street veterans.

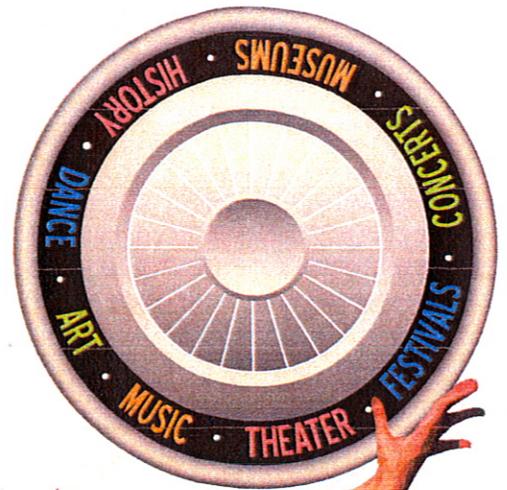
Arts & Economic Prosperity III has more good news for business leaders. Arts and culture organizations—2 Arts & Economic Prosperity III | Americans for the Arts businesses in their own right—leverage additional event-related spending by their audiences that pumps vital revenue into restaurants, hotels, retail stores, and other local businesses. When patrons attend a performing arts event, for example, they may park their car in a toll garage, purchase dinner at a restaurant, and eat dessert after the show. Valuable commerce is generated for local merchants. This study shows that the typical attendee spends \$27.79 per person, per event, in addition to the cost of admission. When a community attracts cultural tourists, it harnesses even greater economic rewards. Non-local audiences spend twice as much as their local counterparts (\$40.19 vs. \$19.53). Arts and culture is a magnet for tourists, and tourism research repeatedly shows that cultural travelers stay longer and spend more. Whether serving the local community or out-of-town visitors, a vibrant arts and culture industry helps local businesses thrive.

Right now, cities around the world are competing to attract new businesses as well as our brightest young professionals. International studies show that the winners will be communities that offer an abundance of arts and culture opportunities. As the arts flourish, so will creativity and innovation—the fuel that drives our global economy. Arts & Economic Prosperity III is great news for those whose daily task is to strengthen the economy and enrich quality of life. No longer do business and elected leaders need to choose between arts and economic prosperity. Nationally, as well as locally, the arts mean business!

# Cultural Tourism is Hot - Turn on the A/C

# Arts & Culture

Unleash the potential of Arts & Culture to boost Florida's tourism to **100 million & beyond**



## Why: The Numbers

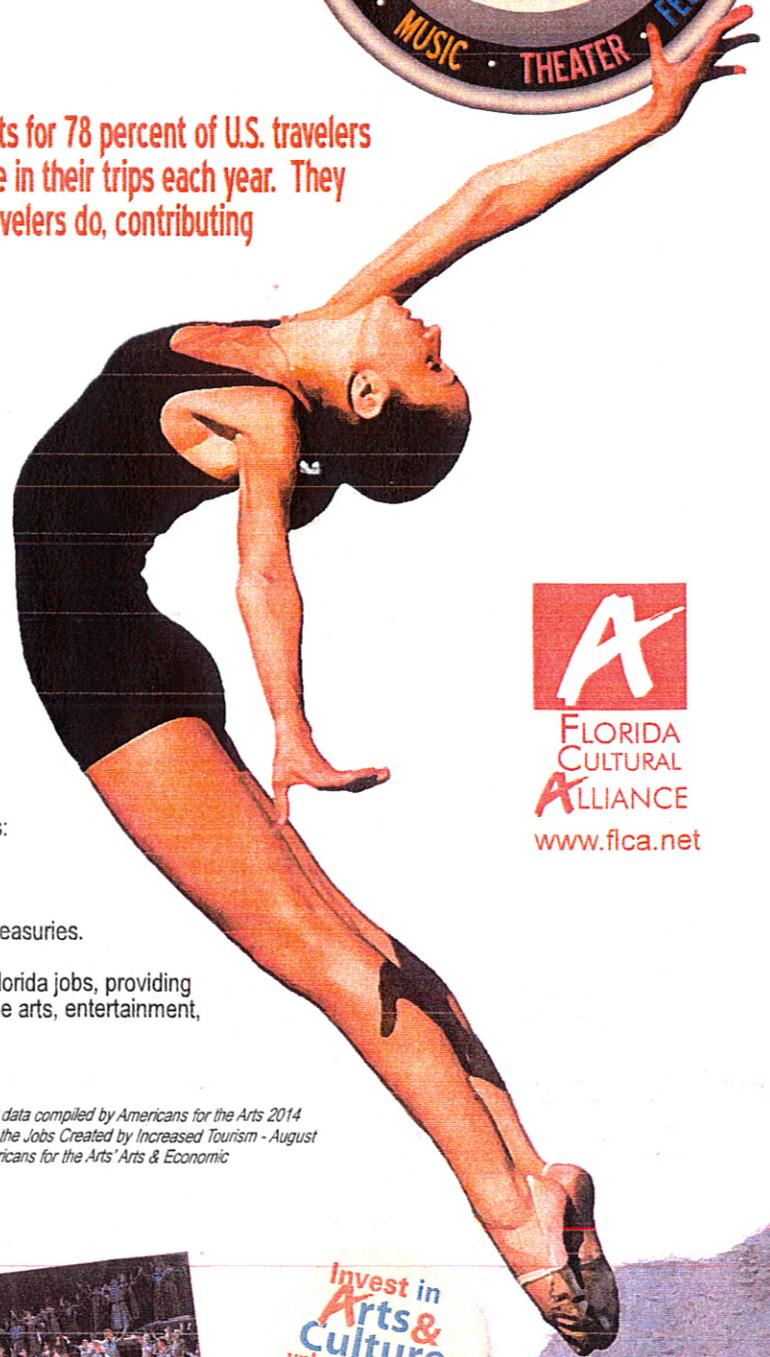
The arts attract tourism revenue. Cultural tourism accounts for 78 percent of U.S. travelers -- some 118 million tourists -- who include arts and heritage in their trips each year. They stay longer and spend more money than other kinds of travelers do, contributing more than \$192 billion annually to the U.S. economy.

*Source: U.S. Department of Commerce from Cultural and Heritage Traveler Research*

## Impact By The Numbers

- Florida is home to 57,453 arts-related businesses that employ 212,779 people.
- 84.4 percent of the 57.8 million nonprofit arts attendees in Florida were residents; 15.6 percent were non-residents.
- Non-resident arts and culture event attendees spent an average of 137 percent more than resident attendees per person (\$57.49 vs. \$24.25).
- These data demonstrate that when a community attracts cultural tourists, it harnesses significant economic rewards.
- The impact of the not-for-profit Florida arts and culture organizations:
  - ▶ over a \$3.1 billion economic impact throughout Florida
  - ▶ supports over 88,326 full-time equivalent jobs
  - ▶ generates over \$446.5 million for local & state government treasuries.
- Direct tourism industry employment showed an increase of 38,389 Florida jobs, providing Floridians with \$23.3 billion in wages; and 10,352 of those jobs are in the arts, entertainment, and recreation categories.

*Sources: U.S. Department of Commerce, Cultural and Heritage Traveler Research; Dun & Bradstreet data compiled by Americans for the Arts 2014 Creative Industries Reports; Florida TaxWatch Unpacking the Benefits of Florida Tourism Quantifying the Jobs Created by Increased Tourism - August 2014; and The Economic Impact of the Nonprofit Arts and Culture Industry in the State of Florida Americans for the Arts' Arts & Economic Prosperity III 2008 Report*



FLORIDA  
CULTURAL  
ALLIANCE

[www.flca.net](http://www.flca.net)



For additional information, e-mail the Florida Cultural Alliance at [info@flca.net](mailto:info@flca.net) and visit [www.flca.net](http://www.flca.net)



**“60% of travelers say they are likely to take a cultural/heritage trip, up from 51% in 2009.”**

## Who: Cultural Heritage Tourists

## How: Through Collaborations & Support

“Arts and culture have helped cities boost property values, reduce crime and stabilize public budgets. In addition, given Florida’s dependence on tourist revenues, a vibrant arts and culture sector is vital to attracting out-of-state visitors, encouraging them to stay longer and providing them with opportunities to make the best use out of their vacation dollars.”

*Source: Dr. Ron Cheung, Associate Professor of Economics at Oberlin College and past Assistant Professor of Economics at Florida State University*

- Cultural heritage tourism is the fastest growing sector of the travel industry. Travelers who engage in cultural tourism activities visit the following: art galleries, theater, museums, historic sites, landmarks, cultural events, festivals and fairs, ethnic communities and neighborhoods, and architectural and archaeological treasures



“The arts and hospitality industry provide a perfect example of how working with the arts creates profitable outcomes for both partners. The arts are a billion-dollar industry in Miami and cultural tourism is a lucrative market. We are the new go-to destination for the arts. Hotels and restaurants in the know are reaching this rewarding market with arts packages, promotions, and encounters. Collaborations are the key to gaining a competitive advantage.”

*Source: George Neary, Vice President of Cultural Tourism for the Greater Miami Convention and Visitors Bureau*

- These cultural heritage tourists say that a specific arts, cultural or heritage event or activity influences their choice of destination. Many of these tourists will extend their stay because of an arts, cultural or heritage event or activity.
- The Tourism Marketing Council’s 2013 Cultural & Heritage Traveler Study shows that 60% of travelers say they are likely to take a cultural/heritage trip, up from 51% in 2009. They are also spending more. Total trip spend in 2013 is \$1,319 versus \$994 in 2009.

“Cultural tourists spend more money and stay longer at a destination. Research has shown that one in three tourists attend an arts event or performance while traveling. Pairing hotel nights with tickets to festivals, performances, and museums makes perfect marketing sense.”

*Source: Wendy Kallergis, President and CEO of the Greater Miami & Beaches Hotel Association*



For additional information, e-mail the Florida Cultural Alliance at [info@flca.net](mailto:info@flca.net) and visit [www.flca.net](http://www.flca.net)

Tom Lindley Marketing [tomlindley55@gmail.com](mailto:tomlindley55@gmail.com) | [www.escaprod.com](http://www.escaprod.com)

# Arts & Culture - part of the solution

## **Substantial Returns to Government Treasuries — \$5 Returned For Each State \$1 Invested**

Florida's not-for-profit arts and culture industry "delivers more than \$446.5 million in local and state government revenue — \$250 million returned to Florida's state treasury and \$200 million to local governments.\*

## **Supports Over 88,326 Full-Time JOBS Throughout Florida**

According to Dun & Bradstreet as of January 2014, Florida is home to 57,453 arts-related businesses that employ 212,779 people. These arts-centric businesses are vital to help build and sustain economic diversity and vibrancy. Florida's not-for-profit arts and culture organizations support over 88,326 full-time equivalent jobs that generate over \$2.1 billion in household income to local residents.\*

## **Builds A Diverse and Innovative State Economy**

Florida's arts and culture not-for-profit industry generates over \$3.1 billion in local economic activity: last reported amounts are \$1.4 billion spent by the not-for-profit arts and cultural organizations and \$1.7 billion in event-related spending by their audiences. According to such non-arts organizations like the Florida Chamber and Associated Industries of Florida, our arts and culture resources are vital to build a strong, diverse, and innovative economy.\*

## **Expands Tourism Throughout Florida**

According to Florida Tax Watch Tourism Research Report, 74.9% of visitors to Florida participate in cultural activities. The report goes on to say we need to understand the factors that make Florida an attractive destination and retain and enhance those factors. Research demonstrates that of the 58-million attendees (84% residents) and visitors (16%) at Florida arts and culture events, the non-local attendees spend an average of 137 percent more (lodging, meals, transportation, souvenirs, etc.) than resident attendees per person: \$57.49 vs. \$24.25.\*

## **Gives Florida the Competitive Edge to Attract and Retain Key Businesses**

Part of the criteria used by both Scripps Research and Burnham Institute for Medical Research on where to locate in Florida was how healthy the arts and culture resources were in the areas they considered. They decided upon Palm Beach and Orange counties, both replete with quality and diverse arts and culture resources. Cities are competing to attract new, promising businesses; and "international studies show that the winners will be communities that offer an abundance of arts and culture opportunities."

## **Develops Strong and Effective Private-Public Partnerships**

Over 50% of Florida's arts and culture not-for-profit organizations' annual operating budgets must be raised through individual contributions; fund-raising events; corporate and foundation support; and local, state, and federal governmental grants. State support is critical to help leverage other revenue sources critical to sustain this creative industry — jobs, programming, arts education, and greater access for more residents and tourists.

## **State Investment Is Vital to Leverage Millions In Support**

Florida restored its critical investment in its arts and culture resources in 2014 by providing appropriations that fully funded all qualified grants from the Florida Department of State Division of Cultural Affairs. Florida is now ranked #6 in per capita funding from the National Assembly of State Arts Agencies. Let's continue to work together through public and private partnerships to build a Florida rich in cultural diversity and quality that gives our state a competitive edge to attract tourists and businesses. These qualified Florida arts and cultural organizations use these state grants to leverage raising millions in matching dollars necessary to sustain and advance this creative industry. Florida's arts and culture industry impacts the economy, education, tourism, community development, and quality of life for residents of and visitors to Florida.

**For additional information,  
please contact the Florida Cultural Alliance:  
E-mail: [info@flca.net](mailto:info@flca.net) Telephone: 561-848-6231 [www.FLCA.net](http://www.FLCA.net)**

\* The Economic Impact of Nonprofit Arts and Culture Organizations and Their Audiences in the State of Florida, Americans for the Arts' Arts & Economic Prosperity III Study and Americans for the Arts' The Creative Industries in Florida, 2014



# RIVERWALK ARTS FESTIVAL

## CALL TO ARTISTS

### FOR THE 2016 RIVERWALK ARTS FESTIVAL

The Santa Rosa Arts and Culture Foundation - Milton, Florida



Believe it or not, spring is just around the corner! Not only does that mean warmer temps and Mother Nature's awe-inspiring canvas returning to the great Gulf Coast, it means the beginning of another fantastic arts festival season.



Make plans now to start your season off just right! Imagine showcasing your artistic works in a picture-perfect setting located along the serene banks of the beautiful Blackwater River in historic downtown Milton.

The Santa Rosa Arts and Culture Foundation invites you to join them for one of the first and friendliest arts festivals of the season. This wildly popular event is in its 28th year, drawing people from near and far throughout the southern region.

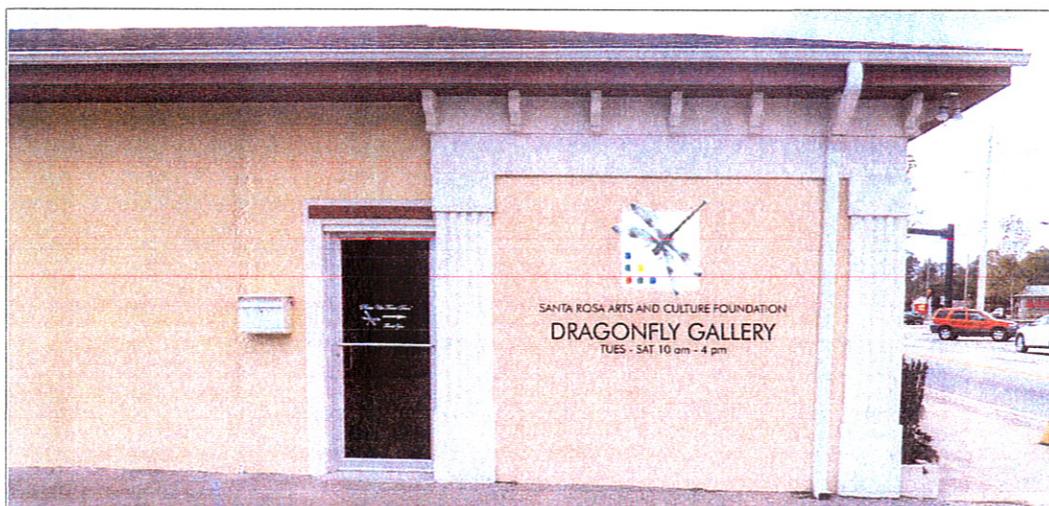
The Riverwalk Arts Festival will be held on Saturday March 5 from 10AM to 6PM and Sunday March 6 from 10AM to 5PM. This festival features juried fine art, heritage folk art, cultural performances, continuous music and food, the All County Youth Art Exhibit and a cool Kids Fun Zone.

Awards will be given for Best in Show, First Place, Second Place and Honorable Mention in each qualifying category.

Don't delay and apply today, as the February 15, 2016 deadline will be here before you know it. Applications are available online here <http://www-sracf.org>: Fine Arts | Heritage or Folk Art | Cultural Performer | Non-Profit | Food Vendor | Business Networking

Please complete applications and mail them to 6815 Caroline Street Milton, FL 32570

Contact Jerry Cummings 850.981.1100 or 850.626.4499



UNDESIGNATED/PROMOTIONAL/GRANT-IN-AID

1)	Natural Gas Marketing Undesignated <i>(Current program \$1,500 donation)</i>	\$5,000
2)	Downtown Fund	\$4,000
3)	Legislative	\$6,500
4)	Non-Departmental	\$5,000