

**AGENDA
EXECUTIVE COMMITTEE MEETING
6/6/2016
4:00 P.M.**

OPEN MEETING

**** APPROVAL OF AGENDA FOR ADDITIONAL ITEMS ****

- Recommendation for Additional Items from Staff
- Recommendation for Additional Items from Council

PUBLIC HEARINGS/MEETINGS

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

PERSONS TO APPEAR:

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

MILTON PLANNING BOARD

- 1) Report from Board meeting held on Thursday, June 2, 2016 at 5:00 p.m.

Stormwater - Chairman: Councilman Alan Lowery

Item 181 Lining of Stormwater Culvert between Hunt Street and Ravine Street

Committee Recommendation Vote Required

Committee recommends relining a 150' section of 24" corrugated steel culvert between Hunt Street and Ravine Street. The culvert has significant channel rot and has been temporarily repaired. The cost of the project is not to exceed \$35K and will be funded with FY 2016 Budget Contingency Account 590.01-00 and Stormwater Fund Reserves

Cost \$35,000.00 **Funding Source** W/S Reserves

Public Works - Chairman: Councilman R. L. Lewis

Item 172 FDOT Roadside Maintenance Agreement

Committee Recommendation Vote Required

Committee recommends approval of FDOT Roadside Maintenance Agreement paid to the City in the amount of \$36,784.24 per year.

Cost \$0.00 **Funding Source**

Item 178 Residential Recycling Update

Committee Recommendation Vote Required

Committee recommends approval for City Manager to negotiate for the City.

Cost \$0.00 **Funding Source**

Item 179 Sewer Main and Service Connection Rehabilitation

Committee Recommendation Vote Required

Committee recommends replacement of 2,700 lf of terracotta sewer main utilizing pipe bursting. The work is in the ROW of Cedar Street (1,000 lf), Munson Hwy (1,000 lf) and Sellers Dr (700 lf). The project cost totals \$45,000 with recommended funding from Water/Sewer Fund 403 Reserves.

Cost \$45,000.00 **Funding Source** W/S Reserves

Item 131 Christmas Decorations on Gulf Power Poles on Stewart Street

Committee Recommendation Vote Required

Committee recommends to pay \$10,000.00 for electrical and \$5,000.00 for Christmas decorations.

Cost \$15,000.00 **Funding Source** **Budget**

Item 190 Ground Penetrating Radar (GPR)

Committee Recommendation Vote Required

Committee recommends the approval to purchase the GPR from the lowest Bidder Supply Waterworks.

Cost \$11,895.00 **Funding Source** **Budget**

Item 188 HVAC Performance Based Proposals

Committee Recommendation Vote Required

Staff reviewed the proposals and recommends to award the contract to Bayou Mechanical.

Cost \$104,500.00 **Funding Source** General Fund Reserves

Item 180 Natural Gas of Milton Staffing

Committee Recommendation Vote Required

Committee recommends offering an annual employment contract to Steve Robey following his retirement on July 1, 2016. The official recruitment effort to locate a replacement has produced on strong candidate who may eventually develop into this leadership role. In the meantime, there has been unanticipated turnover of personnel that warrant retaining Mr. Robey and bringing in the other candidate to meet immediate field operations requirements. These staff recommendations are to be funded

Cost \$0.00 **Funding Source** **Budget**

Public Safety - Chairwoman: Councilwoman Pat Lunsford

Item 182 Request for Out-of-Town Travel for Chris Whitworth and Larry Shafer to attend the FL Criminal Justice Information System Symposium on July 18-21, 2016 in Orlando, FL at a cost of \$2,063 plus fuel.

Committee Recommendation Vote Required

Committee recommends approval of the Out-of-Town Travel for Chris Whitworth and Larry Shafer to attend the FL Criminal Justice Information System Symposium on July 18-21, 2016 in Orlando, FL at a cost plus fuel.

Cost	\$2,063.00	Funding Source	Budget
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Item 189 Fire Mini Pumper Rescue Vehicle Proposals

Committee Recommendation Vote Required

Committee recommends approval to accept the bid from Sunbelt Fire, INC. which is the only bid received.

Cost	\$239,342.00	Funding Source	Budget
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Item 173 Request for Out-of-Town Travel for Cpl. Cline and Det. Mistovich to attend the Computer Voice Stress Analyzer (CVSA) certified examiners course in Panama City, Florida on August 15-19, 2016 at a total cost of \$3,365 plus fuel to be paid out of 2nd Dollar

Committee Recommendation Vote Required

Committee recommends approval of Out-of-Town Travel for Cpl. Cline and Det. Mistovich to attend the Computer Voice Stress Analyzer (CVSA) certified examiners course in Panama City, Florida on August 15-19, 2016 at a total cost plus fuel to be paid out of 2nd Dollar.

Cost	\$3,365.00	Funding Source	
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Item 183 Mobile Radio Purchase for Police Department

Committee Recommendation Vote Required

Committee recommends approval of the purchase of 5 mobile radios from CES Team One as a sole source.

Cost	\$11,500.00	Funding Source	Budget
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Growth & Development - Chairwoman: Councilwoman Ashley Lay

Item 187 Travel request for Teresa Walsh, Code Enforcement Officer

Committee Recommendation Vote Required

Committee recommends approval for Teresa Walsh to travel to Orlando, FL for the Florida Association of Code Enforcement Officers annual conference June 21-24, 2016.

Cost \$550.00 **Funding Source** **Budget**

Item 7 Unified Development Code LDR Update

Committee Recommendation Vote Required

Committee recommends approval to proceed with Public Outreach Meetings to educate the public on the changes.

Cost \$500.00 **Funding Source** **Budget**

Item 134 Review of Downtown Master Plan and long term plan for city growth

Committee Recommendation Vote Required

Committee recommends approval for City Manager to negotiate the purchase of the property at 5154 Willing St.

Cost \$0.00 **Funding Source**

Finance - Chairman: Councilman Jimmy Messick

Item 185 Funding for Eagle Scout Mini Library Project

Committee Recommendation Vote Required

Recommends Eagle Scout provide specific funding request

Cost \$0.00 **Funding Source** **Budget**

Item 169 Bad Debt Collections Write-off for May 2016

Committee Recommendation Vote Required

Committee recommends approval of the bad debt write-off for May 2016 of \$3,779.54 FYTD \$39,683.44, less collections and gas fee account credit of (\$9,252.87) for a net total of \$30,430.57.

Cost \$0.00 **Funding Source**

Administration - Chairman: Councilman Grady Hester

Item 186 Extension of the City General Employees DROP Program from 60 months to 84 months

Committee Recommendation **Vote Required**

The Employee General Pension Board recommends to change the DROP program from 60 months to 84 months at no additional impact to the City.

Cost \$0.00 **Funding Source**

Item 176 Request for Out-of-Town Travel for Pamela Holt, PIO, to attend the National Information Officers Assoc Conference on August 28-31, 2016 in Nashville, TN at a cost of \$1,335 plus fuel

Committee Recommendation **Vote Required**

Committee recommends approval of Out-of-Town Travel for Pamela Holt to attend the National Information Officers Assoc Conference on August 28-31, 2016 in Nashville, TN at a cost of plus fuel.

Cost \$1,335.00 **Funding Source** **Budget**

Item 170 Northwest Florida Rivers Clean-up Proclamation

Committee Recommendation **Vote Required**

Committee recommends approval to proceed with proclamation for the month of June 2016.

Cost \$0.00 **Funding Source**

TPO REPRESENTATIVE: COUNCILMAN JIMMY MESSICK

TDC REPRESENTATIVE: COUNCILMAN ALAN LOWERY

MAYOR REPORT: WESLEY MEISS

CITY MANAGER’S REPORT:

OTHER BUSINESS:

Item 196 Ethics Training

Staff Recommendation Information

Council Ethics Training Workshop, Saturday, June 11, 2016 at 10:00 a.m.

Cost \$0.00 Funding Source N/A

Item 195 Adoption of the 2016-2021 Local Mitigation Strategy Plan

Staff Recommendation Vote Required

Committee recommends approval of Santa Rosa County Local Hazard Mitigation Plan and pass a resolution on Tuesday, June 14, 2016

Cost \$0.00 Funding Source

Item 194 Agreement between Sundial Utilities of Milton, Inc. and Bagdad-Garcon Point Water System, Inc.

Staff Recommendation Vote Required

For Discussion

Cost \$0.00 Funding Source

Item 193 Request from Gulf Power for 15 ft easement at property at Berryhill Water Tank

Staff Recommendation Vote Required

Committee recommends approval to give Gulf Power a 15 ft easement at the Berryhill Water Tank for \$300

Cost \$0.00 Funding Source

Item 198 Selection of Lobbyist

Staff Recommendation Vote Required

Staff recommends approval of the ranking order as presented, with authorization for the City Manager to negotiate with the # 1 ranked firm.

Cost \$0.00 Funding Source Budget

Item 197 Courthouse Referendum Fact Sheet

Staff Recommendation **Vote Required**

Staff recommends Council consider mailing a Courthouse Referendum Fact Sheet to County Voters.

Cost

\$0.00

Funding Source

ADJOURN/RECESS:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



RECEIVED
5-6-16

Florida Department of Transportation

RICK SCOTT
GOVERNOR

1074 Highway 90
Chipley, Florida 32428

JIM BOXOLD
SECRETARY

May 4, 2016

Mr. Brian Watkins, City Manager
City of Milton
Post Office Box 909
Milton, Florida 32572

**RE: Memorandum of Agreement with City of Milton
3-Year Term - October 1, 2016 through September 30, 2019**

Dear Mr. Watkins:

Enclosed are four (4) originals of a Memorandum of Agreement between the City of Milton and the Florida Department of Transportation. If your city desires to enter into this agreement with the Department, please execute and seal each original and return all copies to this office, along with the Resolution covering this work. Final execution of this agreement is contingent upon funding.

Please return your executed agreements to our office by June 17, 2016. If circumstances will not allow you to return these documents by this date, please notify our office as soon as possible.

We appreciate your assistance in executing this agreement. When final execution is accomplished, an original will be forwarded to you for your records. If you have any questions, please feel free to call Amanda Ramsey, Senior Contracts Manager toll-free at 1-888-638-0250, extension 1727 or via e-mail at GeriAmanda.Ramsey@dot.state.fl.us.

Sincerely,

Amanda Ramsey
Senior Contracts Manager

Enclosure

cc: Mr. Steve Hunt, Mr. Ted Peaden, Ms. Kristi Patterson

MAINTENANCE

MEMORANDUM OF AGREEMENT

THIS AGREEMENT is between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, a component agency of the State of Florida, "DEPARTMENT," and the City of Milton, a political subdivision of the State of Florida, existing under the Laws of Florida, "City".

WITNESSETH

WHEREAS, as a part of the continual updating of the State of Florida Highway System, the DEPARTMENT, for the purpose of safety, protection of the investment and other reasons, has constructed and does maintain 4 lane (State Roads 10, 87 & 89) highway facilities outlined in Exhibit "A" (Scope of Services) attached hereto and incorporated by reference herein, within the corporate limits of the City; and

WHEREAS, the City is of the opinion that said highway facilities that contain roadside areas shall be attractively maintained by mowing, mechanical sweeping, edging and sweeping and litter removal.

WHEREAS, the parties hereto mutually recognize the need for entering into an Agreement designating and setting forth the responsibilities of each party; and

WHEREAS, the DEPARTMENT is authorized to enter into this Agreement pursuant to Section 335.055, Florida Statutes "F.S.;" and

WHEREAS, the City by Resolution No. _____ dated _____, 2016, attached hereto and by this reference made a part hereof, desires to enter into this Agreement and authorized its officers to do so.

NOW THEREFORE, for and in consideration of the mutual benefits to flow each to the other, the parties covenant and agree as follows:

1. The City shall perform the following standards:
 - A. Mow, cut and/or trim grass or turf in accordance with the guidelines set forth by the DEPARTMENT on an annual basis.
 - B. Edging and sweeping to eliminate excess growth of grass and/or vegetation along all curbs and sidewalks.
 - C. Removal of all litter and debris from within the limits of the highway rights-of-way.
 - D. Sweeping along all curbs including median and outside curbs.

The above named functions to be performed by the City shall be subject to periodic inspections by the DEPARTMENT. Such inspection findings will be shared with the City and shall be the basis of all decisions regarding payment reduction, reworking, agreement termination, or renewal.

2. If at any time after the City has assumed the maintenance responsibility above mentioned, it shall come to the attention of the DEPARTMENT's District Secretary that the limits of Exhibit "A" or a part thereof is not properly maintained pursuant to the terms of this Agreement, the District Secretary may at his option issue a written notice that a deficiency or deficiencies exist(s), by sending a certified letter in care of (Mr. Brian Watkins, City Manager, Post Office Box 909, Milton, Florida 32572) to place said City, on notice thereof. Thereafter, the City shall have a period of thirty (30) calendar days within which to correct the cited deficiencies. If said deficiencies are not corrected within this time period, the DEPARTMENT may at its option, proceed as follows:
 - (a) Maintain the roadside areas or a part thereof, within the DEPARTMENT or Contractor's personnel and deduct the cost of such work from the City's payment said work or part thereof, or
 - (b) Terminate Agreement in accordance with Paragraph 5 of this Agreement and remove, by DEPARTMENT or private contractor's personnel, all of the items not desirable to maintain installed under this Agreement or any preceding agreement except as to items to remain and charge the City for the reasonable cost of such removal.
3. It is understood between the parties hereto that the maintenance items covered by this Agreement may be removed, relocated or adjusted at any time in the future as determined to be necessary by the DEPARTMENT in order that the adjacent state road be widened, altered or otherwise changed to meet with future criteria or planning of the DEPARTMENT. The City shall be given sixty (60) calendar days notice to remove said maintenance items after which time the

DEPARTMENT may remove said maintenance items.

4. The DEPARTMENT agrees to pay to the City quarterly compensation for the cost of routine maintenance of maintenance items identified in Exhibit "A". The lump sum payment will be in the amount of \$9,196.06 per quarter for a total sum of \$36,784.24 per year.
 - (a) Payment shall be made only after receipt and approval of goods and services as provided in Section 215.42, F.S.
 - (b) Invoices shall be submitted by the City in detail sufficient for a proper pre-audit and post-audit thereof, based on quantifiable, measurable and verifiable deliverables as established in Exhibit A. Deliverables must be received and accepted in writing by the DEPARTMENT's Project Manager or designee prior to payment.
 - (c) Supporting documentation must establish that the deliverables were received and accepted in writing by the City and must also establish that the required minimum level of service to be performed as specified in Paragraph 1 was met, and that the criteria for evaluating successful completion as specified in Paragraph 1 was met.
 - (d) Records of costs incurred under terms of this Agreement shall be maintained and made available upon request to the DEPARTMENT at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the DEPARTMENT upon request. Records of costs incurred includes the City's general accounting records, together with supporting documents and records, of the City and all subcontractors performing work, and all other records of the City and subcontractors considered necessary by the DEPARTMENT for a proper audit of costs.
5. This Agreement may be terminated under any one of the following conditions:
 - (a) By the DEPARTMENT if the City fails to perform its duties under Paragraph 2, following ten (10) days written notice.
 - (b) By the DEPARTMENT, for refusal by the City to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, F.S., and made or received by the City in conjunction with this agreement.
 - (c) By either party following sixty (60) calendar days written notice.
 - (d) By both parties, thirty (30) calendar days following the complete execution by both parties, of an agreement to terminate this agreement.
6. The term of this Agreement commences on October 1, 2016 and continues thru September 30, 2019.
7. The Department's obligation to pay is contingent upon an annual appropriation by the Florida Legislature. In the event this Agreement is in excess of \$25,000 or has a term for a period of more than one year, the provisions of Section 339.135, (6)(a), F.S., are hereby incorporated:

The department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The department shall require a statement from the comptroller of the department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts of the department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year.
8. This writing embodies the entire Agreement and understanding between the parties hereto and there are no other Agreements and understanding, oral or written, with reference to the subject matter hereof that are not merged herein and superseded hereby.
9. The DEPARTMENT's District Secretary shall decide all questions, difficulties and disputes of any nature whatsoever that may arise under or by reason of this Agreement, the prosecution or fulfillment of the service hereunder and the character, quality, amount and value thereof; and his decision upon all claims, questions and disputes shall be final and conclusive upon the parties hereto.
10. Vendors providing goods and services to an agency should be aware of the following time frames. Upon receipt, an agency has five (5) working days to inspect and approve the goods and services unless the bid specifications, purchase order, or contract specifies otherwise. An agency has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved.

If a warrant in payment of an invoice is not available within 40 days after receipt of a properly completed invoice, a separate interest penalty in accordance with Section 55.03(1), F.S., will be due and payable, in addition to the invoice amount to the City. Interest penalties of less than one (1) dollar will not be enforced unless the vendor requests payment. Invoices which have to be returned to a vendor because of vendor preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the DEPARTMENT.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

11. This Agreement may not be assigned or transferred by the City in whole or in part without consent of the DEPARTMENT.
12. City:
 - (a) Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the City during the term of the contract; and
 - (b) Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
13. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida, current Department of Transportation Specification and Department of Transportation Standard Indices. Venue of any judicial proceedings arising out of this Agreement shall be in Leon County, Florida.
14. Travel expenses are not authorized under this Agreement.
15. The City shall comply with all federal, state and local laws and ordinances applicable to the work or payment for work thereof. The City shall not discriminate on the grounds of race, color, religion, sex or national origin in the performance of work under this Agreement.
16. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch, or a state agency.
17. The City and the DEPARTMENT agree that the City, its employees, and subcontractors are not agents of the DEPARTMENT as a result of this Agreement.
18. PUBLIC ENTITY CRIME INFORMATION AND ANTI-DISCRIMINATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity
19. The effective date of this Agreement shall be the latest date on which either party executes this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates set forth below.

CITY OF MILTON

BY: _____
NAME: _____
TITLE: _____
DATE: _____

ATTEST: _____ (Seal)

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

BY: _____
District Secretary for District Three

DATE: _____

ATTEST: _____ (Seal)
Executive Secretary

LEGAL REVIEW:

Office of the General Counsel

EXHIBIT "A"
THE CITY OF MILTON
BASIS OF ESTIMATE

SITES:

- Site 1 – SR-10, (US 90), County Section 58010, from SR 281 (Avalon Blvd.) east to east end of Blackwater River Bridge, (M.P. 12.204).
- Site 2 – SR-87, County Section 58050, from SR-10 (US 90) (M.P. 0.000) north to north property line of King Middle School (M.P. 2.051).
- Site 3 – SR -89, (Dogwood Dr.), County Section 58001, from SR-10 (US 90), M.P. 0.000 north to Wisteria Street (M.P. 2.367)

COST ESTIMATE FOR ONE YEAR

PAY ITEM No.	ACTIVITY No.	DESCRIPTION	UNITS PER CYCLE	COST PER UNIT	CYCLES PER YEAR	TOTAL COST
E104-4-1	471	LARGE MACHINE MOWING	12.15 ACRE	\$ 15.76	7	\$1,340.39
E104-4-2	482	SLOPE MOWING	14.63 ACRE	\$80.89	7	\$8,283.94
E104-4-4	484	INTERMEDIATE MOWING	4.2 ACRE	\$ 53.44	7	\$1,571.14
E104-4-3	485	SMALL MACHINE MOWING	20.5 ACRE	\$ 65.71	7	\$9,429.39
E110-30	541	LITTER REMOVAL	63.54 ACRE	\$ 7.27	12	\$5,543.23
E110-31	543	MECHANICAL SWEEPING	9.740 PM	\$ 33.83	12	\$3,954.05
E110-32-1	545	EDGING AND SWEEPING	16.167 PM	\$137.36	3	\$6,662.10
GRAND TOTAL						\$36,784.24

(QUARTERLY - \$9,196.06)

(TOTAL COST FOR THREE YEARS - \$110,352.72)

#190



Bid Proposal for LMX100 GPR Quote - Milton

CITY OF MILTON FL
Bid Date: 05/11/2016
HD Supply Bid #: 92919

HD Supply Waterworks
8782 Paul Starr Dr
Pensacola, FL 32514
Phone: 850-478-6372
Fax: 850-478-4323

Seq#	Qty	Description	Units	Price	Ext Price
10	1	LMX 100 GPR CART	EA	11,500.00	11,500.00
20	1	CARRING CASE F/LMX 100	EA	220.00	220.00
30	1	FREIGHT	EA	175.00	175.00
				Sub Total	11,895.00
				Tax	0.00
				Total	11,895.00



Bid Proposal for LMX100 GPR Quote - Milton

CUSTOMER

CITY OF MILTON FL
STOCK-PENSACOLA
MILTON, FL 32571
Contact: Joe Cook
(T) 850-698-9244

Job
LMX100 GPR Quote - Milton
Bid Date: 05/11/2016

CONTACT

Sales Representative
R. Keith Hobbs
(M) 850-393-9196
(T) 850-478-6372
(F) 850-478-4323
(E) Keith.Hobbs@hdsupply.com

HD Supply Waterworks
8782 Paul Starr Dr
Pensacola, FL 32514
(T) 850-478-6372

NOTES



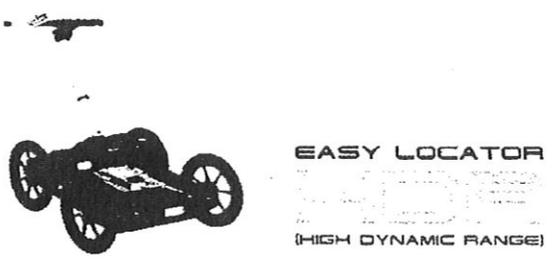
955 Harbor Lake Ct. Safety Harbor, FL 34695 (Tel) 800-405-1585 (Fax) 727-726-3736 www.ptupcorp.com

CUSTOMER QUOTATION

To: James Brake Company: City of Milton Phone: (850) 336-0319 E-Mail: james.brake@ci.milton.fl.us Quote Date: May 11, 2016	Manufacturer Quoted: MALA GeoScience
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Power-Tel Utility Products is pleased to offer a cost proposal for a MALA GeoScience Easy Locator HDR Ground Penetrating Radar System with Rough Terrain Cart option. The proposed system is configured for the detection of buried utilities, underground storage tanks and other buried obstructions. We look forward to the opportunity of providing you the most advanced digital GPR technology available and demonstrating our long-term commitment to customer support.

Product #	Description	Unit Cost	Qty	Net Total
22-005010	Easy Locator HDR System with RTC Option <i>includes the following:</i>			
21-004450	1 Easy Locator HDR Monitor (Transreflective LCD)			
21-004800	1 Easy Locator HDR Antenna(without wheels)			
21-002500	1 Rough Terrain Cart (RTC for 250 – 800 MHz)			
21-005002	1 Battery/GPS Module			
21-005005	1 Battery Adapter			
21-004004A	1 Li-Ion Battery Pack 12V (set includes two batteries)	\$12,100.00	1	\$12,100.00
21-002648	1 Li-Ion Battery Charger 12.6V / 110-220V			
21-003006A	1 Battery Bag Li-Ion			
21-002485	1 Monitor Power Cable 1.2m straight			
21-005008	1 Cable for Ethernet & Power			
19-001050	1 MALA USB Software and Manual Package			
WRF	1 MALA GPR Warranty Registration Form			



Net Total	\$12,100.00
FL Sales Tax	Exempt
Freight/Handling	\$250.00
Order Total:	\$12,350.00

Continued

TERMS AND CONDITIONS OF SALE ("Terms")

1. All references in this document to "Seller" shall include HD Supply, Inc. and / or any parent, subsidiary or affiliate of HD Supply, Inc. (including any division of the foregoing) whether or not performing any or all of the scope hereunder or specifically identified herein. All references to "Buyer" shall include all parent(s), subsidiaries and affiliates of the entity placing the order. Buyer and Seller may be referred to individually as a "Party" and collectively as "Parties".
2. All sales to Buyer are subject to these Terms, which shall prevail over any inconsistent terms of Buyer's purchase order or other documents. Additional or different terms and conditions in any way altering or modifying these Terms are expressly objected to and shall not be binding upon Seller unless specifically accepted in writing by Seller's authorized representative. No modification or alteration of these Terms shall result by Seller's shipment of goods following receipt of Buyer's purchase order, or other documents containing additional, conflicting or inconsistent terms. There are no terms, conditions, understandings, or agreements other than those stated herein, and all prior proposals and negotiations are merged herein. These Terms are binding on the Parties, their successors, and permitted assigns.
3. Prices on Seller website, catalogs or in Seller quotes are subject to change without notice, and all such prices expire and become invalid if not accepted within 10 calendar days from the date of issue, unless otherwise noted by Seller in writing. Price extensions if made are for Buyer's convenience only, and they, as well as any mathematical, stenographic or clerical errors, are not binding on Seller. Prices shown do not include any sales, excise, or other governmental tax or charge payable by Seller to any federal, state or local authority. Any taxes now or hereafter imposed upon sales or shipments will be added to the purchase price, and Buyer shall reimburse Seller for any such tax or provide Seller with an acceptable tax exemption certificate. All prices and other terms provided to Buyer shall be kept confidential except to the extent a Party is required by law to disclose the same.
4. Seller shall not be liable for delay or default in delivery resulting from any cause beyond Seller's reasonable control, including, but not limited to, governmental action, strikes or other labor troubles, fire, damage or destruction of goods, wars (declared or undeclared), acts of terrorism, manufacturers' shortages, availability or timeliness of transportation, materials, fuels, or supplies, and acts of God (each a "Force Majeure Event"). Upon the occurrence of a Force Majeure Event: (a) the time for Seller's performance shall be extended reasonably and the Parties shall adjust all affected dates accordingly; (b) the purchase price shall be adjusted for any increased costs to Seller resulting from such Force Majeure Event; and (c) Buyer shall not be entitled to any other remedy.
5. Seller is a reseller of goods only, and as such does not provide any warranty for the goods it supplies hereunder. Notwithstanding this As-Is limitation, Seller shall pass through to Buyer any transferable manufacturer's standard warranties with respect to goods purchased hereunder. BUYER AND PERSONS CLAIMING THROUGH BUYER SHALL SEEK RECOURSE EXCLUSIVELY FROM MANUFACTURERS IN CONNECTION WITH ANY DEFECTS IN OR FAILURES OF GOODS, AND THIS SHALL BE THE EXCLUSIVE RECOURSE OF BUYER AND PERSONS CLAIMING THROUGH BUYER FOR DEFECTIVE GOODS, WHETHER THE CLAIM OF BUYER OR THE PERSON CLAIMING THROUGH BUYER SHALL SOUND IN CONTRACT, TORT, STRICT LIABILITY, PURSUANT TO STATUTE, OR FOR NEGLIGENCE. BUYER SHALL PASS THESE TERMS TO SUBSEQUENT BUYERS AND USERS OF GOODS. SELLER EXCLUDES AND DISCLAIMS ALL OTHER EXPRESS AND IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. SELLER ASSUMES NO RESPONSIBILITY WHATSOEVER FOR SELLER'S INTERPRETATION OF PLANS OR SPECIFICATIONS PROVIDED BY BUYER, AND BUYER'S ACCEPTANCE AND USE OF GOODS SUPPLIED HEREUNDER SHALL BE PREMISED ON FINAL APPROVAL BY BUYER OR BY BUYER'S RELIANCE ON ARCHITECTS, ENGINEERS, OR OTHER THIRD PARTIES RATHER THAN ON SELLER'S INTERPRETATION. TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT, WHETHER IN CONTRACT, WARRANTY, INDEMNITY, TORT (INCLUDING, BUT NOT LIMITED TO, NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, ARISING DIRECTLY OR INDIRECTLY OUT OF THE PERFORMANCE OR BREACH OF THESE TERMS, SHALL SELLER BE LIABLE FOR (a) ANY INCIDENTAL, INDIRECT, PUNITIVE, SPECIAL, CONSEQUENTIAL OR SIMILAR DAMAGES SUCH AS LOSS OF USE, LOST PROFITS, ATTORNEYS' FEES OR DELAY DAMAGES, EVEN IF SUCH DAMAGES WERE FORESEEABLE OR CAUSED BY SELLER'S BREACH OF THIS AGREEMENT, (b) ANY CLAIM THAT PROPERLY IS A CLAIM AGAINST THE MANUFACTURER, OR (c) ANY AMOUNT EXCEEDING THE AMOUNT PAID TO SELLER FOR GOODS FURNISHED TO BUYER WHICH ARE THE SUBJECT OF SUCH CLAIM(S). ALL CLAIMS MUST BE BROUGHT WITHIN ONE YEAR OF ACCRUAL OF A CAUSE OF ACTION.
6. Buyer shall indemnify, defend, and hold Seller its officers, directors, employees and agents harmless from any and all costs (including attorneys' and accountants' fees and expenses), liabilities and damages resulting from or related to any third party (including Buyer's employees) claim, complaint and/or judgment arising from Buyer's use of any goods furnished hereunder, as well as any negligent, intentional, or tortious act or omission of Buyer or any material breach by Buyer of these Terms.
7. When goods are delivered to Buyer in Seller's own vehicles, the F.O.B. point shall be Buyer's designated delivery site. In all other cases the F.O.B. point shall be Seller's store or warehouse and all responsibility and costs of shipping and delivery beyond the applicable F.O.B. point shall be borne by Buyer. Title and risk of loss shall pass to Buyer at the applicable F.O.B. point, which for goods not delivered in Seller's own vehicles shall be when Seller delivers the goods to the common carrier. All claims for shortage of goods or for loss or damage to goods as to which Seller has the risk of loss shall be waived unless Buyer, within 10 calendar days after receipt of the short or damaged shipment, gives Seller written notice fully describing the alleged shortage or damage. Partial shipments are permitted at Seller's discretion.
8. Any change in product specifications, quantities, destinations, shipping schedules, or any other aspect of the scope of goods must be agreed to in writing by Seller, and may result in a price and delivery adjustment by Seller. No credit for goods returned by Buyer shall be given without Seller's written authorization. All returns are subject to a restocking charge.
9. Unless otherwise agreed in writing, payment terms are net 30 days from delivery, payable in United States of America ("U.S.") dollars. Notwithstanding the foregoing, all orders are subject to Seller's continuing approval of Buyer's credit. If Buyer's credit is not approved or becomes unsatisfactory to Seller then Seller, in its sole discretion, may suspend or cancel performance, or require different payment terms, including but not limited to cash on delivery or in advance of shipment. In addition, Seller may in its discretion require an advance deposit of up to 100% of Seller's selling price for any specially manufactured goods ordered by Buyer hereunder. Payments due hereunder shall be made in the form of cash, check, or money order, or other tender approved in writing by Seller. Seller may, in its sole discretion, apply Buyer's payment against any open charges. Past due accounts bear interest at the lesser of 1.5% per month or the maximum rate permitted by applicable law, continuing after Seller obtains judgment against Buyer. Seller may exercise setoff or recoupment to apply to or satisfy Buyer's outstanding debt. Buyer shall have no right of setoff hereunder, the same being expressly waived hereby.
10. Buyer shall not export or re-export, directly or indirectly, all or any part of the goods or related technology obtained from Seller under these Terms except in accordance with applicable export laws and regulations of the U.S. Further, a Buyer that is a non-U.S. company or citizen shall similarly limit any export or re-export activity to that which would be deemed compliant with U.S. export laws and regulations if performed by a U.S. company or citizen.
11. Buyer shall pay Seller all costs and expenses of collection, suit, or other legal action brought as a result of the commercial relationship between them, including, but not limited to, all actual attorneys' and paralegals' fees, and collection costs, incurred pre-suit, through trial, on appeal, and in any administrative or bankruptcy proceedings. Any cause of action that Seller has against Buyer may be assigned without Buyer's consent to HD Supply, Inc. or to any affiliate, parent or subsidiary of HD Supply, Inc.
12. This Agreement, Buyer's account, and the business relationship between Buyer and Seller shall be governed by and construed in accordance with the laws of Georgia without regard to conflicts of laws rules, and specifically excluding the UN Convention on Contracts for the International Sale of Goods. The Parties agree that any legal action arising under or related to this Agreement shall be brought in Cobb County, Georgia, and any right to object to such venue or to assert the inconvenience of such forum is hereby waived.
13. If Buyer fails to comply with these Terms, Seller may terminate or restrict any order immediately upon notice to Buyer. Buyer certifies that it is solvent and that it will advise Seller immediately if it becomes insolvent. Buyer agrees to send Seller written notice of any changes in the form of ownership of Buyer's business within 5 days of such changes. Buyer and Seller are the only intended beneficiaries of this document, and there are no third party beneficiaries.
14. The invalidity or unenforceability of all or part of these Terms will not affect the validity or enforceability of the other terms. The parties agree to replace any void or unenforceable term with a new term that achieves substantially the same practical and economic effect and is valid and enforceable.
15. The following provisions shall survive termination, cancellation and completed performance of this Agreement as long as necessary to allow the aggrieved party to fully enforce such clauses: 5, 6, 9, 10, 11 and 12.



Vermeer Southeast Sales & Service, Inc.
 6691 Mobile Highway
 Pensacola, FL 32526

QUOTE

Date: 05/17/16

Sales Rep: Chad Russell

Customer Information:

City of Milton
 5438 Alabama street
 Milton FL, 32570

Delivered to:

Customer address listed

Contact Name: James Brake
Phone Number: 850-983-5400

Payment method:

Qty	DESCRIPTION and SERIAL #	Unit Price	TOTAL
1	GPR250 INTERRAGATOR EZ GPR SYSTEM	\$25,000.00	\$ 25,000.00
Delivery and Training are all included in sales price.			
This price is for Budgeting purposes only.			
Sold w/ 1- Year Warranty of Mfg Defects.			

THANK YOU FOR YOUR BUSINESS!

SubTotal	\$	25,000.00
Tax		
Total	\$	25,000.00
Less Down Payment		
Balance Due	\$	25,000.00

TERMS:

Except as expressly set for in writing herein or otherwise provided by the manufacturer, the equipment being sold as of the date hereof, is being sold "AS IS" and "WITH ALL FAULTS", and Vermeer Southeast hereby disclaims and excludes all warranties of title, express warranties and implied warranties, including, but not limited to, implied warranties of merchantability, fitness for a particular purpose, infringement and those warranties arising out of usage of trade or course of dealing.

Customer _____



955 Harbor Lake Ct. Safety Harbor, FL 34695 (Tel) 800-405-1585 (Fax) 727-726-3736 www.ptupcorp.com

CUSTOMER QUOTATION

Recommended optional items not included in quoted pricing

Product #	Description	Unit Cost	Qty	Net Total
21-004004A	Additional Li-ion Battery Pack 12V <i>(set includes two batteries)</i>	\$295.00	1	\$295.00
21-002648	Additional Li-ion Battery Charger 12V / 110-220V	\$200.00	1	\$200.00
60500-MRTC	CartMarker for MALA Rough Terrain Cart	\$265.00	1	\$265.00

Terms and Conditions

- DELIVERY** Approximately 3-5 days ARO for GPR and accessories (CartMarker may run stock - 2 weeks)
- PAY TERMS** Due in full prior to shipment, Net-30 days for federal, state, county and municipal agencies/utilities only (funds payable by check or electronic funds transfer only - no credit card purchases accepted)
- TAXES** State & local sales taxes are the responsibility of the purchaser for all sales outside of the state of Florida. If non-exempt, please refer to your state's tax requirements on non-exempt out of state purchases.
- FREIGHT** F.O.B. MALA, Charleston (ships Fed Ex Ground unless specified)
- VALIDITY** This cost proposal shall remain in effect for 60 days.
- TRAINING** Purchase of a MALA GeoScience GPR System includes a one-time standard training course at no additional cost. Training will be performed at the customer's local facility (within the Power-Tel Utility Products representative coverage area). Please contact Power-Tel for details and course scheduling.
- WARRANTY** MALA GeoScience USA, Inc. (MALA) warrants that for a period of 12 months from the delivery date to the original purchaser, MALA's products will be free from defects in materials and workmanship. MALA's obligations are limited to repairing or replacing parts or equipment which are returned to MALA without alteration or further damage and which in MALA's judgment were defective or became defective during normal use. MALA will bear the shipping costs for repairs during the warranty period after they have provided a Return Material Authorization number.
- FCC** As of July 15, 2002 new rules promulgated by the Federal Communications Commission (FCC) are in effect regarding the use of ultra-wideband (UWB) technology which includes Ground Penetrating Radar (GPR). The MALA GeoScience USA, Inc. GPR system that is quoted on this document is approved by the FCC. For more information you may access the FCC website at www.fcc.gov.

Please don't hesitate to contact us should you have any questions or if we can be of any further assistance. We look forward to the possibility of working with you in the near future.

Bill Roach, Inside Sales
 Phone: (727) 725-4751
 Fax: (727) 726-3736
 E-mail: broach@ptupcorp.com

188

A	B	C	D	E	F	
Item	Description	Bayou Mechanical and Electrical	Comfort Systems USA	King Air Systems	System Service and Engineering, Inc.	
1	Air Cooled Chiller					
2	Carrier or Trane with Seacoast coated condensor coils (installed)	X				
3	York 46.2 ton (installed)		X			
4	Carrier 60 ton air cooled chiller with integral chilled water pumps (installed)				X	
5	Carrier 50 ton air cooled chiller unit (unit only)			X		
6	Replace three circulating pumps (chill water, hot water and spare)	X	X			
7	Replace two circulating pumps (chill water and spare)		X			
8	Provide two new in-line hot water pumps (one is spare)		X		X	
9	Install chemical treatment for chilled water and hot water	X	X		X	
10	Heat trace exposed pipes and equipment subject to freezing	X				
11	Modify control sequence of operation with low temperature safety control to enable chill water pump when outside temperature is below 35F		X			
12	Insulate and aluminum wrap existing piping and valves in mechanical yard	X	X			
13	Chilled Water Loop: Remove old piping, valves, expansion tanks, air separators, shot feeders and make-up water systems in mechanical yard and replace with new including cellular glass insulation with aluminum wrap.		X		X	
14	Hot Water Loop: Remove old piping, valves, expansion tanks, air separators, shot feeders and make-up water systems in mechanical yard and replace with new including cellular glass insulation with aluminum wrap.	X				
15	Provide associated electrical to include any removal of old and installation of new raceways to accommodate new unit, wire, weather proof starters, and pump disconnects.	X	X		X	
16	Factory start-up by chiller manufacturer	X	X		X	
17	Factory Warranty: 1 year parts and labor - 5 year parts		X		X	
18	Factory Warranty: 5 year parts and labor	X			X	
19	Commissioning	X	X		X	
20	Test and Balance	X	X		X	
21						
22						
23	Subtotals:		\$104,500	\$110,600	\$55,504	\$140,047
24	Alternate Bid Items					
25	Clean AHU coils (6 ea) and replace drain pans					
26	Replace AHUs (6 ea)	\$122,500				\$21,492
27	Add UV Lights in AHUs (6 ea)	\$12,500				
28	Clean ducts/air distribution throughout City Hall					\$21,900
29	Test and balance entire duct system including registers and exhaust fans	\$8,400	\$12,950			\$17,618
30	Complete Retro-commissioning of HVAC system					\$17,617
31	Provide coastal coil coating for chiller coils		\$5,600			
32	Provide Trane air-cooled chiller in lieu of York		\$5,000			
33						
34		Subtotals:	\$143,400	\$23,550	\$55,504	\$78,627
35		Totals:	\$247,900	\$134,150	\$55,504	\$218,674

Note: Comfort Systems USA Subtotal on Row 22 includes addition of Alternate Bid Items 23 and 24 for accurate comparison to Bayou Mechanical.

188

HVAC PERFORMANCE BASED PROPOSALS - City Hall System (May 16,2016)

Company and Representative Name	Address	Phone	Email & Website
Bayou Mechanical Electric	P.O. Box 36 Crestview, FL 32536	1-850-682-2784	Bayoumech@aol.com
Comfort Systems <i>Les Rushing</i>	435 Corday St. Pens., FL 32503	1-850-484-4999	csusa@csusasoutheast.com
King Air Systems Dwayne King	5463 Alabama St. Milton, FL 32570	1-850-623-5056	
System Service & Engineering, Inc. Bruce E. Kuhnell, PE	510 Skyview Dr., Suite A Panama City, FL 32405	1-850-441-3458	
<i>Bids were opened on Monday, May 16, 2016. Proposals are Performance Based and are currently under review by staff.</i>			

Milton Police Department

MEMORANDUM

To: Mr. Brian Watkins, City Mgr. **Date: 05/10/2016**
From: Capt. David Cox  **File: DC- FY-16- 05**
RE: Employee Training

The Florida Criminal Justice Information System hosts a yearly symposium each July. During this symposium, legal updates, best practices, new procedures, and other items necessary for the efficient functioning of the Criminal Justice Information System are covered.

This year's symposium is being held in Orlando at the Omni Orlando Resort. I propose to send two people to this year's symposium. Ms. Chris Whitworth who has taken on the collateral duties of our required Terminal Agency Coordinator and Mr. Larry Shafer are my choices to attend.

The symposium starts Monday July 18, 2016 and continues through Thursday July 21, 2016.

Mr. Shafer will most likely need to use his personal vehicle due to his wheelchair. As a result, he will be paid mileage.

A breakdown of anticipated costs is below:

- \$420 Registration Fees – 2 persons
 - \$920 Hotel Rooms – 2 rooms
 - \$280 Per Diem – 2 persons
 - \$443 Mileage – 886 miles round trip at .50 mile
-

\$2,063 Total Cost

The 2016 CJIS Annual Training Symposium will be hosted at the Omni Orlando Resort, In ChampionsGate, FL.

Hotel Information

Omni Orlando Resort

Address: 1500 Masters Boulevard
ChampionsGate, FL 33896 USA
Phone: (407) 390-6664
URL: <http://www.omnihotels.com/hotels/orlando-championsgate>
Group Rate: \$115.00



Surrounded by 36 holes of championship Orlando golf, the Leadbetter Golf Academy World Headquarters and 15 acres of recreation, this Four Diamond resort is one of the nation's premier golf, meeting and leisure retreats. Our Orlando resort accommodations, including 720 guest rooms and suites as well as two- and three-bedroom villas, are equipped with every modern convenience and a host of luxury amenities. In addition to walk-out golf, guests may choose to relax in our signature Mokara spa, dine in one of our seven restaurants or enjoy 15 acres of pools and recreation activities including the 850-foot lazy river.
[Click here to view a copy of the hotel's W9](#)

Available Rooms	Rate Per Night	Available Dates
Guest Room	\$115.00	07/14/2016 - 07/24/2016

The Reunion Club of Orlando, LLC

Address: 7593 Gathering Dr.
Kissimmee, FL 34747
Phone: (407) 662-1800
URL: <http://www.reunionresort.com/>
Group Rate: \$129.00



This sprawling, leafy 2,300-acre golf resort is 12.3 miles from Walt Disney World® and 19.1 miles from Universal Orlando Resort. The high-end accommodations range from 2-bedroom villas, with free WiFi, flat-screen TVs, full kitchens and spacious living and dining areas, to luxury villas with gourmet kitchens with granite counters and private patios. Dining options include a sushi bar, a grill and a fine-dining restaurant with views of the Magic Kingdom fireworks. There are 3 golf courses designed by renowned pros, pools with slides and a lazy river, plus a kids' club, spa, tennis courts and fitness facilities.

Available Rooms	Rate Per Night	Available Dates
1 Bedroom Villa	\$129.00	07/15/2016 - 07/24/2016
2 Bedroom Villa	\$159.00	07/15/2016 - 07/24/2016
3 Bedroom Villa	\$169.00	07/15/2016 - 07/24/2016

Symposium Schedule

Monday

8:00 a.m. - 11:00 a.m.	Registration Set-up
9:00 a.m. - 1:00 p.m.	CJJIS Council Meeting
11:00 a.m. - 3:00 p.m.	Vendor Setup
11:00 a.m. - 1:00 p.m.	Early Attendee Registration (Vendor Registration)
1:00 p.m. - 4:00 p.m.	Statewide TAC Meeting
3:00 p.m. - 6:00 p.m.	Attendee Registration
3:00 p.m. - 6:00 p.m.	Vendor Hall Open

Tuesday

7:00 a.m. - 8:30 a.m.	Registration Open
7:00 a.m. - 8:30 a.m.	Breakfast
7:00 a.m. - 5:00 p.m.	Vendor Hall Open
8:30 a.m. - 9:30 a.m.	Welcome and Opening Remarks
8:30 a.m. - 11:30 a.m.	Attendee Registration Closed
9:30 a.m. - 10:00 a.m.	Break with Refreshments
10:00 a.m. - 11:30 a.m.	Keynote Speaker
11:30 a.m. - 5:30 p.m.	Attendee Registration Open
11:30 a.m. - 1:00 p.m.	Lunch
1:00 p.m. - 2:00 p.m.	Session
2:00 p.m. - 2:30 p.m.	Break with Refreshments
2:30 p.m. - 3:30 p.m.	Session
3:30 p.m. - 4:00 p.m.	Break with Refreshments
4:00 p.m. - 5:00 p.m.	Session
5:15 p.m. - 6:15 p.m.	RWG Chair Meeting

Wednesday & Thursday

7:00 a.m. - 5:45 p.m.	Vendor Hall Open (Wednesday)
7:00 a.m. - 12:30 p.m.	Vendor Hall Open (Thursday)
7:00 a.m. - 8:00 a.m.	Breakfast
8:00 a.m. - 9:30 a.m.	Session
9:30 a.m. - 10:00 a.m.	Break with Refreshments
10:00 a.m. - 11:30 a.m.	Session
11:30 a.m. - 1:00 p.m.	Lunch
12:15 p.m. - 12:45 p.m.	Vendor Door Prize Drawing (Thursday)
1:00 p.m. - 2:00 p.m.	Session
2:00 p.m. - 2:30 p.m.	Break with Refreshments
2:30 p.m. - 3:30 p.m.	Session
3:30 p.m. - 4:00 p.m.	Break with Refreshments
4:00 p.m. - 5:00 p.m.	Session
5:15 p.m. - 5:45 p.m.	Vendor Door Prize Drawing (Wednesday)

Friday

7:00 a.m. - 8:00 a.m.	Breakfast
8:00 a.m. - 10:00 a.m.	Session
10:00 a.m. - 10:30 a.m.	Break with Refreshment
10:30 a.m. - 12:30 p.m.	Session

Admission Item

Event Registration

Registration Fee

\$230.00

Discounted Price

\$210.00

If Registered By

Friday, June 10, 2016

Refund Policy

[Details](#)

Pre-Symposium Training Fee

Complimentary

Vendor Rep Fee

\$230.00

Discounted Price

\$210.00

If Registered By

Friday, June 10, 2016

Refund Policy

No Refunds

Single Booth Registration

Booth Fee

\$534.00

Discounted Price

\$514.00

If Registered By

Friday, June 10, 2016

Refund Policy

No Refunds

Double Booth Registration

Double Booth Fee

\$1,068.00

Discounted Price

\$1,028.00

If Registered By

Friday, June 10, 2016

Refund Policy

No Refunds

FIRE MINI PUMPER RESCUE VEHICLE PROPOSALS - (May 17,2016)

#189

Company and Representative Name	Address	Phone	Email & Website	Base Price
Sunbelt Fire, Inc. Bob Wray	8050 McGowin Dr Fairhope, AL 36532	1-251-928-9917	bwray@sunbeltfire.com www.sunbeltfire.com	\$239,342
				<i>Financing options provided</i>
<p>Bids were opened on Tuesday, May 17, 2016 and the one (1) proposal is being reviewed by Staff</p>				



Milton Police Department

Memo

To: Brian Watkins *WTK 5/10/16*
 City Manager

From: Capt. Anthony Tindell *AT*

Subject: CVSA Training

AT-FY-16-008

Date: May 5, 2016

I am requesting to send Cpl. Michael Cline and Det. Steve Mistovich to a Computer Voice Stress Analyzer (CVSA) certified examiners course. The class is scheduled for August 15 – 19, 2016 at the Bay County Sheriff's Office in Panama City, Florida.

Protocol for administering a CVSA examination require two examiners to interpret the charts. I am the department's only certified CVSA examiner and am not always available to provide this service. The CVSA provides our department with an exceptional device that is used to determine the validity of statements made during criminal investigations and pre-employment backgrounds.

Registration fee is \$1,295 per student. The hotel rate is \$89 per night (double occupancy). The total cost for the class is as follows:

Registration \$1295 X 2	\$2590
Hotel \$89 X 5	\$445
Per Diem \$165 X 2	<u>\$330</u>
Total	\$3365

Second dollar funding is available to facilitate this training.

Training announcement is attached.

ATTN: CHIEF OF DETECTIVES

BAY COUNTY SHERIFF'S OFFICE

Panama City, Florida

TO HOST

COMPUTER VOICE STRESS ANALYZER (CVSA®) CERTIFIED EXAMINERS COURSE

August 15 - 19, 2016

NITV Federal Services conducts a five-day intensive, hands-on instruction to utilize the patented CVSA - an **Investigational Tool** that processes voice frequencies and graphically displays the fluctuation of the voice patterns in real-time through a lapel microphone while simultaneously analyzing, evaluating and quantifying each pattern for deception. The CVSA is also capable to accurately analyze recorded conversations and live telephone conversations.

When utilized in conjunction with our interviewing and interrogation techniques, including the widely acclaimed Defense Barrier Removal® (DBR®) the CVSA® II has proven invaluable to determine the validity of allegations, verify statements, obtain confessions, as well as vetted Pre-Employment Screenings for all investigative units: Homicide, Domestic Violence, Robbery, Narcotics, Property Crimes, Internal Affairs and Background Investigations.

The CVSA has been field tested by major metropolitan law enforcement agencies and found to be 98% accurate. This accuracy rate impressed the California Highway Patrol who now owns 32 CVSAs and has 105 investigators as certified examiners. Likewise, the CA Department of Corrections & Rehabilitation purchased 18 CVSAs and trained 54 Sergeants for Pre-Employment Evaluations. Additionally, the New Orleans PD owns 18 CVSAs, Atlanta PD has 10 CVSAs, and the San Diego County Sheriff's Department owns 11 CVSA instruments.

LIMITED TIME SPECIAL

Computer Voice Stress Analyzer (CVSA® II)
Price includes Training for Two Officers (Savings of \$2590!)

Ask about Trade-In and Pre-Owned CVSA® Programs

*****Officers receive tuition discounts with system purchases*****

If you plan to purchase, or desire further information (Scientific Study Results, Testimonials, Polygraph vs. CVSA, Grant Information), e-mail our sales manager at Carol@cvsa1.com or contact us toll-free (888) 266-7263.

Visit our Website & Register Online at www.cvsa1.com

NITV Federal Services is the sole source manufacturer of the CVSA®. Training conducted by any other organization or individual, which is not sanctioned by the NACVSA, will not be acknowledged as meeting the standards for CVSA Recertification fulfillment.



Milton Police Department

MEMORANDUM

To: Mr. Brian Watkins, City Mgr. **Date: 05/16/2016**
From: Capt. David Cox DC **File: DC- FY-16- 06**
RE: Mobile Radio Shortage

When we migrated to an 800MHz radio system with the county, we discovered that we would be allotted all but 5 of the mobile radios we needed to outfit our active fleet. This came about because of several factors in the planning stage that relied on stale data which resulted in the program running out of money before everyone could be fully outfitted. This has created a safety issue for our officers.

Motorola is the sole source for these radios due to their proprietary programs which run the system. A new mobile sells for \$3,304 each. With a shortfall of 5 I was looking at a \$16,520 expenditure.

When the system was purchased, CES TeamOne, our local Motorola dealer, ended up with some surplus stock. These are the same radios that we have, but they will sell 5 of them to us for \$2,300 each. This makes the total to purchase them \$11,500.

As you can see, this represents a savings of \$5,020 when compared to the original price of \$3,304 a radio.

I request that funds be moved from our salary budget in the amount of \$11,500 to facilitate this purchase.

TO: Comm. of Council
FR: RL. Jorgenson
RE: Code Enforcement Training/ F.A.C.E. Annual Conf.
DATE: 5/17/16

A. Summary/Background

Teresa Walsh the City's Code Enforcement Officer is in need of continuing Education Credits to maintain her certification. The Florida Association of Code Enforcement Officers annual Conference is scheduled for June 21-24, 2016 in Orlando. We have been successful at obtaining a scholarship for the conference itself and as a result the City's costs will be limited to travel related expenses (gas, food, and lodging). Total cost is estimated at \$550.00.

GENERALLY

Aspects of the current code, the New Mill Town Overlay, the Corridor Overlay, and the Traditional Neighborhood Development Overlay have been melded into the proposed Code, replacing some standards and shrinking or stretching others in order to provide for a desired direction of growth. The UDC puts an increased emphasis on the core downtown areas, expands the mixed use areas and seeks to provide a framework for growth throughout the entire community.

Design standards within the districts generally reflect what is found within the above mentioned overlay districts. The standards themselves aim to create a setting that will attract investment and infill with modest additional architectural and aesthetic requirements on such things as ground level transparency, entry level features and roof design features. Commercial standards, in general, reflect those that are found within the existing Corridor overlay and the existing R-C1 district.

ARTICLES 1 AND 2 are the TITLE AND GENERAL DEFINITIONS ARTICLES.

Very little change occurred within the Articles. As the Code takes shape definitions may be added to Article 2 in order to insure congruency.

ARTICLE 3 will be the last Article to complete, it will be the list of ZONING DISTRICTS and the ZONING MAP.

ARTICLE 4. ZONING DISTRICT REGULATIONS

Article 4 is an integral part of what may become the new Unified Development Code for the City. It is the basis for the various Zoning District designations.

Article 4 addresses dimensional standards taking into consideration the requirements set forth in the City’s current Zoning Districts while seeking to expand on them by adjusting coverage ratios, setbacks, building heights and other. In some instances the UDC will require larger minimum lot size and at the same time provide the opportunity for development to increase in size while also incentivizing decreases in impervious surface area.

Moving forward, lot coverage and impervious surface areas, as well as lot sizes may fluctuate in trying to find the perfect balance between the desired growth and the incentive for more sustainable development.

NOTE: Any changes will be limited to slight shifts in coverage ratios and impervious surface percentages and will be made to ensure a balance between development interests and the protection of the health, safety, and welfare of Milton residents.

The permitted height of structures with a residential component has been raised to 36’ in general with the exception of Multi-family dwellings within the R-C1 district (48’), Manufactured Homes (20’), and mixed use structures within the DCM which are 48’.

Commercial district standards have been adjusted to promote parking in the rear of the structure in order to create an improved aesthetic and access management. This seeks to produce a “Main Street” type aesthetic throughout the community while creating pedestrian friendly design and safety.

The Downtown Core Mixed-Use District has not been mapped as of yet but it is envisioned as that area currently defined as the Tourism District. This district will allow for the continuation of the type of development found on Willing Street.

The proposed Urban Village Zoning District is essentially a Planned Development Project zoning district. As there is very little room left within the City for the sort of large development the district would require to be implemented, it is envisioned as a template for large annexations of undeveloped land in the future.

NOTE: The current code addresses, within the various zoning designation sections, site dimension, use, use standards and other standards such as parking and lighting in some instances. Article 4 only addresses site standards, barring the few design standards that concern the buildings size and type. Use, use standards, and site development standards will be addressed in articles: 6, 7, 8, and so forth.

ARTICLE 5. USES

Article 5 contains Use Definitions and a Use Matrix. The Matrix indicates which Zoning Districts the various uses will be allowed in. A number of additional use definitions have been determined to belong within the sections of Article 5.

NOTE: In order to ensure that the UDC meets the City's needs, the use definitions and matrix will continue to expand or contract as we move through this process.

Article 5 reflects a shift away from the current code which identifies allowable uses and those other uses provided by special exception within each section of the code. The UDC will not have any statements referring to uses allowed in the other Zoning Districts like the current code utilizes, to a fault. The UDC provides all allowable uses as well as those allowed by special exception in one *Use Matrix*. The matrix provides an easy, user friendly, and accessible way to determine what uses are permitted in each zoning district.

ARTICLE 6. USE STANDARDS

Article 6 addresses those principle and temporary use standards relating to the uses provided for in Article 5. Other than format, very little has changed in relation to what is currently found in the City's Code and what is found in the proposed Article 6. Uses that the City currently regulates have changed very little. Some additional uses have been provided for to ensure a more complete list of standards.

Article 6 consolidates these use standards into one Article. Currently, these standards exist throughout various parts of the Land Development Regulations.

ARTICLE 7. ON-SITE DEVELOPMENT STANDARDS

The Lighting Standards described in Article 7 include the current code's language relating to Street Lighting but also expands City requirements to include a lighting plan submittal for residential and commercial development to exclude single family and duplexes, luminaire standards, and other.

Site standards for the allowable accessory uses are very similar to the current code.

Additional accessory uses have been provided for and some language has been added to ensure a better understanding of the Articles' intent and purpose. Additional uses and

structures include Book Exchange Boxes and Apiaries as these uses appear to be growing in popularity.

The Fence and Wall requirements of Article 7 have been expanded to include broader Temporary and Special Districts Standards which limit the type of materials acceptable in the Historic District as well as the time limits for certain temporary type fencing.

ARTICLE 8. RESOURCE PROTECTION STANDARDS

The Wellhead Protection, Historic Resource, and Archaeological Resource language has not changed.

The Tree Protection section is currently sufficient and has not been adjusted.

Section 8.7 Landscape Requirements, contains the great majority of the changes.

One of the most important aspects of this section is the requirement of a Landscape Plan submittal for all development other than Single Family and Duplex Residential. The Plan requires pre and post construction landscape details identifying locations of existing and proposed structures, irrigation, stormwater and drainage, plant locations, quantities, and so forth.

The proposed code also calls for low impact design and increased xeriscaping coinciding with the adopted Comprehensive Plan. The proposed code also calls out irrigation design standards some of which are found in the Florida Friendly model code which seeks to minimize water waste and improve water quality.

The proposed code requires parking lot landscape regardless of the district. The proposed code will require a parking lot island every 10 spaces instead of 15 as the current code allows for. It also calls for a minimum 10 foot landscape strip where the lot abuts any street lot line as well as a shrub every 5 five and a shade tree at the equivalent of every 30 linear feet.

Overall, the required amounts of trees and shrubs are increased.

The proposed code, in addition to the required street strip, also requires buffer yards. Buffer yards are a minimum 10 foot strip of land composed of a fence or landscape or both depending upon the use and district.

The proposed code has additional or supplemental landscape and screening requirements for the R-C1 district which mimic the current TND overlay standards. There are also additional standards for the new Downtown Commercial Mixed-Use (D-CM) District that require the provision of street trees but allow for alternatives to include increased outdoor seating, open space, or other, contingent upon approval.

ARTICLE 9. STORMWATER MANAGEMENT

A subsection regulating underground stormwater systems has been incorporated into the code. The language includes design criteria as well as inspection and maintenance requirements which the current code does not address.

Additional language in this article references non-residential retrofits and incentives. This language is meant to encourage those non-residential existing structures which are non-conforming, to undertake various retrofitting activities by incentivizing stormwater runoff reductions.

ARTICLE 10. OFF-STREET PARKING AND LOADING

Parking standards in the UDC are similar in many respects to the existing Code with some minor adjustments as well as some fairly significant additions.

Required Off-Street Bicycle Parking: Certain uses over a certain square footage in the R-C1 and C-1 zoning districts are required to provide a limited number

Bicycle Parking Design includes location, spacing, and dimension standards

The proposed code includes Pervious Pavement and Landscaping incentives.

The proposed “Required Parking Chart/Table” is expanded to 77 uses.

Design of Vehicle Parking: Where alley access exists – parking must be in rear yard.

Parking may be off-site up to 500 ft.; parking requirements may be satisfied by available public parking in the D-CM and R-C1 upon approval.

Parking Lot Design: Includes accessibility (ADA) language, Striping requirements for lots of greater than 4 spaces, minimum lot dimensions based on stall angles, required curbing or wheel stops when lot abuts walkways and other, surfacing requirements that encourage pervious materials and allow for residential concrete wheel strips instead of full driveways.

Driveway Design: SFR would have a minimum required width of 12 ft.; Multi-family & Non-Residential would have a 40 ft. maximum and a 24 ft. minimum.

Designed to limit runoff from right-of-way – between 8 and 12 % slope from street grade to landing.

Vehicle Parking and storage

Further defines commercial vehicle and provides a time frame of normal business hours for allowed operational parking only. Also prohibits overnight parking of commercial vehicles in public parking lots.

Shared Parking

Further defines calculation methodology

ARTICLE 11. RIGHT-OF-WAY AND ACCESS STANDARDS

Right-of-Way Standards

Complete Streets design required

Horizontal Alignment – not specified

Horizontal Alignment – Specified for major, collector, and minor streets

Street grades – specified for major and minor streets

Street jogs – 100’

Curb radii – 25’

Street Intersection – not less than 50 degrees.

Overall, the ROW widths increase across the board.

Much of the Access Management standards in the proposed language emulate the existing, however some requirements have changed:

Sidewalk Design Standards:

Required on at least one side of all rights-of-way

ARTICLE 12. SIGN STANDARDS

Expanded definitions to include more sign types and other definitions in order to clarify the standards. Removed Accessory Signs there are only permanent type signs and non-permanent type signs for the sake of clarity.

Added language to further differentiate between sign types, exempting “personal expression signs” of a certain size with content restrictions.

Added language limiting flag size and height.

Expanded On-Premises Directional Sign Language.

Permanent Banners are now limited to the C1, 2, and 3 Commercial Districts at 10% of street facing façade not to exceed 32 square feet.

Corridor Overlay Standards now apply to all ground signs within the C1, 2, and 3 Commercial Districts when abutting the HWY 87, 89, and 90 corridors.

There are two types of Limited duration (LD) signs, large and small. They are permitted to be free standing, window, wall, and banner signs. Large signs can be up 16 sq. ft. small up to 6 sq. ft.

These are a permitted type of sign for periods lasting up to 30 days but can be renewed up to 4 times in a year. These include yard sale signs and political campaign signs. Campaign signs are permitted for 120 days.

Portable signs are a permitted permanent sign in the R-C1 and D-CM Zoning Districts only.

They have height, area and placement standards that must be met to not be included in the total permitted permanent signage area.

A-Frame and Poster Frame Signs shall be allowed only.

ARTICLE 13. SUBDIVISION STANDARDS

Conservation Design Subdivision.

Subdivision design based on the existence of 20% and greater of things like floodplains, wetlands, water bodies, natural areas, and others which should dictate the amount of development that occurs on site.

Design is based on smaller concentrations of residential units surrounded by greenways with improved pedestrian access through out. One small neighborhood commercial establishment not to exceed 40000 sq. ft. shall be permitted with decreased allowable parking and increased landscaping.

ARTICLE 14. CODE ADMINISTRATION AND ENFORCEMENT:

Very little, if any, substantive changes have been made to the City’s current language. Updates have been made to references to the Old Comp plan, language referencing the Downtown Redevelopment Advisory Board has been removed and/or replaced by the Riverfront Redevelopment Team. Reference to Code enforcement Board has been replaced with Special Magistrate.

ARTICLE 15. APPLICATION PROCESS:

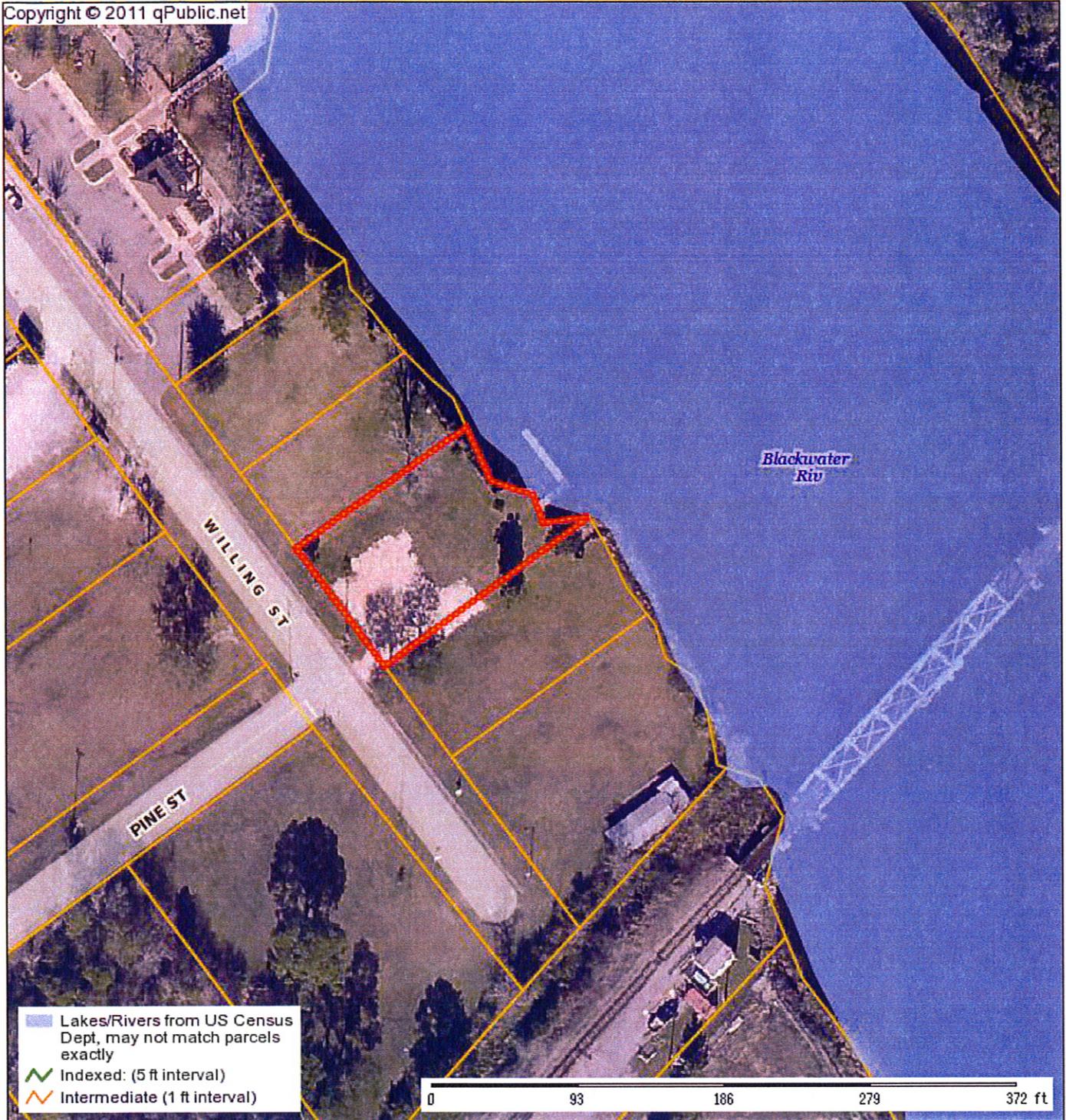
Efforts will be made in coming months to address the Concurrency Management System language in order to work out some bugs in the process to ensure appropriate management moving forward.

Some language has been added to the General Standards section to reflect dedicated open space. There is now a requirement that 30% of developable land be maintained in its natural state or developed as open or recreation areas.

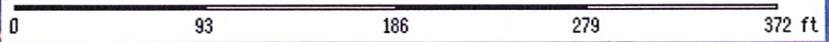
Mobile Home PDP's are permitted in the RU district only.

#134

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- Lakes/Rivers from US Census Dept, may not match parcels exactly
- ~ Indexed: (5 ft interval)
- ~ Intermediate (1 ft interval)



Santarosa County Appraiser

Parcel: 03-1N-28-2530-03400-0021 Acres: 0.295

Name:	MILTON HOLDINGS LLC	Land Value:	31,218
Site:	5154 WILLING ST MILTON	Building Value:	0
Sale:	\$85,000 on 2012-11 Reason=I Qual=Q	Misc Value:	0
Mail:	6724 ROCKY SHORES RD MILTON, FL 32583	Just Value:	31,218
		Assessed Value	31,218
		Exempt Value	0
		Taxable Value	31,218



Santa Rosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The lines on the map are a representation of the property lines and are not nor are they intended to be used as a survey. The assessment information is from the last certified tax roll. All data is subject to change before the next certified tax roll. Greg Brown Santa Rosa County Property Appraiser.

Date printed: 06/01/16 : 10:16:32

Brian Watkins

From: Wesley Meiss <wesleymeiss@gmail.com>
Sent: Wednesday, June 01, 2016 6:29 PM
To: Brian Watkins
Subject: Fwd: Eagle Scout Project

----- Forwarded message -----

From: **Kathy DeLong** <kndbgd@att.net>
Date: Wednesday, June 1, 2016
Subject: Eagle Scout Project
To: Wesley Meiss <wesleymeiss@gmail.com>

Dear Mayor Meiss and Milton City Council,

I would like to request funds/donations for my Eagle Scout Project to build 4 Little Free Libraries for the City of Milton. The total estimated cost is \$500. Each library will cost \$85 to build. There's also a \$40 fee for each library to register them on The Little Free Library National Registry. This brings the total cost for each library to \$125. I have enclosed a materials list with costs based on current pricing at Lowe's or Home Depot. Any funds or donations will be greatly appreciated. If you have any questions, you may contact me at kndbgd@att.net.

Thank You,

Casey DeLong

MATERIALS LIST-

Description	Size	Cost Each	Quantity	Total Cost
Plexiglas	18'x24'	\$25	4	\$100
Plywood-treated	3/4x4x8	\$40	3	\$120
Post-treated	4x4x12	\$16	2	\$32
Lumber	2x4x10	\$5	1	\$5
Hindges	Pkg. of 3	\$10	4	\$40
Latches		\$5	4	\$20
Caulk	Tube	\$2	2	\$4
Paint	Quart	\$10	2	\$20

Cost for Materials \$341.00 Total

2016

Utility Customer A/R
AGING HISTORY

EOM:	FY 2016											
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Current	385,056.98	346,333.23	322,519.08	499,248.96	563,682.25	639,810.87	507,781.94					
> 30 days	43,510.96	46,749.53	46,258.55	44,119.40	44,000.89	55,399.90	58,401.78					
> 60 days	15,372.32	16,746.75	18,344.44	17,910.38	14,851.51	17,166.90	18,622.23					
> 90 days	8,104.64	8,026.75	9,217.03	9,257.29	9,136.84	8,795.28	9,965.66					
> 120 days	33,218.92	32,707.65	33,839.28	35,789.27	36,803.43	38,087.53	34,923.78					
% over 30 days	21%	23%	25%	18%	16%	18%	19%					
> 120 vs. Current	100,206.84	104,230.68	107,689.30	107,076.34	104,792.67	119,449.61	121,943.45					
> 120 vs. Total	9%	9%	7%	7%	6%	6%	7%					
Total	485,263.82	450,563.91	430,178.36	606,325.30	668,474.92	759,280.48	629,725.39					

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Writeoff for FY2015													
Gs SVC Schng Non Ref													
Gas Meter Service	79.16	16.72	4.32	5.70	22.16	9.64	10.76						148.46
Gas Penalties	103.75	89.03	79.51	124.73	55.82	161.87	148.37	38.52					801.60
Garbage Sales	1,086.53	580.31	157.84	60.41	233.16	734.66	1,256.75	328.96					4,138.62
Gas Svc Connections													
Landfill	63.50	47.88	42.75	76.56	30.02	98.56	85.31	57.08					501.66
Misc Sanitation													
Misc Gas													
Misc Wa & Svr													
Sundrial SWR Sales	133.21	731.29	102.87	35.82	47.09	120.00	25.00						1,450.28
San & Land Penalties	1.81	3.62	19.88	5.27	3.60	14.57	12.47	5.22					66.44
WQBEL Study													
Stormwater Utility	245.71	199.14	1,196.57	213.79	9.00	366.11	3.00	29.61					2,262.93
Sewer Sales	1,873.73	2,086.75	968.34	2,340.61	1,633.18	2,074.97	3,343.29	1,822.33					16,143.20
Gross Receipts Tax	18.97	1.34	1.99	0.66	0.93	3.84	1.27	6.01					35.01
Water Sales	2,401.82	1,959.71	1,042.95	1,754.62	1,025.86	1,690.65	2,289.33	1,369.38					13,594.32
WA & SWR Penalties	76.01	98.03	69.29	33.78	28.36	30.38	83.40	66.67					495.92
Sales Tax	6,084.20	5,853.82	3,686.31	4,646.25	3,025.63	5,244.86	7,362.83	3,779.54					39,683.44
Transfer to Gas From NonRefundable Account	1,184.66	598.37	164.15	61.07	239.79	760.66	1,267.66	345.73					4,522.09

Actual Dollars Collected

	Oct	Sept	Oct-Dec
Write Offs Paid back to the City 10-1-15 to 10-31-15	\$ 181.82	\$ 1,184.66	\$ 1,366.48
Gas Write Offs Paid back from Initial Gas Fee Account	\$ 181.82	\$ 1,184.66	\$ 1,366.48
Total Write Offs Paid back to Pooled Cash Acct Oct	\$ 181.82	\$ 1,184.66	\$ 1,366.48
March			
Write Offs Paid back to the City 3-1-16 to 3-31-16	\$ 834.48	\$ (275.01)	\$ 559.47
Gas Write Offs Paid back from Initial Gas Fee Account	\$ 834.48	\$ (275.01)	\$ 559.47
Total Write Offs Paid back to Pooled Cash Acct Mar	\$ 834.48	\$ (275.01)	\$ 559.47
April			
Write Offs Paid back to the City 4-1-16 to 4-30-16	\$ 383.94	\$ (106.67)	\$ 277.27
Gas Write Offs Paid back from Initial Gas Fee Account	\$ 383.94	\$ (106.67)	\$ 277.27
Total Write Offs Paid back to Pooled Cash Acct Apr	\$ 383.94	\$ (106.67)	\$ 277.27
May			
Write Offs Paid back to the City 5-1-16 to 5-31-16	\$ 345.73	\$ -	\$ 345.73
Gas Write Offs Paid back from Initial Gas Fee Account	\$ 345.73	\$ -	\$ 345.73
Total Write Offs Paid back to Pooled Cash Acct May	\$ 345.73	\$ -	\$ 345.73
Totals			
Write Offs Paid back to the City 10-1-15 to 9-30-16	\$ 6,471.27	\$ (1,840.49)	\$ 4,630.78
Gas Write Offs Paid back from Initial Gas Fee Account	\$ 6,471.27	\$ (1,840.49)	\$ 4,630.78
Total Write Offs Paid back to Pooled Cash Acct Total	\$ 6,471.27	\$ (1,840.49)	\$ 4,630.78
Total Write-offs	\$ -	\$ -	\$ 30,436.57



#186

April 13, 2016

VIA EMAIL AND MAIL

Ms. Lori McCafferty
City of Milton General
Employees' Retirement Board
P.O. Box 909
Milton, FL 32572

Re: City of Milton
General Employees' Retirement System

Dear Lori:

In response to Kristin Hill's email dated April 5, 2016, we have reviewed the proposed Ordinance (identified on page 1 as ksh\mil\gen\04-01-16.ord) amending the Plan's Deferred Retirement Option Program to extend the maximum participation period from 60 to 84 months. We have determined that the adoption of the proposed changes will have no impact on the assumptions used in determining the funding requirements of the program.

Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to the following office:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

If you have any questions, please let me know.

Sincerely,

Jason Franken, FSA, EA, MAAA

cc: H. Lee Dehner, Board Attorney

CITY OF MILTON

5/16/2016

All Funds

REVENUE BY FUND, TYPE, AND SUB-ACCOUNT
 PROPOSED FY2017 BUDGET (October 1, 2016 - SEPTEMBER 30, 2017)
 with comparative amounts for 2012 through 2016

as of 05.02.16

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2016 as	FY 2017	Percent
	Actual	Actual	Actual	Actual	Budget	of YTD	Proposed	Budget
							Budget	Chg
001 General Fund	\$ 8,742,374	\$ 8,252,264	\$ 8,427,187	\$ 9,067,517	\$ 8,731,170	\$ 5,528,136	\$ 9,010,755	3%
Taxes								
311-00-00 Ad Valorem Taxes- From Property Appr.	\$ 935,372	\$ 922,419	\$ 924,913	\$ 983,530	\$ 957,828	\$ 916,582	\$ 977,000	2%
312-10-00 Local Option Fuel Tax .06- EDR Est./TREND	\$ 283,291	\$ 276,612	\$ 277,684	\$ 288,384	\$ 219,741	\$ 96,338	\$ 230,000	5%
314-10-00 Electricity Tax- TREND	\$ 549,540	\$ 554,710	\$ 635,880	\$ 675,019	\$ 650,000	\$ 312,384	\$ 685,000	5%
315-00-00 Communication Serv Tax- EDR Est./TREND	\$ 562,216	\$ 547,725	\$ 416,319	\$ 438,703	\$ 439,828	\$ 178,021	\$ 360,000	-18%
316-05-00 Suspende account-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8	\$ -	-
316-10-00 MunicipalShare-Business Tax-	\$ 9,032	\$ 9,258	\$ 8,871	\$ 8,798	\$ 9,000	\$ 2,082	\$ 9,000	-
316-20-00 Professional-Business Tax-	\$ 109,173	\$ 121,828	\$ 117,870	\$ 119,407	\$ 117,000	\$ 110,384	\$ 125,000	7%
Permits Fees								
323-10-00 Electricity Franchise- TREND	\$ 608,794	\$ 569,689	\$ 644,602	\$ 690,975	\$ 650,000	\$ 309,219	\$ 685,000	5%
325-10-00 Fire Special Assessment - New FY2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 242,500	-
329-10-00 Othr License, Fees & Perm-	\$ 4,400	\$ 2,764	\$ 2,375	\$ 2,680	\$ 2,500	\$ 1,318	\$ 2,700	5%
329-15-00 Plans Review Fee-	\$ 17,168	\$ 7,414	\$ 8,495	\$ 12,146	\$ 9,000	\$ 3,671	\$ 9,000	-
329-16-00 Plat Review Fees-	\$ -	\$ 3,340	\$ -	\$ -	\$ -	\$ -	\$ -	-
329-17-00 Variance/Rezoning/Amends-	\$ 750	\$ 686	\$ 370	\$ 1,585	\$ 800	\$ 250	\$ 800	-
329-18-00 Intersection Improve Fee-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
329-20-00 Review fees-developer app-	\$ 720	\$ 360	\$ -	\$ 1,459	\$ 750	\$ -	\$ 750	-
329-20-01 Review fees-developer app-Other Plan / Dev. Fees	\$ 14,021	\$ 14,860	\$ 18,356	\$ 17,208	\$ 15,000	\$ 11,552	\$ 17,000	13%
329-30-00 Stormwater Utility Fees-	\$ 3,580	\$ 690	\$ 684	\$ 2,365	\$ -	\$ 397	\$ -	-
Intergovernmental								
330-21-01 State Grants-CDBG Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-20-01 Public safety-Dept of Justice-LLEBG	\$ 4,929	\$ 2,098	\$ 1,718	\$ 2,257	\$ -	\$ -	\$ -	-
331-20-04 Public safety-Recovery Act - LLEGB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-04 Federal Grants-FEMA 2014 Flooding	\$ -	\$ -	\$ 4,460	\$ 30,743	\$ -	\$ -	\$ -	-
331-50-93 Federal Grants-HMGP-Police Wind Retrofit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-94 Federal Grants-ElvaStDrainageHazMitProj	\$ -	\$ 10,800	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-95 Federal Grants-Isaac FEMA DisasterRelief	\$ -	\$ 2,818	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-96 Federal Grants-CDBG Canal/Oak Dis Mit Ra	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-97 Federal Grants-Katrina FEMA Disaster Rel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-98 Federal Grants-Dennis FEMA Disaster Rel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-99 Federal Grants-Ivan FEMA Disaster Relief	\$ 1,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-70-01 Federal Grants-Tree Inventory Grant	\$ -	\$ 2,300	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-10-02 General Gov't-DCA Community Visioning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-20-01 Public Safety-FDOT police dept grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-20-02 Public Safety-FDHSMV-PD-GRANT	\$ -	\$ -	\$ 28,067	\$ -	\$ -	\$ -	\$ -	-
334-50-91 State grants-Flood 2014 FI Public Assist	\$ -	\$ -	\$ -	\$ 5,124	\$ -	\$ -	\$ -	-
334-50-94 State grants-Katrina FL Public Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-95 State grants-Isaac FL Public Assist	\$ -	\$ 470	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-96 State grants-Dennis FL Public Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-98 State grants-Ivan FL Public Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-70-04 Culture and recreation-FRDAP - Harber Landing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-70-06 Culture and recreation-NWFLWMD-Old River Trail	\$ 6,388	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-90-00 State grants-Other-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
335-12-00 Municipal Rev Sharing Program- EDR Est./TREND	\$ 295,146	\$ 297,443	\$ 299,844	\$ 312,139	\$ 317,731	\$ 155,222	\$ 325,000	2%
335-14-00 Gen gov - Mobile home lic-	\$ 2,633	\$ 2,344	\$ 1,853	\$ 1,717	\$ 2,600	\$ 1,472	\$ 2,600	-
335-15-00 Gen gov-Alcoholic bev lic-	\$ 4,192	\$ 4,877	\$ 5,905	\$ 6,149	\$ 5,000	\$ 6,990	\$ 6,000	20%
335-18-00 Local Govt 1/2 Cent Sales Tax- EDR Est./TREND	\$ 351,058	\$ 375,612	\$ 399,001	\$ 419,494	\$ 416,131	\$ 208,696	\$ 450,000	8%
335-19-01 State shared revenues-Local Altern. Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
335-19-02 State shared revenues-FL MotorFuel TaxRebate	\$ 10,258	\$ 10,530	\$ 10,266	\$ 9,893	\$ 10,000	\$ 5,353	\$ 10,000	-
335-19-03 State shared revenues-St.Maint/ LightMaint	\$ 98,960	\$ 99,673	\$ 104,827	\$ 65,160	\$ 65,160	\$ 25,969	\$ 68,000	4%
335-19-04 State shared revenues-TrafficSignalMaint Offset 541-46-01	\$ 23,661	\$ 24,370	\$ 25,097	\$ 25,851	\$ 46,208	\$ -	\$ 47,591	3%
335-20-01 Public safety-Firefighter's supplement	\$ 2,892	\$ 4,650	\$ 2,940	\$ 3,891	\$ 2,500	\$ 1,920	\$ 3,500	40%
335-70-00 SRC - TDC shared revenues-	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	-
337-01-00 SRC grant funds for City-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
339-10-00 Milton Housing Authority-	\$ 8,455	\$ 10,060	\$ 9,970	\$ 2,945	\$ 10,000	\$ -	\$ 10,000	-
339-20-00 PILOT-Enterprise Fund Fees-	\$ -	\$ -	\$ -	\$ -	\$ 353,780	\$ 353,780	\$ 375,000	6%
Charges for Services								
342-20-00 Life Safety (fire inspec)-	\$ 1,991	\$ 1,737	\$ 1,305	\$ 2,206	\$ 2,000	\$ 1,205	\$ 2,000	-
342-21-00 Cost Recovery/Fire Fight-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
342-90-01 Fire Department Training-CPR Class offset 522-31-00	\$ 561	\$ 395	\$ 120	\$ 180	\$ 1,000	\$ 345	\$ 500	-50%
342-91-01 Cost Recovery-VehicleCrash-Police&Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
347-20-01 Parks and recreation-Parks User Fees	\$ 20,875	\$ 18,081	\$ 18,480	\$ 19,098	\$ 15,000	\$ 8,198	\$ 15,000	-
347-20-02 Parks and recreation-Concessions Sales offset 572-52-02	\$ 12,641	\$ 18,080	\$ 15,162	\$ 746	\$ -	\$ -	\$ -	-
347-20-03 Parks and recreation-Softball League offset 572-30-01	\$ 8,785	\$ 4,080	\$ 3,150	\$ 3,125	\$ 6,000	\$ -	\$ 3,000	-50%
347-20-04 Parks and recreation-Basketball Program offset 572-30-02	\$ 12,590	\$ 12,880	\$ 14,995	\$ 20,123	\$ 23,000	\$ 22,825	\$ 23,000	-
347-20-05 Parks and recreation-Football Program offset 572-30-03	\$ 38,371	\$ 38,484	\$ 58,317	\$ 39,699	\$ 49,000	\$ 4,724	\$ 40,000	-18%
347-20-06 Parks and recreation-Baseball Program offset 572-30-05	\$ 8,680	\$ 12,800	\$ 10,555	\$ 13,308	\$ 15,000	\$ 10,580	\$ 16,000	7%
347-20-07 Parks and recreation-Tennis Program offset 572-30-04	\$ -	\$ -	\$ -	\$ 635	\$ 2,000	\$ 603	\$ 1,000	-50%
347-20-11 Parks and recreation-Martial Arts Fee	\$ 8,910	\$ 1,000	\$ -	\$ 525	\$ -	\$ -	\$ -	-
347-20-12 Parks and recreation-Locker Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
347-20-13 Parks and recreation-Fitness Room	\$ 4,990	\$ 4,255	\$ 4,090	\$ 4,830	\$ 4,000	\$ 3,190	\$ 4,000	-
347-20-14 Parks and recreation-Gymnastics	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2016 as	FY 2017	Percent
	Actual	Actual	Actual	Actual	Budget	of YTD	Proposed	Budget
							Budget	Chg
347-20-15 Parks and recreation-Senior Programs offset 572-30-08	\$ 1,186	\$ 1,558	\$ 1,432	\$ 2,467	\$ 4,000	\$ 3,551	\$ 6,000	50%
347-20-17 Parks and recreation see 102-SpPkEvents-ConcessnFee	\$ 18,170	\$ 14,380	\$ 1,375	\$ 4,812	\$ 6,000	\$ 4,901	\$ 6,000	-
347-20-50 Parks and recreation-Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
347-21-00 Parks & Rec Impact Fees-	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ -	-
349-10-00 IT Charge from Enterprise Funds-	\$ -	\$ -	\$ -	\$ -	\$ 45,259	\$ 45,259	\$ 45,259	-
349-15-00 Administrative Fee-Union-	\$ 23	\$ 24	\$ 24	\$ 22	\$ -	\$ -	\$ -	-
349-20-00 Utility Bill Fees & Admin-	\$ -	\$ -	\$ -	\$ -	\$ 594,737	\$ 594,737	\$ 620,000	4%
Fines & Forfeits								
351-00-00 Fines and Forfeits-	\$ 17,850	\$ 19,754	\$ 13,269	\$ 24,068	\$ 18,000	\$ 8,979	\$ 18,000	-
351-10-00 Judgements and Fines-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
354-00-00 Violations of local ordin-	\$ 1,464	\$ 738	\$ 614	\$ 712	\$ 800	\$ -	\$ 800	-
359-10-00 Police reports-	\$ 2,393	\$ 2,069	\$ 3,054	\$ 3,235	\$ 2,000	\$ 1,194	\$ 2,000	-
359-30-00 Police education - 2nd \$-	\$ 2,987	\$ 3,627	\$ 2,906	\$ 3,740	\$ 3,000	\$ 1,597	\$ 3,000	-
359-31-00 Code Enforcement Educatio-	\$ 258	\$ 12	\$ 131	\$ 4	\$ 150	\$ -	\$ 150	-
359-40-00 Witness fees-	\$ 3,291	\$ 3,080	\$ 2,806	\$ 2,904	\$ 3,000	\$ 1,377	\$ 3,000	-
359-50-00 Fines for fault equipment-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
359-70-00 VIN verification-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Misc.								
360-10-00 Miscellaneous revenues-	\$ 33,288	\$ 25,826	\$ 28,345	\$ 8,246	\$ 25,500	\$ 10,417	\$ 25,500	-
360-12-00 Proceeds from Dmg Claims-	\$ 29,880	\$ 17,519	\$ 28,533	\$ 31,072	\$ -	\$ 12,525	\$ -	-
360-13-00 Tower Antenna Rental Fee-	\$ -	\$ -	\$ -	\$ -	\$ 134,322	\$ 147,713	\$ 148,235	10%
360-19-00 Brick Sales-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
360-20-00 Returned cks & redeposits-	\$ 5,198	\$ 4,330	\$ 4,915	\$ 3,592	\$ -	\$ 1,780	\$ -	-
360-29-00 Flower Fund Revenues- offset 514-56-00	\$ 2,161	\$ 1,658	\$ 1,473	\$ 2,091	\$ 1,000	\$ 1,050	\$ 1,000	-
360-31-00 Restitution-	\$ 659	\$ -	\$ -	\$ 1,790	\$ 500	\$ -	\$ 500	-
360-32-00 Insurance Rebate-	\$ -	\$ 30,409	\$ 31,101	\$ 30,985	\$ 21,873	\$ 27,012	\$ 21,873	-
360-41-00 Recreation Assessment Fee-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
360-60-00 City Event Fee- offset 514-82-10	\$ 2,425	\$ 3,170	\$ 3,133	\$ 2,909	\$ 3,000	\$ 1,650	\$ 3,000	-
361-10-00 Interest income-	\$ 14,011	\$ 12,785	\$ 9,870	\$ 5,963	\$ 4,000	\$ (3,393)	\$ 4,000	-
362-10-01 Sundial- Bldg Lease 12x\$1,000	\$ -	\$ 856	\$ 12,065	\$ 11,700	\$ 12,000	\$ 8,270	\$ 12,000	-
362-10-02 RV Rentals and Other- Rentals	\$ -	\$ 690	\$ 4,073	\$ 3,252	\$ 4,000	\$ 1,238	\$ 4,000	-
364-66-00 Equipment-	\$ 2,660	\$ 8,810	\$ 6,594	\$ 946	\$ -	\$ -	\$ -	-
365-00-00 Sales of surplus & scrap-	\$ 406	\$ 2,323	\$ 1,556	\$ 1,922	\$ 1,000	\$ 700	\$ 1,000	-
366-06-00 Donations - Commn Center-	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	-
366-07-00 Donations-Skatepark-	\$ -	\$ -	\$ -	\$ 357	\$ -	\$ -	\$ -	-
366-09-00 Donations-HurricaneRelief-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
366-10-00 Misc Donations-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
366-20-00 Donations to Mary Street-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
366-21-00 Donations-Police Dept-	\$ 1,162	\$ 249	\$ 229	\$ 662	\$ -	\$ 159	\$ -	-
366-22-00 Donations-Fire Dept-	\$ 477	\$ -	\$ -	\$ 162	\$ -	\$ 5,000	\$ -	-
366-23-00 Donations-SRCSchool Board-	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
366-30-00 o/shard rev frm local uni- Not Budgeted	\$ 29,105	\$ 29,105	\$ 29,105	\$ 29,105	\$ -	\$ 29,105	\$ -	-
366-70-00 CIAC- FY16 SchoolPymt 4of5	\$ -	\$ -	\$ -	\$ 71,283	\$ 14,750	\$ 14,750	\$ 14,750	-
369-90-00 Other Misc Revenues-	\$ (2,112)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
369-90-01 Other Misc Revenues-Credit Card Fee	\$ 14,948	\$ 15,503	\$ 16,305	\$ 19,358	\$ 16,500	\$ 19,789	\$ 16,500	-
369-91-01 Insurance Reimbursement-Fire Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
381-02-00 Transfr from DT Trust-	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	-
381-03-00 Transfr from W&S Fund-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-05-00 Transfer From Other Funds-	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	-
381-11-00 Trnsfr fr Police Spec Inv-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-12-00 IT Trnsfr from Gas Fund- IT Transfer	\$ -	\$ -	\$ 29,000	\$ 22,736	\$ -	\$ -	\$ -	-
381-13-00 IT Trnsfr from W&S Fund- IT Transfer	\$ -	\$ -	\$ 34,000	\$ 17,052	\$ -	\$ -	\$ -	-
381-14-00 IT Trnsfr from Sanitation- IT Transfer	\$ -	\$ -	\$ 3,000	\$ 2,842	\$ -	\$ -	\$ -	-
381-19-00 IT Trnsfr from Sundial Fund- IT Transfer	\$ -	\$ -	\$ 3,000	\$ 2,842	\$ -	\$ -	\$ -	-
381-21-00 Trnsfr from Debt Service-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-31-00 Trnsfr from Cap Projects-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-60-00 Transfer from Trust funds-	\$ 90,098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
382-42-00 Transfer from Natural Gas-	\$ 1,305,284	\$ 1,401,679	\$ 1,221,852	\$ 1,361,258	\$ 1,035,736	\$ 600,000	\$ 1,035,736	-
382-43-00 Trnsfr from Water & Sewer-	\$ 2,472,667	\$ 2,388,536	\$ 2,414,583	\$ 2,802,180	\$ 2,166,768	\$ 1,200,000	\$ 2,166,768	-
382-44-00 Transfer from Sanitation-	\$ 156,932	\$ 181,632	\$ 356,426	\$ 247,152	\$ 105,743	\$ 35,000	\$ 105,743	-
382-47-00 Transfer from Stormwater-	\$ 49,989	\$ 59,750	\$ 55,875	\$ 56,500	\$ -	\$ -	\$ -	-
383-00-00 Capital Lease Inception-	\$ 409,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Other Nonoperating-FFwrd FireTrk+Marina+Balance	\$ -	\$ -	\$ -	\$ -	\$ 89,975	\$ -	\$ -	-100%
111 Downtown CRA I	\$ 60,826	\$ 169,928	\$ 85,063	\$ 95,599	\$ 103,300	\$ 75,194	\$ 137,200	33%
Intergovernmental								
337-11-00 D/town redevelopment rev- FY17 - Formerly Fund102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
338-10-00 O/S Rev from Local Units-	\$ 37,983	\$ 36,562	\$ 36,050	\$ 40,571	\$ 39,666	\$ 39,665	\$ 40,500	2%
338-10-01 City Portion of Tiff-	\$ -	\$ -	\$ -	\$ -	\$ 21,067	\$ 21,067	\$ 21,500	2%
Charges for Services								
347-40-00 Special Events-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
347-xx-xx Promo Revenue- offset 5k;movies;ScratchAnkle/Bands	\$ -	\$ -	\$ 29,836	\$ 33,435	\$ 34,800	\$ 14,444	\$ 25,200	-28%
Misc.								
360-10-00 Miscellaneous revenues-	\$ 255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
361-10-00 Interest income-	\$ 24	\$ 23	\$ 32	\$ 45	\$ -	\$ 19	\$ -	-
366-10-00 Misc Donations-	\$ 3,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
380-10-00 O/S Rev from Local Units-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-01-00 From General Fund-	\$ -	\$ 111,764	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-15-00 Interfund Transfer In- Based on TIF	\$ 19,164	\$ 21,579	\$ 19,144	\$ 21,548	\$ -	\$ -	\$ -	-
389-90-01 Funds Brought Forward- Est. Funds Forward PY	\$ -	\$ -	\$ -	\$ -	\$ 7,767	\$ -	\$ 50,000	5-14%
112 Downtown CRA II	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 as of YTD	FY 2017 Proposed Budget	Percent Budget Chg
Intergovernmental								
337-11-00 D/town redevelopment rev- New FY2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
338-10-00 O/S Rev from Local Units-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
338-10-01 City Portion of Tiff-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Charges for Services								
347-40-00 Special Events-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Misc.								
360-10-00 Miscellaneous revenues-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
361-10-00 Interest income-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
366-10-00 Misc Donations-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
380-10-00 O/S Rev from Local Units-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-01-00 From General Fund-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-15-00 Interfund Transfer In- Based on TIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Funds Brought Forward- Est. Funds Forward PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
113 Downtown CRA IIII	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Intergovernmental								
337-11-00 D/town redevelopment rev- New FY2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
338-10-01 City Portion of Tiff-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Charges for Services								
347-40-00 Special Events-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Misc.								
360-10-00 Miscellaneous revenues-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
361-10-00 Interest income-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
366-10-00 Misc Donations-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
380-10-00 O/S Rev from Local Units-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-01-00 From General Fund-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-15-00 Interfund Transfer In- Based on TIF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Funds Brought Forward- Est. Funds Forward PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
201 Debt Service	\$ 236,611	\$ 319,692	\$ 340,539	\$ 319,092	\$ 340,819	\$ 204,835	\$ 319,547	-6%
Misc.								
361-10-00 Interest income-	\$ (9)	\$ 146	\$ 146	\$ 180	\$ -	\$ 74	\$ -	-
Transfers								
381-00-00 Interfund Transfer-	\$ -	\$ -	\$ 21,272	\$ -	\$ -	\$ -	\$ -	-
381-01-00 Transfr from General Fund- Trsr from GF for Debt Svce	\$ 236,620	\$ 319,546	\$ 319,121	\$ 318,912	\$ 319,547	\$ 204,760	\$ 319,547	-
389-90-01 Funds Brought Forward- Marina FY14 \$21,241 W/S to 201	\$ -	\$ -	\$ -	\$ -	\$ 21,272	\$ -	\$ -	-100%
301 Capital Projects	\$ 1,187,675	\$ 1,903,626	\$ 1,743,859	\$ 250,035	\$ 130,000	\$ 80,025	\$ -	-100%
Intergovernmental								
331-50-02 Sanders Street-	\$ -	\$ 706,530	\$ 963,866	\$ -	\$ -	\$ -	\$ -	-
331-50-96 Oak Dist Mit Re-	\$ -	\$ 450,500	\$ 144,404	\$ -	\$ -	\$ -	\$ -	-
334-39-01 Road Side Beautify-Roadside Beautify offset 301-541-63-	\$ -	\$ -	\$ 295,734	\$ -	\$ 80,000	\$ 80,000	\$ -	-100%
335-70-00 SRC - TDC shared revenues-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
337-90-xx Other Grant Revenue-	\$ 678,001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Misc.								
361-10-00 Interest income-	\$ 226	\$ 290	\$ 91	\$ 35	\$ -	\$ 25	\$ -	-
366-70-00 CIAC- use CIAC in General Fund	\$ 45,271	\$ 34,877	\$ 14,750	\$ -	\$ -	\$ -	\$ -	-
Transfers								
381-00-00 Other Sources-	\$ -	\$ 16,772	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-01-00 Transfr from General Fund-	\$ 79,540	\$ 255,757	\$ 271,639	\$ 250,000	\$ 50,000	\$ -	\$ -	-100%
381-02-00 Transfr from DT Trust-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-03-00 Transfr from W&S Fund-	\$ 323,577	\$ 138,900	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-07-00 Transfr from Stormwater-	\$ 61,060	\$ 300,000	\$ 53,375	\$ -	\$ -	\$ -	\$ -	-
381-70-00 Amount brought forward-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Other Nonoperating-Funds brought forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
302 Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,351	\$ 200,000	-
Taxes								
312-42-00 Local Option Fuel Tax .05- New FY2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,351	\$ 200,000	-
402 Gas	\$ 3,484,974	\$ 3,711,054	\$ 4,181,005	\$ 3,991,630	\$ 4,085,200	\$ 2,447,269	\$ 4,085,200	-
Intergovernmental								
331-10-02 General Gov't-CDBG-ED Prison Gas\Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-97 Federal Grants-Katrina FEMA Disaster Rel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-98 Federal Grants-Dennis FEMA Disaster Rel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-94 State grants-Katrina FL Public Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-96 State grants-Dennis FL Public Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-98 State grants-Ivan FL Public Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Charges for Services								
343-20-00 Natural gas revenues- TREND	\$ 3,420,573	\$ 3,619,836	\$ 4,095,841	\$ 3,843,722	\$ 4,000,000	\$ 2,395,201	\$ 4,000,000	-
343-20-01 Natural gas revenues-Billed Deposit Revenue	\$ (13)	\$ -	\$ -	\$ 356	\$ -	\$ 19	\$ -	-
343-21-00 Generator Program Revenue-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
343-21-01 Generator Program Revenue-Water Heaters	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
343-25-00 Gas meter service revenue-	\$ 576	\$ 900	\$ 720	\$ 900	\$ 1,200	\$ 720	\$ 1,200	-
343-28-00 Gas service connections-	\$ 8,832	\$ 7,993	\$ 6,757	\$ 4,503	\$ 7,000	\$ 4,552	\$ 7,000	-
343-29-00 Penalties-	\$ 41,903	\$ 44,374	\$ 55,812	\$ 67,620	\$ 55,000	\$ 34,645	\$ 55,000	-
Misc.								
360-10-00 Miscellaneus revenues-	\$ 961	\$ 1,729	\$ 1,176	\$ 1,053	\$ 1,000	\$ 999	\$ 1,000	-
360-11-00 Other Income-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
360-12-00 Proceeds from Dmg Claims-	\$ -	\$ 11,976	\$ 1,555	\$ 2,350	\$ -	\$ -	\$ -	-
360-20-00 Returned cks & redeposits-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
360-27-00 Initial Gas Svc Charge-	\$ 17,186	\$ 17,911	\$ 18,799	\$ 20,351	\$ 18,000	\$ 10,806	\$ 18,000	-
360-30-00 Cash / Over and Short-	\$ (418)	\$ (304)	\$ 221	\$ (240)	\$ -	\$ -	\$ -	-
361-10-00 Interest income-	\$ 3,369	\$ 1,170	\$ 989	\$ 404	\$ 3,000	\$ 127	\$ 3,000	-

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 as of YTD	FY 2017 Proposed Budget	Percent Budget Chg
364-01-00 Gain/Loss on Sale-	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	-
364-66-00 Equipment-	\$ 2,035	\$ 694	\$ -	\$ -	\$ -	\$ -	\$ -	-
365-00-00 Sales of surplus & scrap-	\$ -	\$ 1,733	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
381-01-00 Transfr from General Fund-	\$ 370	\$ 417	\$ 510	\$ -	\$ -	\$ -	\$ -	-
381-05-00 Transfer From Other Funds-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
384-00-00 Debt proceeds-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Capital Contrib - Private-Contrib in Aid of Constru	\$ (400)	\$ 2,625	\$ (1,375)	\$ 610	\$ -	\$ 200	\$ -	-
389-90-01 Other Nonoperating-Funds brought forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
403 Water & Sewer	\$ 6,834,847	\$ 6,369,149	\$ 14,035,826	\$ 6,967,080	\$ 6,275,500	\$ 3,907,509	\$ 6,870,500	9%
Intergovernmental								
331-10-02 General Gov't-CDBG-ED Prison Gas\Sewer	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-00 Federal Grants-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-03 Federal Grants-Glover Lane LS - FEMA	\$ -	\$ -	\$ 121,523	\$ -	\$ -	\$ -	\$ -	-
331-50-95 Federal Grants-Isaac FEMA DisasterRelief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-97 Federal Grants-Katrina FEMA Disaster Rel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
331-50-98 Federal Grants-Dennis FEMA Disaster Rel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-31-00 State Grants-WWTP-GRANT	\$ 750,000	\$ 750,000	\$ 7,516,848	\$ -	\$ -	\$ -	\$ -	-
334-31-01 State Grants-Legislative Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-94 State grants-Katrina FL Public Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-96 State grants-Dennis FL Public Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-98 State grants-Ivan FL Public Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-61-01 Human Services - Health-DOH Fluoridation Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Charges for Services								
343-29-00 Penalties-	\$ 110,386	\$ 113,803	\$ 122,004	\$ 138,572	\$ 100,000	\$ 79,651	\$ 100,000	-
343-30-00 Water revenues- TREND	\$ 2,396,653	\$ 2,466,269	\$ 2,556,731	\$ 2,740,725	\$ 2,660,000	\$ 1,452,557	\$ 2,900,000	9%
343-39-00 Water Impact Fees-	\$ 80,950	\$ 51,213	\$ 47,857	\$ 113,884	\$ -	\$ 61,326	\$ -	-
343-50-00 Sewer revenues- TREND	\$ 2,924,998	\$ 2,932,504	\$ 3,172,734	\$ 3,241,707	\$ 3,365,000	\$ 2,001,768	\$ 3,700,000	10%
343-51-00 Sewer Impact Fees-	\$ 211,553	\$ 142,378	\$ 197,816	\$ 327,059	\$ -	\$ 163,015	\$ -	-
343-52-00 Sewer-East Milton Prison-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
343-55-00 Backflow fee-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
343-56-00 Fats, Oils & Grease-	\$ 2,800	\$ 400	\$ 2,800	\$ 600	\$ 500	\$ 1,943	\$ 500	-
343-58-00 Wtr & Sewer svc connects-	\$ 152,433	\$ 113,435	\$ 119,174	\$ 207,784	\$ 100,000	\$ 115,619	\$ 120,000	20%
349-25-00 Sundial Labor Charges-	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	-
Misc.								
360-10-00 Miscellaneous revenues-	\$ 24,506	\$ 3,142	\$ 2,105	\$ 29,170	\$ 5,000	\$ 2,714	\$ 5,000	-
360-12-00 Proceeds from Dmg Claims-	\$ 899	\$ 185	\$ 5,064	\$ 9,123	\$ -	\$ 120	\$ -	-
360-13-00 Tower Antenna Rental Fee- Rev. moved to 001 FY16	\$ 116,758	\$ 126,331	\$ 133,208	\$ 130,654	\$ -	\$ -	\$ -	-
360-20-00 Returned cks & redeposits-	\$ (6,924)	\$ 1,396	\$ -	\$ (130)	\$ -	\$ -	\$ -	-
361-10-00 Interest income-	\$ 30,263	\$ 29,398	\$ 25,137	\$ 17,932	\$ 25,000	\$ 8,796	\$ 25,000	-
361-20-00 Dividends-	\$ 126	\$ 108	\$ 50	\$ -	\$ -	\$ -	\$ -	-
364-66-00 Equipment-	\$ 1,295	\$ -	\$ 5,088	\$ -	\$ -	\$ -	\$ -	-
365-00-00 Sales of surplus & scrap-	\$ 8,510	\$ 425	\$ -	\$ -	\$ -	\$ -	\$ -	-
366-70-00 CIAC-	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
380-11-00 Trucked Wastewater-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-01-00 Transfr from General Fund-	\$ 499	\$ 752	\$ 326	\$ -	\$ -	\$ -	\$ -	-
381-31-00 Tmsfr from Cap Projects-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-42-00 Tmsfr from Natural Gas-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-44-00 Tmsfr from Sanitation-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-49-00 Tmsfr from Sundial- for W/S Labor at Sundial	\$ -	\$ 15,910	\$ 7,364	\$ 10,000	\$ -	\$ -	\$ -	-
384-00-00 Debt proceeds-	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	-
389-70-00 Capital Contrib - Other-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-80-01 Capital Contrib - Private-Contrib in Aid of Constru	\$ 14,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Other Nonoperating-Funds brought forward	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	-
404 Sanitation	\$ 1,128,377	\$ 1,153,997	\$ 1,146,065	\$ 1,182,835	\$ 1,169,300	\$ 637,509	\$ 1,192,500	2%
Intergovernmental								
331-50-98 Federal Grants-Dennis FEMA Disaster Rel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-96 State grants-Dennis FL Public Assist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
334-50-98 State grants-Ivan FL Public Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Charges for Services								
343-29-00 Penalties-	\$ 26,221	\$ 25,409	\$ 25,564	\$ 22,972	\$ 25,000	\$ 12,017	\$ 25,000	-
343-40-00 Garbage revenues- TREND	\$ 738,462	\$ 758,356	\$ 749,816	\$ 769,910	\$ 760,000	\$ 413,884	\$ 775,000	2%
343-45-00 Landfill fees- TREND	\$ 362,567	\$ 367,633	\$ 368,195	\$ 378,752	\$ 370,000	\$ 203,630	\$ 380,000	3%
343-46-00 Recycling Fees- \$5/month customer chg	\$ -	\$ -	\$ -	\$ 7,564	\$ 13,800	\$ 7,641	\$ 12,000	-13%
Misc.								
360-10-00 Miscellaneous revenues-	\$ 407	\$ 996	\$ 1,429	\$ 3,338	\$ 500	\$ 336	\$ 500	-
360-12-00 Proceeds from Dmg Claims-	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	-
361-10-00 Interest income-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
364-01-00 Gain/Loss on Sale-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
365-00-00 Sales of surplus & scrap-	\$ -	\$ 721	\$ 147	\$ -	\$ -	\$ -	\$ -	-
Transfers								
381-01-00 Transfr from General Fund-	\$ 720	\$ 882	\$ 915	\$ -	\$ -	\$ -	\$ -	-
381-05-00 Transfer From Other Funds-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Other Nonoperating-Funds brought forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
407 Stormwater	\$ 222,464	\$ 225,212	\$ 237,659	\$ 369,973	\$ 226,350	\$ 121,118	\$ 220,350	-3%
Permits Fees								
329-30-00 Stormwater Utility Fees-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Intergovernmental								
331-50-04 Flood 14 FEMA-	\$ -	\$ -	\$ -	\$ 31,859	\$ -	\$ -	\$ -	-
334-50-91 Flood 14 FLPub-	\$ -	\$ -	\$ -	\$ 5,310	\$ -	\$ -	\$ -	-
Charges for Services								

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 as of YTD	FY 2017 Proposed Budget	Percent Budget Chg
343-71-00 Stormwater Utility Fees- TREND	\$ 222,056	\$ 225,006	\$ 225,948	\$ 227,419	\$ 226,000	\$ 121,214	\$ 220,000	-3%
Misc.								
361-10-00 Interest income-	\$ 408	\$ 206	\$ 11	\$ 109	\$ 350	\$ (96)	\$ 350	-
Transfers								
381-05-00 Transfer From Other Funds-	\$ -	\$ -	\$ 11,700	\$ 105,276	\$ -	\$ -	\$ -	-
389-90-01 Other Nonoperating-Funds brought forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
408 Marina	\$ 61,864	\$ 72,937	\$ 57,428	\$ 57,701	\$ 321,329	\$ 403,576	\$ 10,500	-97%
Intergovernmental								
335-70-00 SRC - TDC shared revenues-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
337-70-00 Culture/Recreation-SRC/TDC FY2016 Year 5 of 5	\$ 37,910	\$ 34,888	\$ 36,351	\$ 42,287	\$ 34,888	\$ 43,995	\$ -	-100%
Charges for Services								
347-50-00 Spec Recreation Facility-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Misc.								
360-10-00 Miscellaneous revenues-	\$ 3	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	-
361-10-00 Interest income-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
362-10-00 Misc. Rev-Mgmt Contract- \$875 x 12 months	\$ -	\$ -	\$ 10,477	\$ 15,415	\$ 10,500	\$ 7,140	\$ 10,500	-
362-20-00 Slip Rent-	\$ 2,721	\$ 1,046	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
381-00-00 Transfr from Other Funds- Marina FY16 from 201	\$ -	\$ -	\$ -	\$ -	\$ 21,272	\$ 21,272	\$ -	-100%
381-01-00 Transfr from General Fund- Marina Balloon FY16	\$ -	\$ -	\$ 10,600	\$ -	\$ 254,669	\$ 331,169	\$ -	-100%
381-43-00 Trnsfr from Water & Sewer-	\$ 21,230	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -	-
384-00-00 Debt proceeds-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Other Nonoperating-Funds brought forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
409 Sundial	\$ -	\$ 298,247	\$ 289,904	\$ 381,082	\$ 310,200	\$ 195,355	\$ 320,000	3%
Charges for Services								
343-29-00 Sundial Penalties-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
343-50-00 Sewer Revenues-Sewer Revenue	\$ -	\$ 86,766	\$ 257,799	\$ 256,372	\$ 260,200	\$ 152,501	\$ 270,000	4%
343-51-00 Sundial Sewer Impact-	\$ -	\$ 3,031	\$ -	\$ -	\$ -	\$ -	\$ -	-
343-58-00 Sundial Sewer Connects- offset 590-01-00 Conting.	\$ -	\$ 5,300	\$ 30,394	\$ 124,677	\$ 50,000	\$ 42,844	\$ 50,000	-
Misc.								
360-10-00 Sundial-Misc. Revenue-	\$ -	\$ 10	\$ 1,692	\$ -	\$ -	\$ -	\$ -	-
360-20-00 Retd Cks & Redeposits-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
361-10-00 Interest Income-	\$ -	\$ 4	\$ 18	\$ 33	\$ -	\$ 10	\$ -	-
362-10-00 Rent Revenues/Misc-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
364-66-00 Fixed Assets-	\$ -	\$ 910	\$ -	\$ -	\$ -	\$ -	\$ -	-
Transfers								
381-01-00 Transfer from General Fund-	\$ -	\$ 1,165	\$ -	\$ -	\$ -	\$ -	\$ -	-
381-03-00 Transfer from W&S-	\$ -	\$ 201,061	\$ -	\$ -	\$ -	\$ -	\$ -	-
384-00-00 Debt Proceeds-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
389-90-01 Funds Brought Forward-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Grand Total Revenue	\$21,970,012	\$22,376,106	\$30,544,534	\$22,682,344	\$21,693,168	\$13,619,878	\$22,366,552	3%



Public Information Office

MEMO

To: Brian Watkins, City Manager

From: Pamela Holt, PIO *PH*

Date: May 12, 2016

Subject: PIO Training

I am requesting training at the National Information Officer's Association Conference scheduled August 28 – 31, 2016 at the Downtown Hilton Hotel in Nashville, Tennessee.

The training will instruct on several issues the city is facing today and will provide us with up-to-date information on crisis communication and problem solving with diverse scenarios in both formal and informal settings. This conference focuses exclusively upon the needs of the public information officer.

Registration fee is \$495 by June 30. After June 30 the cost increases to \$595. The hotel rate is \$149 per night. I would like to take a city car for travel.

The total cost for the training is as follows:

Registration	\$495
Hotel \$149 x4 plus tax	\$700
Per Diem	\$140
Total	\$1,335

Conference brochure is attached.

CITY OF MILTON POLICY

Title: Harassment Policy	Page: 2	Policy Number: 5.1
Effective Date: September 13, 1994	Revised Date: March 15, 2011	Next Review Date: March 15, 2013
Approved by Council: May 10, 2011		
Legal Review:		

Policy and Procedure on Harassment (Racial, Ethnic, Sexual & General)

The following policy speaks to harassment in the workplace

Policy Purpose: To ensure the establishment of a work environment free from racial, ethnic, sexual harassment and general harassment.

Policy Statement: Harassment of an individual on the basis of race, color, religion, sex, national origin, age, physical handicap, marital status, veteran status, union membership or any other reason is a violation of the City of Milton standards of conduct.

General Harassment (EXAMPLE)

An example of general harassment that will not be tolerated or condoned is the use of offensive or demeaning language or treatment of an individual, where such language and/or treatment is based on stereotypes of a group to which an individual may belong or any other reason. Offensive jokes, threatening or actual physical harm or abuse, or conduct which is intimidating or insulting directed against an individual will also be considered as harassment. In short, it is the City policy for each employee to respect the dignity and worth of every individual with whom we come in contact.

Sexual Harassment

Definition: Sexual Harassment is defined as unwelcome or unsolicited sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is explicitly a term or condition of an individual's employment status.
2. Submission to or rejection of such conduct by an individual is used as a basis for employment, reprimand, or retaliation affecting an individual.
3. Such conduct has the purpose or direct effect of unreasonably interfering with an individual's work or creates an intimidating, hostile, or offensive work environment.

Reporting: If an employee feels that he/she is being sexually harassed, or harassed in any other manner, they shall report the incident to their respective department head. If the department head is the source of the problem the matter may be reported to the City Manager or the Human Resources Coordinator. All department heads shall be required to confidentially report such incidents immediately to the City Manager. Any such reports received by the City Manager's office shall be treated in a confidential manner while an appropriate determination of fact is made. The City Manager shall work to insure that all employees are informed of this policy and

shall act in accordance with the following procedure, upon verifying that a valid and factual complaint exists.

1. Upon reasonable suspicion, the City Manager shall order an investigation of the alleged complaint by an independent group of investigators including the Human Resources Coordinator.
2. Upon receiving a follow-up report/information, the City Manager shall determine whether to resolve the issue through informal discussions and warnings or whether such conduct is worthy of further disciplinary action to be filed with the Civil Service Board or other appropriate authorities.
3. In all cases, the City Attorney will be notified and advised through the office of the City Manager as to the status of each complaint.
4. Employees who are found in violation of any of the City Harassment Policies shall be subject to disciplinary action, transfer, and/or termination.

Approved by: _____
City Manager

Date: _____

CITY OF MILTON POLICY

Title: Non Fraternalization Policy	Page: 1	Policy Number: 5.0
Effective Date: May 11, 1999	Revised Date: February 11, 2011	Next Review Date: February 11, 2013
Approved by Council:		
Legal Review:		

Non Fraternalization Policy

1. Restrictions on dating and Romantic Relationships

Supervisors and managers are prohibited from dating any employee under their supervision. Such relationships can be disruptive to the work environment, create a conflict or the appearance of a conflict of interest, and lead to charges of favoritism, discrimination, and sexual harassment. Accordingly, the City of Milton has adopted the following policy and guidelines:

The City of Milton strictly prohibits supervisory personnel from dating, or engaging in romantic or sexual relationships with, personnel under their supervision. Any relationship must be disclosed so immediate steps can be taken to resolve conflict with this policy. Additionally, no employee may engage in inappropriate conduct while on duty.

2. General

General provisions applicable to this policy are as follows:

The terms dating and romantic relationship, as used in this policy, include, but are not limited to: casual dating, serious dating, casual sexual involvement where the parties have no intention of carrying on a long-term relationship, cohabitation, and any other conduct or behavior normally associated with romantic or sexual relationships.

This policy is not intended to discourage friendship between co-workers or between supervisory and non-supervisory personnel.

This policy shall be implemented in a nondiscriminatory manner and the City of Milton shall take any steps necessary to avoid treatment of disparate treatment of either sex.

This policy applies only to consensual romantic or sexual relationships between employees. Unwanted sexual attention (including physical contact) and sexually oriented behavior with the purpose or effect of creating an offensive environment is strictly prohibited. See the City of Milton's Sexual Harassment Policy.

Approved by: _____
City Manager

Date: _____

KEEP SANTA ROSA COUNTY BEAUTIFUL, Inc.

Keep America Beautiful Affiliate
5789 Park Avenue, NE
Milton, Florida 32570

2 May 2016

Mayor Wesley Meiss
City of Milton, Florida
6738 Dixon Street
Milton, Florida 32570

Hi Mayor Meiss,

It is requested that June 2016 be proclaimed Milton, Florida Rivers Month.

Our 32nd Annual Northwest Florida Rivers Clean-Up will be accomplished during the months of May, June, July, and August 2016. Your proclamation would be looked upon as an important part of our public awareness / education / press release efforts.

We are looking forward to another good year! We are pleased that our annual rivers clean-ups are resulting in increased community awareness that our pristine rivers and waterways are priceless natural assets that can be worn out if not cared for responsibly. We feel that the growing number of participants indicates more awareness that we just have to be better stewards and take better care of our rivers.

Your interests and concerns related to environmental matters are certainly appreciated. Thank you very much for your on-going support of Milton's unique and priceless natural resources.

Very Sincerely,



Walter H Reese
Coordinator
Santa Rosa Rivers Watch
PH 623-9808

Enclosure: Copy of 2011 State of Florida Proclamation
..... provided only to assist as an example of a proclamation.



RICK SCOTT
GOVERNOR

FLORIDA RIVERS MONTH

WHEREAS, Florida is home to more than 50,000 miles of rivers and streams; and

WHEREAS, Florida's waterways are precious resources, providing significant environmental and economic benefits to residents; and

WHEREAS, since 1990, Florida has acquired more than 2.4 million acres of environmentally-sensitive land to protect water quality in rivers, lakes, estuaries and streams; and

WHEREAS, based upon one of the first state laws of its kind in the nation, Florida uses sound science to identify and restore degraded rivers; and

WHEREAS, since 1999, Florida has invested more than \$3.7 billion to upgrade and improve water and wastewater facilities and clean up stormwater pollution, funding about 2,400 projects statewide; and

WHEREAS, many Floridians serve as environmental stewards, participating in local and regional efforts to safeguard the state's rivers; and

WHEREAS, Florida joins other states throughout the country who recognize our nation's rivers during American Rivers Month.

NOW, THEREFORE, I, Rick Scott, Governor of the State of Florida, do hereby extend greetings and best wishes to all observing June 2011 as *Florida Rivers Month*.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed at Tallahassee, the Capitol, this 25th day of May, in the year two thousand eleven.

Handwritten signature of Rick Scott in black ink.

Governor

#195



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

May 18, 2016

Mr. Brian Watkins
Local Mitigation Strategy Chair
6738 Dixon Street
Milton, FL 32570

Re: Santa Rosa County Local Hazard Mitigation Plan Approved Pending Adoption

Dear Mr. Watkins:

This is to confirm that we have completed a State review of the Santa Rosa County Local Mitigation Strategy (LMS) update for compliance with the federal hazard mitigation planning standards contained in 44 CFR 201/6(b)-(d). Based on our review and comments, Santa Rosa County developed and submitted all the necessary plan revisions and our staff has reviewed and approved these revisions. We have determined that the Santa Rosa County LMS plan is compliant with federal standards, subject to formal community adoption, for the jurisdictions below:

- Unincorporated Santa Rosa County
- City of Milton
- City of Gulf Breeze
- Town of Jay

Upon submittal of a copy of all participating jurisdictions' documentation of their adoption resolutions to our office, we will send all necessary documentation to the Federal Emergency Management Agency (FEMA) who will issue formal approval of the Santa Rosa County LMS.

If you have any questions regarding this matter, please contact Alexander Falcone at 850-921-9063 or Alexander.Falcone@em.myflorida.com.

Respectfully,

Miles E. Anderson,
Bureau Chief, Mitigation
State Hazard Mitigation Officer

MEA/af

RESOLUTION No. 1370-16

**THE MILTON CITY COUNCIL ADOPTING THE 2016 – 2021
LOCAL MITIGATION STRATEGY PLAN**

WHEREAS, the City of Milton, with the assistance from the Santa Rosa County Local Mitigation Strategy Task Force, has gathered information and prepared the 2016 – 2021 Local Mitigation Strategy Plan for the City of Gulf Breeze, the Town of Jay, the City of Milton and Santa Rosa County, Florida; and

WHEREAS, the 2016 – 2021 Local Mitigation Strategy Plan for the City of Gulf Breeze, the Town of Jay, the City of Milton and Santa Rosa County, Florida has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and

WHEREAS, the City of Milton is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the City Council has reviewed the Plan and affirms that the Plan will be updated no less than every five years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milton adopts the 2016 – 2021 Local Mitigation Strategy plan for the City of Gulf Breeze, the Town of Jay, the City of Milton and Santa Rosa County, Florida as this jurisdiction’s Multi-Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

PASSED AND ADOPTED this 14th day of June, 2016, by the Milton City Council of the City of Milton, Florida.

BY: _____
Wesley Meiss, Mayor

ATTEST:

Dewitt Nobles, City Clerk

AGREEMENT BETWEEN SUNDIAL UTILITIES OF MILTON, INC.
AND BAGDAD-GARCON POINT WATER SYSTEM, INC.

Agreement to terminate water service to delinquent sewer customers in the Bagdad area.

Whereas, the City of Milton and Sundial Utilities, Inc. provide sewer service to customers of the Bagdad community which is within the franchise area of the Bagdad-Garcon Point Water System; and

Whereas, the Bagdad-Garcon Point Water System ("Bagdad-Garcon Point") provides water to the same customers; and

Whereas, the City of Milton does not expect to provide sewer services without the ability to terminate those services if payment is not made for such service.

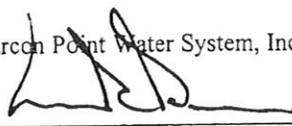
Now, therefore, the following is agreed upon:

1. The Bagdad-Garcon Point Water System hereby agrees to terminate the delivery of water to a customer of Bagdad-Garcon Point Water System within five business days in the event that:
 - a. The customer defaults in payment for sewer services delivered by the City of Milton; and
 - b. That customer has authorized in writing the Bagdad-Garcon Point Water System to so terminate the delivery of water to that customer for that reason (agreement form attached)
 - c. The termination and re-connection of service will occur via this agreed upon method.
 - (1) City of Milton or Sundial Utilities, Inc. will obtain and keep the customer authorizations on file
 - (2) City of Milton or Sundial Utilities, Inc. will provide a cut-off list no more than monthly.
 - (3) City of Milton or Sundial Utilities, Inc. will provide a copy of customer authorizations with the cut-off list
 - (4) Bagdad-Garcon Point will terminate service for customers whose name appears on the cutoff list with valid customer authorizations
 - (5) Bagdad-Garcon Point will return the cut-off list indicating which customers had service terminated and which customers were not approved for termination.
 - (6) City of Milton or Sundial Utilities, Inc. will pay to Bagdad-Garcon Point \$45.00 for each termination.
 - (7) City of Milton or Sundial Utilities, Inc. will notify Bagdad-Garcon Point in writing within two regular hours of when a customer has cured the default in payments.
 - (8) Bagdad-Garcon Point will reconnect the customer.

2. City of Milton or Sundial Utilities, Inc. shall be responsible for payment to Bagdad-Garcon Point for agreed upon disconnect fee for a customer disconnected for non-payment of sewer. The disconnect fee must be paid by City of Milton to Bagdad-Garcon Point within fifteen (15) days of when Bagdad-Garcon Point returns the cut-off list indicating which customers that had service terminated.

3. This agreement shall expire two (2) years from the date of its execution unless extended in writing by both parties.
4. City of Milton or Sundial Utilities, Inc. assumes all liability for, and releases and agrees to defend indemnify, protect and save harmless the Bagdad-Garcon Point Water System from all claims, demand and causes of action arising out of this agreement and the disconnections and re-connection of water services to any customer.

Bagdad-Garcon Point Water System, Inc.

By: 
William Price, President

5/12/16
Date

City of Milton and Sundial Utilities, Inc.

By: _____
Brian Watkins, City Manager

Date

**CUSTOMER SEWER AGREEMENT BETWEEN
CITY OF MILTON or SUNDIAL UTILITIES, INC.
and BAGDAD-GARCON POINT WATER SYSTEM**

I, the undersigned, being a water customer of the Bagdad-Garcon Point Water System and desiring to enter into an agreement with the City of Milton or Sundial Utilities, Inc. for the delivery of sewer services to my property located at:

do hereby authorize and direct the Bagdad-Garcon Point Water System to disconnect delivery of water to my property described above upon notification by the City of Milton that I have failed to pay for sewer services provided to said property. I expressly agree that the Bagdad-Garcon Point Water System will be required to disconnect water service, regardless of the status of payment of charges that I have incurred with the Bagdad-Garcon Point Water System for water service, and waive all claims, indemnify, and hold harmless the Bagdad-Garcon Point Water System from all claims, demands and causes of action arising out of this agreement and the cessation of water service pursuant thereto.

By execution of this agreement, in consideration of the express request for sewer service from the City of Milton or Sundial Utilities, Inc. by the property owner and/or renter(s), the Bagdad-Garcon Point Water System agrees to discontinue service if requested by the City of Milton (Sundial Utilities, Inc.) as set forth above.

Executed this _____ day of _____, 20 ____.

AGREED TO BY:

Authorized Signature (Customer)

Date

Bagdad-Garcon Point Water System

Date

APPROVED BY:

City Manager, City of Milton

Date

City Clerk, City of Milton

Date

One Energy Place
Pensacola, Florida 32520

Tel 850.444.6322

#193

May 17, 2016



THE CITY OF MILTON
Attn.: Brian Watkins
6738 Dixon Street
Milton, FL 32570

Dear Mr. Watkins:

Gulf Power Company is upgrading the distribution line along the existing Transmission Line Right Of Way.

In order to have proper clearances from the conductors, Gulf Power needs a fifteen foot easement to trim, cut, and remove vegetation. There will be no new poles or facilities placed on your property, this easement strictly address the need for tree trimming/removal.

The attached tree trim/cut and removal easement provides for property impact compensation in the amount of Three Hundred Dollars (\$300.00). Please sign the easement in front of a notary public and two witnesses and return it to me in the envelope provided.

For IRS purposes, please fill out, sign, and return the attached W-9 form. It will take approximately three weeks to then get the payment check processed.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Michael E. York".

Michael E. York
Land Agent
(850) 444-6322

Enclosures



Santa Rosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The lines on the map are a representation of the property lines and are not nor are they intended to be used as a survey. The assessment information is from the last certified tax roll. All data is subject to change before the next certified tax roll. Greg Brown Santa Rosa County Property Appraiser
Date printed: 05/23/16 - 15:19:42



This Legal Document
Prepared by William Maujlin
Gulf Power Company
One Energy Place
Pensacola, Florida 32520-0093

TREE TRIM, CUT, AND REMOVAL EASEMENT

WC# 18
TAX ID# 31-2N-28-0000-01101-0000
EN # 100530

STATE OF FLORIDA
COUNTY OF SANTA ROSA

KNOW ALL MEN BY THESE PRESENTS that THE CITY OF MILTON, a municipality of the State of Florida, whose address is 6738 Dixon Street, Milton, FL 32570 (hereinafter "Grantor"), for and in consideration of the sum of Three Hundred And 00/100 Dollars (\$300.00) in hand paid by Gulf Power Company, a Florida corporation (Grantee), whose address is One Energy Place, Pensacola, Florida 32520-0093, the receipt whereof is hereby acknowledged, does hereby grant and convey to said Gulf Power Company, its successors and assigns, the right to spray, cut and trim and to keep sprayed, cut and trimmed, and to remove, from time to time, any and all trees, limbs, bushes, and other forms of vegetation or growth which now or may hereafter, in the opinion of Gulf Power Company, endanger or interfere with the electric transmission, distribution, and communication lines (herein "Lines") of said Gulf Power Company, its successors and assigns, now constructed, or which may hereafter be constructed adjacent to Grantor's land or the land in which Grantor has an interest in Santa Rosa County, Florida, which land is more particularly described as follows, to-wit:

THE SOUTHERLY MOST FIFTEEN FEET (15') OF THE PROPERTY PARALLEL AND ADJACENT TO BERRYHILL ROAD, OR STATE ROAD 184-A, DESCRIBED IN ATTACHED EXHIBIT "A"

Together with all rights and privileges necessary or convenient for the full enjoyment and use thereof, including the right of ingress and egress to and from and over and across said lands.

Said Lines are now constructed or may hereafter be constructed along the margin or edge of the public road or street right of way known as Berryhill Road.

TO HAVE AND TO HOLD the same to the said Gulf Power Company, its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor has executed this instrument this ____ day of _____, 20____.

The City of Milton

Witness

(Print or type full name)

Witness

(Print or type full name)

By: _____

(Print or type full name)

Title: _____

Attest By: _____

(Print or type full name)

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____ by _____ as _____ and _____ a _____ on behalf of THE CITY OF MILTON, a municipality of the State of Florida, who is/are personally known to me or who has/have produced _____ as identification, and who did/did not take an oath.

NOTARY PUBLIC

STAMP

#198



City of Milton

June 3, 2016

State Lobbyist Proposals

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On April 13, 2016 a total of eleven (11) proposals were received by the City for State Lobbyist Services.

A committee established by the Council which was comprised of: Brian Watkins, City Manager; Heather Lindsay, City Attorney; Councilman Jimmy Messick; Councilwoman Ashley Lay; Councilman Grady Hester; and Councilwoman Mary Ellen Johnson met and reviewed the proposals submitted. The firms were shortlisted by the review committee and the top four (4) were asked to give a presentation to the entire Council at the Committee of the Whole meeting on Thursday, May 19, 2016. The four firms present at the May meeting are listed below in alphabetical order:

- | | | | |
|----|--------------------|----|---------------------------------|
| 1. | Anfield Consulting | 3. | Liberty Partners of Tallahassee |
| 2. | Ballard Partners | 4. | Southern Strategy Group |

Following the presentations, the following represents the final order of preference.

- | | |
|----|---------------------------------|
| #1 | Liberty Partners of Tallahassee |
| #2 | Anfield Consulting |

Staff recommends approval of the ranking order as presented, with authorization for the City Manager to negotiate with the #1 ranked firm.

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