

CITY COUNCIL MINUTES

June 14, 2016

The City Council of the City of Milton met in Regular Session, June 14, 2016 at 5:04p.m. (CST) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

PRESENT:

Wesley Meiss, Mayor
Lloyd Hinote
Mary Ellen Johnson
Ashley Lay
Alan Lowery
Pat Lunsford
Jimmy Messick

ABSENT:

Grady Hester
RL Lewis

Brian Watkins, City Manager
Heather Lindsay, City Attorney
Dewitt Nobles, City Clerk
Pam Haddan, Executive Assistant

OTHERS IN ATTENDANCE:

Carol Jordan, George Jordan, Christie Haarman, Lauren Meiss, Al Brewton, Dean Leightey, Cassandra Sharp, Matt Brown, Henry Martin, and Lisa Blade

Mayor Meiss called the meeting to order at 5:04 p.m.

Roll Call was performed.

INVOCATION: Councilwoman Pat Lunsford led invocation followed by Pledge of Allegiance.

****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

Additional items recommended from Staff

Additional items recommended from Council

- a) Council Reports

**Motion was made by Mr. Messick to approve agenda; seconded by Ms. Johnson. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

APPROVAL OF MINUTES

- 1) May 10, 2016 Regular Meeting

**Motion was made by Mrs. Lunsford to approve May 10, 2016 Minutes; seconded by Ms. Johnson. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS

None

PUBLIC HEARINGS/MEETINGS

None

PERSONS TO APPEAR

None

GENERAL CONSENT AGENDA

- 1) *As forwarded from the Executive Committee Meeting held on Monday, June 6, 2016 at 4:00 p.m.*

**Motion was made by Mr. Messick to approve General Consent Agenda; seconded by Ms. Johnson. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

STORMWATER: CHAIRMAN-COUNCILMAN ALAN LOWERY

Item 181 Lining of Stormwater Culvert between Hunt Street and Ravine Street
Action Approval to reline a 150' section of 24" corrugated steel culvert between Hunt Street and Ravine Street. The culvert has significant channel rot and has been temporarily repaired. The cost of the project is not to exceed \$35,000 and will be funded with FY 2016 Budget Contingency Account 590.01-00 and Stormwater Fund Reserves
Cost \$35,000.00 Funding Source Stormwater Reserves

PUBLIC WORKS: CHAIRMAN- COUNCILMAN R.L. LEWIS

Item 172 FDOT Roadside Maintenance Agreement
Action Approval of FDOT Roadside Maintenance Agreement paid to the City in the amount of \$36,784.24 per year
Cost \$0.00 Funding Source N/A

Item 178 Residential Recycling Update
Action Approval for City Manager to negotiate for the City
Cost \$0.00 Funding Source N/A

Item 179 Sewer Main and Service Connection Rehabilitation
Action Approval of replacement of 2,700 lf of terracotta sewer main utilizing pipe bursting. The work in in the ROW of Cedar Street (1,000 lf), Munson Hwy (1,000 lf) and Sellers

	<i>Drive (700 lf). The project cost totals \$45,000 with recommended funding from Water/Sewer Fund 403 Reserves.</i>		
<i>Cost</i>	<i>\$45,000.00</i>	<i>Funding Source</i>	<i>Water/Sewer Reserves</i>
<i>Item 180</i>	<i>Natural Gas of Milton Staffing</i>		
<i>Action</i>	<i>Approval to offer an annual employment contract to Steve Robey following his retirement on July 1, 2016. The official recruitment effort to locate a replacement has produced a strong candidate who may eventually develop into this leadership role. In the meantime, there has been unanticipated turnover of personnel that warrant retaining Mr. Robey and bringing in the other candidate to meet immediate field operations requirements. To be funded within the budget</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>Budget</i>
<i>Item 190</i>	<i>Ground Penetrating Radar (GPR)</i>		
<i>Action</i>	<i>Approval to purchase the GPR from the lowest Bidder, Supply Waterworks.</i>		
<i>Cost</i>	<i>\$11,895.00</i>	<i>Funding Source</i>	<i>Budget</i>
<i>Item 131</i>	<i>Christmas Decorations on Gulf Power Poles on Stewart Street</i>		
<i>Action</i>	<i>Approval to pay \$10,000 for electrical and \$5,000 for Christmas decorations</i>		
<i>Cost</i>	<i>\$15,000.00</i>	<i>Funding Source</i>	<i>Budget</i>
<i>Item 188</i>	<i>HVAC Performance Based Proposals</i>		
<i>Action</i>	<i>Award the contract to Bayou Mechanical for HVAC work</i>		
<i>Cost</i>	<i>\$104,500.00</i>	<i>Funding Source</i>	<i>General Fund Reserves</i>

PUBLIC SAFETY – CHAIRWOMAN PATSY LUNSFORD

<i>Item 183</i>	<i>Mobile Radio Purchase for Police Department</i>		
<i>Action</i>	<i>Approval of the purchase of 5 mobile radios from CES TeamOne as a sole source</i>		
<i>Cost</i>	<i>\$11,500.00</i>	<i>Funding Source</i>	<i>Budget</i>
<i>Item 173</i>	<i>Request for Out-of-Town Travel for Cpl. Cline and Det. Mistovich to attend the Computer Voice Stress Analyzer (CVSA) certified examiners course in Panama City, Florida on August 15-19, 2016 at a total cost of \$3,365 plus fuel to be paid out of 2nd Dollar Fund</i>		
<i>Action</i>	<i>Approval of Out-of-Town Travel for Cpl. Cline and Det. Mistovich</i>		
<i>Cost</i>	<i>\$3,365.00</i>	<i>Funding Source</i>	<i>2nd Dollar Fund</i>
<i>Item 182</i>	<i>Request for Out-of-Town Travel for Chris Whitworth and Larry Shafer to attend the FL Criminal Justice Information System Symposium on July 18-21, 2016 in Orlando, FL at a cost of \$2,063 plus fuel.</i>		
<i>Action</i>	<i>Approval of Out-of-Town Travel for Chris Whitworth and Larry Shafer</i>		
<i>Cost</i>	<i>\$2,063.00</i>	<i>Funding Source</i>	<i>Budget</i>
<i>Item 183</i>	<i>Fire Mini Pumper Rescue Vehicle Proposals</i>		
<i>Action</i>	<i>Approval to accept the bid from Sunbelt, Fire, Inc. which is the only bid received</i>		

a maximum spacing of 125 feet, and street lighting being installed along Magnolia Bend Blvd. with a maximum spacing of 250 feet with LED lighting. All lighting fixtures are to be at the owner's expense and installed to city standard.

2) Documentation on the plans that no rear yard areas can be fenced where a Stormwater easement is platted.

3) Payment of all fees with the exception of connection fees which shall be paid prior to the issuance of a development order.

Cost \$0.00 Funding Source N/A

*Item 193 Request from Gulf Power for 15 ft. easement at property at Berryhill Water Tank
Action Approval to grant Gulf Power 15 ft. easement at property at Berryhill Water Tank*

Cost \$0.00 Funding Source N/A

Item 194 Agreement between Sundial Utilities of Milton, Inc. and Bagdad-Garcon Point Water System, Inc.

Action Approval of Agreement between Sundial Utilities of Milton, Inc. and Bagdad-Garcon Point Water System, Inc.

Cost \$0.00 Funding Source N/A

Item 195 Adoption of the 2016-2021 Local Mitigation Strategy Plan

Action Approval of adoption of the 2016-2021 Local Mitigation Strategy Plan

Cost \$0.00 Funding Source N/A

Item 196 Ethics Training

Action Ethics Training will be held on Saturday, June 11, 2016, at 8:00 a.m.

Cost \$0.00 Funding Source N/A

Item 197 Courthouse Referendum Fact Sheet

Action Approval to mail a Courthouse Referendum Fact Sheet to Utility Customers

Cost \$0.00 Funding Source N/A

Item 198 Selection of Lobbyist

Action Approval for City Manager to negotiate with Liberty Partners as the City's Lobbyist

Cost \$0.00 Funding Source N/A

MILTON PLANNING BOARD – No report

ORDINANCES, RESOLUTIONS & PROCLAMATIONS:

1) **Resolution #1369-16, State Right-of-Way Maintenance Agreement with Florida Department of Transportation**

**Motion was made by Mrs. Lunsford to approve Resolution #1369-16; seconded by Mr. Lowery. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

2) Resolution #1370-16, Adopting the 2016-2021 Local Mitigation Strategy Plan

**Motion was made by Mr. Messick to approve Resolution #1370-16; seconded by Mr. Hinote. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

3) Budget Amendment Resolution #1371-16

- a) General Fund \$104,500. Funds purchase of HVAC for City Hall from General Fund Reserves as approved by Council 06/14/2016.
- b) General Fund \$0. Reallocates funds in the General Fund (Law Enforcement Department) for purchase of 5 Mobile Radios as approved by Council on 06/14/2016.
- c) General Fund \$0. Funds additional \$1,000 needed for Out-of-Town travel for 2 people to attend the Computer Voice Stress Analyzer (CVSA) certified examiners course from 2nd Dollar Funds as approved by Council on 06/14/2016.
- d) General Fund \$7,135. Recognizes Damage Claim Revenue for 3/31/2016 accident on Willing Street \$3,505; and Damage Claim Revenue for 04/08/2016 accident on corner of Hwy 90 & Elmira Street \$3,360, and allocates for expenditure.
- e) Capital Projects – Paving Fund \$132,000. Recognizes new revenue from .05 cents Local Option Fuel Tax for FY2016 and allocates for Road Paving expenditure. (3 months average is \$16,500 per month x 8 months) Note: Council approved to proceed with Group 1 & 2 road paving plan on 04/12/2016.
- f) Natural Gas Fund \$100,000. Program Carried Forward from FY2015 for Whiting Aviation Park \$100,000. (Project #15002A)
- g) Natural Gas Fund \$32,450. Funds 3 year contract with Payne Pipeline Services for Natural Gas Regulatory Compliance Agreement as approved by Council on 05/10/2016.
- h) Natural Gas Fund \$125,000. Funds purchase of property on Washington Street \$47,500; and Hydrangea Street \$13,000 plus \$2,000 for additional costs; with 1/3 from Natural Gas Reserves, 1/3 from Water/Sewer Reserves, and 1/3 from Sanitation Reserves as approved by Council on 05/10/2016.
- i) Water & Sewer Fund \$0. Funds purchase of Ground Penetrating Radar Machine for locating underground utilities by reallocating funds as approved by Council on 06/14/2016.
- j) Water & Sewer Fund \$45,000. Funds pipe bursting of terracotta sewer main from Water & Sewer Reserves as approved by Council on 06/14/2016. (Project #16004A)

- k) Water & Sewer Fund \$425,000. Funds Ward Basin Sewer Phase II project for \$425,000 from Water/Sewer Reserves \$355,000; and Sewer Impact Fees \$70,000; as approved by Council on 02/09/2016. (Project #15004A)
- l) Stormwater Fund \$14,219. Funds Lining of Stormwater Culvert between Hunt Street and Ravine Street from Stormwater Contingency and Stormwater Reserves as approved by Council on 06/14/2016. (Project #16003A)

**Motion was made by Mr. Messick to approve Budget Amendment Resolution #1371-16; seconded by Mr. Hinote. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

4) Florida Rivers Month Proclamation

CITY ATTORNEY’S REPORT - None

CITY CLERK’S REPORT - None

COUNCIL COMMITTEE ITEMS

ADMINISTRATION – CHAIRMAN: COUNCILMAN GRADY HESTER

Item 186 Extension of the City General Employees DROP Program from 60 months to 84 months

Recommendation Vote Required

The Executive Committee recommends to change the DROP program from 60 months to 84 months with the interest being paid out at 6.5% for the first 60 months and interest being paid out for the next 12 or 24 months at the rate of return for each year not to exceed 6.5%

Cost	\$0.00	Funding Source	N/A
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Councilman Lowery said he wanted to state on record that a City Auditor, the City Budget Coordinator, and the City Accountant all said for them wait and look at this item further before making a decision on it.

Councilman Messick stated he didn’t think the City Auditor is one that makes a decision on the complicated actuarial valuation on the plans. He stated generally the auditors rely on the expertise of the actuaries. He then referred to the letter in the agenda packet from Foster and Foster dated April 13, 2016 that stated “We have determined that the adoption of the proposed changes will have no impact on the assumptions used in determining the funding requirements of the program. Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption”. He stated he thought that carries more weight than the auditor.

**Motion was made by Ms. Lunsford to approve Extension of the City General Employees DROP Program from 60 months to 84 months; seconded by Ms. Johnson. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, nay; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion failed

due to not a majority. *After review from City Attorney it was determined the motion and vote was valid, and motion carried.*

**Motion was made by Mr. Messick to send item back to the Committee of the Whole; seconded by Ms. Johnson. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

GROWTH & DEVELOPMENT- CHAIRWOMAN: COUNCILWOMAN ASHLEY LAY

Item 134 Review of Downtown Master Plan and Long Term Plan for City Growth Recommendation Vote Required

Approval for City Manager to negotiate the purchase of the property with the owner

Cost	\$0.00	Funding Source	N/A
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**Motion made by Ms. Lay to approve City Manager to negotiate the purchase of the property with the owner; seconded by Mr. Messick. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

TPO REPRESENTATIVE: COUNCILMAN JIMMY MESSICK

Councilman Messick stated they had a meeting on June 8 at the Santa Rosa Board of County Commissioners Chambers and the City of Gulf Breeze had asked for more public input on the Pensacola Bay Bridge before the contractor is chosen to build the bridge. He stated the TPO has approved to ask the FDOT for more public input before the contractor is chosen to build the bridge. He stated the FDOT representative stated the Pensacola Bay Bridge was such a vital project that they were going to commit the entire bridge budget for the State of Florida to that project.

TDC REPRESENTATIVE: COUNCILMAN ALAN LOWERY - none

COUNCIL REPORTS:

Leap Committee – Councilwoman Mary Johnson – Proposed Tallahassee Trip Planned for Youth Council to visit with Legislatures and possible the Governor.

Cost	\$2,000.00	Funding Source	Budget
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**Motion was made by Ms. Johnson to approve Proposed Tallahassee Trip Planned for Youth Council; seconded by Ms. Lay. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

MAYOR REPORT

CITY MANAGER'S REPORT

OTHER BUSINESS

Board Appointments:

- Milton Planning Board – 1 vacancy (Ward 1)
- Board of Adjustments – 2 vacancies (No Restrictions)
Teresa Dreher – Term expires July 2016 (*Willing to serve another term*) (*Vote required*)

**Motion was made by Mr. Messick to approve appointment of Teresa Dreher to Board of Adjustments for another term; seconded by Mrs. Lunsford. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 199 90th Annual Florida League of Cities Conference

Recommendation Vote Required

Nomination for a Council Member to be the voting delegate at the 90th Annual FLC Conference in Hollywood, Florida on August 18-20, 2016

Cost \$0.00 **Funding Source** N/A

**Motion was made by Ms. Johnson to approve Ms. Lay and Mr. Messick to attend the 90th Annual FLC Conference and for Mr. Messick to be the voting delegate; seconded by Mr. Lowery. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 207 City Council Budget Workshop

Description A Budget workshop needs to be held in July to discuss and review budgetary items for FY 2017

Staff Recommendation Discussion

A date needs to be picked in July to hold the Budget Workshop

Cost \$0.00 **Funding Source** N/A

After discussion the City Council Budget Workshop was scheduled to be held after the Committee of the Whole Meeting on July 21, 2016.

Item 203 Approval of Purchase Contracts for property on Washington and Hydrangea Streets

Description

Staff Recommendation Vote Required

Executive Committee recommends approval of Purchase Contracts for property on Washington and Hydrangea Streets for the price of \$60,500 to be paid out of Gas Reserves, Water/Sewer Reserves, and Sanitation Reserves

Cost \$60,500.00 **Funding Source** Gas Reserves, Sanitation Reserves, Water/Sewer Reserves

Councilwoman Lunsford stated she's thinks we need to continue to negotiate.

George Jordan, 5585 Polaris Drive Milton- Mr. Jordan stated the road doesn't actually connect to the property, but the right of way does. He then stated a road would have to be put in for use.

Councilwoman Lay stated she thought it was a not a bad deal. She said he's already come down on the asking price and she didn't think we'd get it for any less. She said it would cost a lot more money to buy somewhere else and develop the land.

Brian Watkins stated if we are in the future going to consolidate our utility operations at the City Warehouse we will need more property.

Councilman Hinote stated if someone else buys this property and we get to where we need it, we won't get it at this price.

**Motion was made by Mrs. Lunsford to send to Committee as a Whole; seconded by Mr. Lowery. Roll call vote: Mr. Hinote, nay; Ms. Johnson, nay; Ms. Lay, nay; Mr. Lowery, aye; Mrs. Lunsford, nay; and Mr. Messick, nay. Motion failed.

**Motion was made by Mr. Hinote for Approval of Purchase Contracts for property on Washington and Hydrangea Streets; seconded by Ms. Johnson. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 202 Cost to Contract with Warren Averett for Auditing Services

Description Fiscal Year Ending 2016 - \$50,000
Fiscal Year Ending 2017 - \$52,000
Fiscal Year Ending 2018 - \$54,000

Staff Recommendation Vote Required

Executive Committee recommends approval of the Contract with Warren Averett for Auditing Services at the following costs:

Fiscal Year Ending 2016 - \$50,000
Fiscal Year Ending 2017 - \$52,000
Fiscal Year Ending 2018 - \$54,000

Cost	\$0.00	Funding Source	Budget
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**Motion was made by Mr. Messick to approve Contract with Warren Averett for Auditing Services; seconded by Mr. Hinote. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 201 Honoring Captain Kuss and PFC Brandon Banner for their service to our country

Description

Staff Recommendation Vote Required

Find a way to honor Captain Kuss and Brandon Banner for their service to our country

Cost	\$0.00	Funding Source	N/A
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Mayor Meiss stated there would be a candlelight vigil for PFC Brandon Banner on Friday, June 17th at the Santa Rosa County Veteran's Memorial Plaza at 7:00 p.m.

Mr. Watkins stated the Governor intends to order flags in Santa Rosa County to half-staff on the day of his burial.

Mr. Watkins recommended in the area surround the flag pole in front of City Hall, Veteran's Walk, engraving a large stone for anyone who losses their life while on active duty.

Mayor Meiss asked if we'd be lowering the flag for Captain Kuss, and Mr. Watkins stated the Governor's flag protocol states it has to be for someone who lives and will be interred in Florida. Captain Kuss was from Colorado, and he was buried in Colorado.

**Motion was made by Ms. Lay to proceed with the stones for lives lost during active duty; seconded by Mr. Messick. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

**Motion was made by Mr. Hinote to approve a stone for PFC. Brandon Banner; second by Mr. Lowery. Roll call vote: Mr. Hinote, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Adjourned at 5:55 p.m.

Mayor Wesley Meiss

ATTEST:

Dewitt Nobles, City Clerk

/jdb