

CITY COUNCIL MINUTES

August 9, 2016

The City Council of the City of Milton met in Regular Session, August 9, 2016 at 5:16 p.m. (CST) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

PRESENT:

- Wesley Meiss, Mayor
- Grady Hester
- Lloyd Hinote
- RL Lewis
- Mary Ellen Johnson
- Ashley Lay
- Alan Lowery
- Pat Lunsford
- Jimmy Messick

ABSENT:

- George Rials, Public Works Director
- Heather Lindsay, City Attorney
- Dewitt Nobles, City Clerk
- Pam Haddan, Executive Assistant

OTHERS IN ATTENDANCE:

Glen Hill, George Jordan, Erlinda Carron, Cassandra Sharp, Al Brewton, Theresa Messick, Jo Cobb, Kathy Ellis, Mike Digmoin, Dean Leightey, Ken Horne, David Farrow, Marilynn Farrow, Henry Martin, Cecil Downing, Rev. Chip Fox, and Henry Blocker

Mayor Meiss called the meeting to order at 5:16 p.m.

Roll Call was performed.

INVOCATION: Mr. Richard “Chip” Fox, SRBA Director of Missions, led invocation followed by Pledge of Allegiance.

****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

- Additional items recommended from Staff
- Additional items recommended from Council
 - a) Council Reports

**Motion was made by Mr. Messick to approve agenda; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

APPROVAL OF MINUTES

- 1) July 12, 2016 Regular Meeting

**Motion was made by Mr. Hester to approve July 12, 2016 Minutes; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS

- 1) Jo Cobb – Plaque was presented to Mrs. Cobb for her service while on the Board of Adjustments

PUBLIC HEARINGS/MEETINGS

- 1) Public Hearing on Stewart Street Rezoning

PERSONS TO APPEAR - none

GENERAL CONSENT AGENDA

- 1) *As forwarded from the Executive Committee Meeting held on Monday, August 1, 2016 at 4:00 p.m.*

**Motion was made by Mr. Messick to approve General Consent Agenda; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

PUBLIC WORKS: CHAIRMAN- COUNCILMAN R.L. LEWIS

<i>Item 250</i>	<i>Request for Out-of-Town Travel for Randy Hoyt, Streets & Sanitation Dept. Head, to attend the International Municipal Signal Assoc. Traffic Signal Field Tech Level II Training Course in Atlanta, GA on Sept. 13-16, 2016 at a cost of \$1,264</i>		
<i>Action</i>	<i>Committee recommends approval for Randy Hoyt to attend the IMSA course September 13-16, 2016 in Atlanta, GA. Course will provide continued training required to service traffic signals.</i>		
<i>Cost</i>	<i>\$1,264.00</i>	<i>Funding Source</i>	<i>Budget</i>

PARKS & RECREATION: CHAIRMAN-COUNCILMAN LLOYD HINOTE

<i>Item 260</i>	<i>Carpenters Park Vision</i>		
<i>Action</i>	<i>Committee recommends referring Carpenters Park Vision to CRA</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>

Item 259 **Optimist Park Upgrades**
Action **Committee recommends contacting the County and asking them to add the irrigation and lighting for Optimist Park to their budget**

Cost **\$0.00** **Funding Source** **N/A**

Item 192 **Riverwalk Quarterly Fishing Festival**
Action **Committee recommends not holding a Fishing Festival at the Riverwalk**

Cost **\$250.00** **Funding Source** **Budget**

Item 215 **Event Application on Byrom Street**
Action **Committee recommends not closing Byrom Street.**

Cost **\$0.00** **Funding Source** **N/A**

Item 242 **Event Application for Pumpkin Fest**
Action **Committee recommends approval of the Event Application**

Cost **\$0.00** **Funding Source** **N/A**

Item 243 **Event Application for 2016 MHS Homecoming Parade on November 4, 2016**
Action **Committee recommends the Event Application for MHS Homecoming Parade on November 4, 2016 to be approved**

Cost **\$0.00** **Funding Source** **N/A**

GROWTH & DEVELOPMENT: CHAIRWOMAN – COUNCILWOMAN ASHLEY LAY

Item 266 **Boarded Properties**
Action **Committee recommends enforcing the Code on Boarded Properties**

Cost **\$0.00** **Funding Source** **Budget**

FINANCE: CHAIRMAN – COUNCILMAN JIMMY MESSICK

Item 271 **Right of Way needs for the King Middle School Sidewalks Project**
Action **Committee recommends the concept of the city funding the right of way acquisition for all sidewalks within the city limits with an Outreach Meeting to be held**

Cost **\$20,000.00** **Funding Source** **Budget**

Item 269 **Remote Area Medical Clinic Sponsorship**
Action **Committee recommends providing a \$2,500 sponsorship to the event**

Cost **\$2,500.00** **Funding Source** **Budget**

Item 249 **Proposal from Kenneth Horne & Associates for Quinn Bayou Marina – Marine Retail**
Action **Committee recommends revision of proposal from Kenenth Horne & Associates for Quinn Bayou Marina – Marine Retail – Bait & Tackle Store and Boat Repair Shop to include RV Park in open lot**

<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>Budget</i>
<i>Item 263</i>	<i>General Employee Pay Table Proposed Changes</i>		
<i>Action</i>	<i>Committee recommends approval of proposed General Employee Pay Table</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>
<i>Item 264</i>	<i>Sanitation Rate Comparisons</i>		
<i>Action</i>	<i>Committee recommends changing the collection fee and tipping fee with the total amount remaining the same</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>
<i>Item 247</i>	<i>Bad Debt Write-off for June 2016</i>		
<i>Action</i>	<i>Committee recommends Bad Debt Write-off for June 2016 - \$8,916.02 FYTD - \$53,429.81, less collections and gas fee credit of (\$13,137.02) for a net total of \$40,292.79</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>

ADMINISTRATION: CHAIRWOMAN – COUNCILMAN GRADY HESTER

<i>Item 204</i>	<i>Validation Study of 13th Check – Police Pension Board</i>		
<i>Action</i>	<i>Committee approved if the ratio is over 8.5%, then they can get a 13th check. A letter will be sent to the Police Pension Board.</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>
<i>Item 252</i>	<i>Life Insurance and AD&D Insurance Renewal</i>		
<i>Action</i>	<i>Committee recommends proceeding with option 2</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>Budget</i>
<i>Item 230</i>	<i>Policy for Approval:</i>		
	<i>4.0 Drug and Alcohol Policy</i>		
<i>Action</i>	<i>Committee recommends approval of:</i>		
	<i>4.0 Drug and Alcohol Policy</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>
<i>Item 261</i>	<i>Medical Cannabis Moratorium</i>		
<i>Action</i>	<i>Committee recommends approval of the proposed Medical Cannabis Moratorium to be read at Council Meeting on Tuesday, August 9th, for a first reading</i>		
<i>Cost</i>	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>
<i>Item 270</i>	<i>Establish Legislative Priorities for 2017</i>		
<i>Action</i>	<i>1) Committee recommends these 4 items for Legislative Priorities for 2017:</i>		
	<i>a) Access to Amendment 1 money for EMWRF</i>		
	<i>b) Protect BP Spill Funds from State General Fund</i>		
	<i>c) Riverwalk Expansion</i>		
	<i>d) Community Center Expansion</i>		

Item 279	<i>Request from Dewitt Nobles, City Clerk, for 5% increase in salary for FY 2017</i>		
Action	<i>Committee recommends approval for Dewitt Nobles, City Clerk, to receive 5% increase in salary for FY 2017 as requested</i>		
Cost	<i>\$0.00</i>	<i>Funding Source</i>	<i>N/A</i>
Item 278	<i>Traffic Control Devices</i>		
Action	<i>Committee recommends the purchase of Traffic Control Devices</i>		
Cost	<i>\$12,380.00</i>	<i>Funding Source</i>	<i>Budget</i>
Item 274	<i>Electrical Modifications to Gulf Power Poles along Stewart Street for Christmas Decorations</i>		
Action	<i>Committee recommends correcting electrical on Stewart Street with previously approved \$15,000 with this \$17,000 and with remaining funds purchase Christmas decorations</i>		
Cost	<i>\$17,000.00</i>	<i>Funding Source</i>	<i>Budget</i>

MILTON PLANNING BOARD

- 1) Planning Board recommends Approval of Stewart Street Rezoning (***Vote Required***)

*****Motion was made by Mr. Lewis for approval of Stewart Street Rezoning; seconded by Mr. Hester. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.***

ORDINANCES, RESOLUTIONS & PROCLAMATIONS:

- 1) **Ordinance #1432-16, Amending Drop Program from 60 months to 84 months (2nd Reading)**

*****Motion was made by Mr. Hester to approve Ordinance #1432-16, Amending Drop Program from 60 months to 84 months; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.***

- 2) **Ordinance #1433-16, CRA Trust Fund (2nd Reading)**

*****Motion was made by Mr. Messick to approve Ordinance #1433-16, CRA Trust Fund; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.***

- 3) **Ordinance #1434-16, Fire Pension Board Chapter 175 (2nd Reading)**

*****Motion was made by Mr. Hester to approve Ordinance #1434-16, Fire Pension Board Chapter 175; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms.***

Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

4) Ordinance #1435-16, Fire Pension Board Deferred Retirement Option Plan (2nd Reading)

**Motion was made by Mr. Messick to approve Ordinance #1435-16, Fire Pension Board Deferred Retirement Option Plan; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

5) Ordinance #1436-16, Medical Cannabis Moratorium (1st Reading)

**Motion was made by Mr. Hester to approve Ordinance #1436-16, Medical Cannabis Moratorium; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

6) Ordinance #1437-16, Stewart Street Rezoning (1st Reading)

**Motion was made by Mr. Hester to approve Ordinance #1437-16, Stewart Street Rezoning; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

7) Resolution #1374-16, Schedule of Fees

**Motion was made by Mr. Hester to approve Resolution #1374-16, Schedule of Fees; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

8) Budget Amendment Resolution #1375-16:

- a) General Fund \$142,479. Recognizes Gulf Power Revenue (\$7,530 for easement to trim trees; \$59,169.58 for Utility Tax audit settlement; and \$75,780.73 for Franchise Fee audit settlement) and allocates for purchase of land at 5154 Willing Street as approve by Council on 7/12/2016.
- b) General Fund \$17,917. Recognizes Prior year Damage Claim Revenue and allocates for electrical upgrades and purchase of Christmas Decorations as approved by Council on 8/9/2016.
- c) General Fund \$4,300. Recognizes Damage Claim Revenue from 2/13/2016 accident (damage to light pole and crepe myrtle tree) and allocates for expenditure
- d) General Fund \$60,000. Reallocates funds from Law Enforcement Salaries (\$100,000) for Police Department Flooring \$25,765; purchase of an ATV for Police Department \$9,000;

Lights and Electrical at Police Department \$5,235; and \$60,000 for Road Paving in Fund 302 as approved by Council on 8/9/2016.

- e) General Fund \$90,000. Reallocates originally budgeted Grant of \$30,000 for Mt. Pilgrim Historic Church from the General Fund to the Capital Fund; and recognizes matching \$30,000 from Mt. Pilgrim Historic Church and transfers to Capital Fund where expenditures will be recognized.
- f) General Fund \$6,450. Recognizes revenue from Disposition of Fixed Assets and allocates for Landscape Building Ventilation System as approved by Council on 8/9/2016.

**Motion was made by Mr. Messick to approve Resolution #1375-16, Budget Resolution; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

CITY ATTORNEY'S REPORT –

Radar School (SRC Learning Academy) – After review it has been determined they are exempt from any impact fees and they are permitted to open the school on August 15th without the anticipated temporary permit discussed at the August 1 Executive Committee meeting

CITY CLERK'S REPORT

- 1) Elections – Qualifying for the November 8, 2016 Election will be from August 22, 2016 beginning at 12:00 noon through August 26, 2016 at 12:00 noon.

COUNCIL COMMITTEE ITEMS

PARKS & RECREATION: CHAIRMAN – COUNCILMAN LLOYD HINOTE

Item 258 Milton In May

Recommendation Vote Required

Committee recommends approval of Event Application for Milton in May Barbecue Event

Cost \$0.00 **Funding Source** N/A

**Motion made by Mr. Hinote for approval of Event Application; seconded by Mr. Messick. Roll call vote: Mr. Hester, nay; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, nay; and Mr. Messick, aye. Motion carried.

TPO REPRESENTATIVE: COUNCILMAN JIMMY MESSICK

Next meeting August 10, 2016 at 9:00 a.m. at the Escambia County Chambers; there will be a presentation by FDOT regarding the Escambia Bay Bridge Project

TDC REPRESENTATIVE: COUNCILMAN ALAN LOWERY

None

COUNCIL REPORTS

None

MAYOR REPORT

None

CITY MANAGER'S REPORT

OTHER BUSINESS

1) Board Appointments:

- **Milton Planning Board – 1 vacancy (Ward 1)**
Lori Apprilliano (Council At-Large) term expires Sept. 9, 2016 (*Willing to service another term*) (*Vote Required*)

**Motion was made by Mr. Messick to appoint Lori Apprilliano to the Milton Planning Board; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

- **Board of Adjustments – 3 vacancies**

Item 286 EMWRF Easement Acquisition Assistance

Description The original EMWRF Project provided \$25,000 for Easement Acquisition. Changes in original plan led to increased costs.

Staff Recommendation *Vote Required*

Staff recommends additional \$11,500 for Baskerville Donovan Project #25527.06, Easement Acquisition Assistance for the EMWRF to be paid out of Water/Sewer Reserves

Cost \$11,500.00 **Funding Source** N/A

**Motion was made by Mr. Hester to approve additional \$11,500 for Baskerville Donovan Project #25527.06, Easement Acquisition Assistance for the EMWRF to be paid out of Water/Sewer Reserves; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 285 Purchase of 2 Vehicles

Description In Council Item #97, it was approved to purchase two vehicles for \$38,000. Staff needs an additional \$6,785 to purchase these vehicles. Two vehicles can be purchased with 60,000 on them for the \$38,000 or new vehicles with a warranty can be purchased for an additional \$6,785. The City would like to stick to Ford trucks since that is what we currently have.

Staff Recommendation *Vote Required*

Staff recommends the purchase of two vehicles at a cost of \$44,785. \$38,000 was already approved in Council Item #97

Cost \$6,785.00 **Funding Source** Gas Reserves, W/S Reserves

**Motion was made by Mr. Messick to approve additional \$6,785 need to purchase the two vehicles; seconded by Mr. Hester. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 284 Health Insurance Renewal for FY 2017

Description Florida League of Cities proposal for Health Insurance renewal is for an 8% increase for FY 2017

Staff Recommendation *Vote Required*

Staff recommends renewal of Health Insurance with Florida League of Cities for FY 2017

Cost	\$0.00	Funding Source	Budget
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**Motion was made by Mr. Messick to approve renewal of Health Insurance with Florida League of Cities; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Ms. Lay, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 283 FMIT Safety Grant Application Submission

Description A Safety Grant Application was submitted to Florida League of Cities which includes 3-part Hepatitis Vaccinations, safety shoes and video recorder for Police patrol. The City has been awarded \$6,000 for the Safety Grant Submission.

Staff Recommendation **Information**

Information Only

Adjourned at 6:45 p.m.

Mayor Wesley Meiss

ATTEST:

Dewitt Nobles, City Clerk

/jdb