

CITY COUNCIL MINUTES

September 13, 2016

The City Council of the City of Milton met in Regular Session, September 13, 2016 at 5:30 p.m. (CST) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

PRESENT:

Wesley Meiss, Mayor
Grady Hester
Lloyd Hinote
RL Lewis
Mary Ellen Johnson
Alan Lowery
Pat Lunsford
Jimmy Messick

ABSENT:

Ashley Lay

Brian Watkins, City Manager
Heather Lindsay, City Attorney
Dewitt Nobles, City Clerk
Pam Haddan, Executive Assistant

OTHERS IN ATTENDANCE:

Henry Martin, Vicki Herlehy, George Jordan, Theresa Messick, Myra Gamblin, Cara Schepper, Marilynn Farrow, David Farrow, Al Brewton, Douglas Crawford Jr., Matt Brown, Kevin Donnelly, Denise Ray, Kristopher Long, and Casey Powell

Mayor Meiss called the meeting to order at 5:30 p.m.

Roll Call was performed.

INVOCATION: Councilwoman Patsy Lunsford led invocation followed by Pledge of Allegiance.

****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

Additional items recommended from Staff

Additional items recommended from Council

- a) Council Reports

**Motion was made by Mr. Hester to approve agenda; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

APPROVAL OF MINUTES

1) August 9, 2016 Regular Meeting

**Motion was made by Ms. Johnson to approve August 9, 2016 Minutes; seconded by Mrs. Lunsford. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS

none

PUBLIC HEARINGS/MEETINGS

- 1) 1st Public Hearing for
 - i. Adopt Tentative Millage Rate of 3.2373 for FY 2016/2017 scheduled for 5:01 p.m.
(Requires vote)

Mayor Meiss opened the public hearing to adopt the Tentative Millage Rate of 3.2373 for FY 2016/17; no one spoke so the public hearing was closed.

**Motion was made by Mr. Messick to approve Tentative Millage Rate of 3.2373 for FY 2016/2017; seconded by Mr. Hester. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

- a) Resolution #1378-16, Adoption of Tentative Millage Rate of 3.2373 for FY 2016/2017

**Motion was made by Mr. Hester to approve Resolution 1378-16 seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

- 1st Public Hearing for
 - ii. Adopt Tentative Budget *(Requires vote)*

Mayor Meiss opened the public hearing to adopt the Tentative Budget; no one spoke so the public hearing was closed.

**Motion was made by Mr. Hester to Adopt Tentative Budget; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

- a) Resolution #1379-16, Adoption of Tentative Budget for FY 2016/2017

**Motion was made by Mr. Hester to approve Resolution 1379-16; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

PERSONS TO APPEAR

1) Vicki Hurley, 5431 Munson Hwy – Request to relocate No Wake Sign

**Motion was made by Mr. Messick to move the request to the appropriate subcommittee; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

GENERAL CONSENT AGENDA

1) *As forwarded from the Executive Committee Meeting held on Tuesday, September 6 2016 at 4:00 p.m.*

**Motion was made by Mr. Messick to approve General Consent Agenda; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

PUBLIC WORKS: CHAIRMAN- COUNCILMAN R.L. LEWIS

| | | | |
|-----------------|---|-----------------------|------------|
| <i>Item 299</i> | <i>Replacement City Seal for Councilroom and Lobby</i> | | |
| <i>Action</i> | <i>Committee recommends issuing a RFP for replacement of the City Seals in the City hall Lobby and Council Chambers using the specification in the original acquisition</i> | | |
| <i>Cost</i> | <i>\$0.00</i> | <i>Funding Source</i> | <i>N/A</i> |

PUBLIC SAFETY – CHAIRMAN-COUNCILWOMAN PAT LUNSFORD

| | | | |
|-----------------|--|-----------------------|------------|
| <i>Item 294</i> | <i>Fire Department Auxiliary</i> | | |
| <i>Action</i> | <i>Committee recommends establishment of a Fire Department Auxiliary with a Hold Harmless Agreement in place</i> | | |
| <i>Cost</i> | <i>\$0.00</i> | <i>Funding Source</i> | <i>N/A</i> |

GROWTH & DEVELOPMENT: CHAIRWOMAN – COUNCILWOMAN ASHLEY LAY

| | | | |
|-----------------|---|-----------------------|------------|
| <i>Item 293</i> | <i>Board Appointment for the Planning Board</i> | | |
| <i>Action</i> | <i>Committee recommends appointment of Rebecca Jones to the Milton Planning Board, Ward 1 vacancy</i> | | |
| <i>Cost</i> | <i>\$0.00</i> | <i>Funding Source</i> | <i>N/A</i> |

| | | | |
|-----------------|--|-----------------------|------------|
| <i>Item 268</i> | <i>Vacancies on the Board of Adjustments</i> | | |
| <i>Action</i> | <i>Committee recommends Joffry Camp, Kristopher Long, and Rex McLean to be appointed to the Board of Adjustments to fill the three vacancies</i> | | |
| <i>Cost</i> | <i>\$0.00</i> | <i>Funding Source</i> | <i>N/A</i> |

Item 267 **City Property Inventory**
Action **Committee recommends identified properties, except #6, to be provided to the real estate agent for a determination of marketability and value**
Cost **\$0.00** **Funding Source** **Budget**

Item 298 **Request for Proposals for Aging Assessment Grant**
Action **Committee recommends the city issue an RFP to select a vendor to meet the grant requirements**
Cost **\$30,000.00** **Funding Source** **Grant**

FINANCE: CHAIRMAN – COUNCILMAN JIMMY MESSICK

Item 301 **Transition City Hall Lighting to LED**
Action **Committee recommends we engage McCombs Electric to change over City Hall lighting to LED**
Cost **\$11,000.00** **Funding Source** **Budget**

Item 300 **Right of Way needs for the King Middle School Sidewalks Project**
Action **Committee recommends for staff to determine scope of work following discussions with property owners and develop cost estimates**
Cost **\$0.00** **Funding Source** **General Fund Reserves**

Item 292 **FY 2017 Full Time Equivalent (FTE) and Pay Scale**
Action **Committee recommends approval of FY 2017 FTE's and pay scale**
Cost **\$0.00** **Funding Source** **N/A**

ADMINISTRATION: CHAIRWOMAN – COUNCILMAN GRADY HESTER

Item 248 **Policies for Approval:**
 2.20 Employee Assistance Program
 3.1 Time Off for Work in Connection with Court Cases
Action **Committee recommends approval of the following policies:**
 2.20 Employee Assistance Program
 3.1 Time Off for Work in Connection with Court Cases
Cost **\$0.00** **Funding Source** **N/A**

Item 288 **Out of Town Travel for Diane Ebentheuer**
Action **Committee recommends approval of Out of Town Travel for Diane Ebentheuer for Government Financial Certification Testing**
Cost **\$850.00** **Funding Source** **Budget**

3) Ordinance #1438-16, Adoption of Budget for FY 2016/17 (1st Reading)

**Motion was made by Mr. Messick to approve Ordinance #1438-16, Adoption of Budget for FY 2016/17; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

4) Ordinance #1439-16, Adoption of Pay Plan Schedule (1st Reading)

**Motion was made by Mr. Hester to approve Ordinance #1439-16, Adoption of Pay Plan Schedule; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

5) Resolution #1376-16, Authorizing an Amendment to the Traffic Signal Maintenance and Compensation Agreement

**Motion was made by Mr. Hester to approve Resolution #1376-16, Authorizing an Amendment to the Traffic Signal Maintenance and Compensation Agreement; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

6) Resolution #1377-16, Authorizing JPA for Landscaping on Medians from Pond Creek to Chavers Street

**Motion was made by Mr. Messick to approve Resolution #1377-16, Authorizing JPA for Landscaping on Medians from Pond Creek to Chavers Street; seconded by Mr. Hester. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

7) Budget Amendment Resolution #1380-16

- a) General Fund \$101,010. Fund purchase of Land at 5220 Willing Street from General Fund Reserves as approved by Council on 12/8/15.
- b) General Fund & Water/Sewer Fund \$66,581. Funds purchase of vehicle for Code Enforcement (\$21,796); and vehicle for Public Works Director (\$22,989) from Water & Sewer Reserves as approved by Council on 04/12/2016.
- c) Capital Projects \$9,349. Reallocates funds for Cameras for the Parks/Field House (\$6,944); and Cameras for the Landscape Building (\$2,405) and transfers Funds to the Capital Fund for expenditures as approved by Council on 09/13/2016.

**Motion was made by Mr. Hester to approve Budget Amendment Resolution #1380-16; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

CITY ATTORNEY’S REPORT –

Michael Rinaldi’s Unpaid Fines – Mrs. Lindsay stated she had contact Mr. Rinaldi’s attorney and would further update at the Committee of the Whole Meeting

CITY CLERK’S REPORT

none

COUNCIL COMMITTEE ITEMS

FINANCE: CHAIRMAN – COUNCILMAN JIMMY MESSICK

Item 295 Purchase of the CSX property in Downtown

Recommendation Vote Required

Committee recommends we not accept this offer and counter with an offer closer to appraised value

Cost \$0.00 **Funding Source** N/A

Appraised value was \$98,000, City offer was \$100,000, CSX counter offer was \$176,000

**Motion made by Mr. Hester to continue negotiations; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, obtained. Motion carried.

TPO REPRESENTATIVE: COUNCILMAN JIMMY MESSICK

They met on Wed. Sept 7. Discussed the Escambia Bay Bridge project was allocated the entire State budget; a group proposed to move the 17th Ave flyover/intersection project be moved from #30 to #1. The flyover project can’t receive any funding from the bridge project because it is an intersection project.

TDC REPRESENTATIVE: COUNCILMAN ALAN LOWERY

Next meeting scheduled for October 6 at 8:30 in Tiger Point

COUNCIL REPORTS

None

MAYOR REPORT

None

CITY MANAGER’S REPORT

OTHER BUSINESS

Item 313 Police Pension Board Reappointment of Scarlett Ehlers

Description Scarlett Ehlers term expired July 2016 on the Police Pension Board. She is willing to serve another term.

Staff Recommendation *Vote Required*

Staff recommends reappointment of Scarlett Ehlers to the Police Pension Board

Cost \$0.00 **Funding Source** N/A

**Motion made by Mr. Messick to reappoint Scarlett Ehlers to Police Pension Board; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 312 Security Cameras at Field House and Landscape Building

Description Needed security cameras at both locations to deter vandalism

Staff Recommendation *Vote Required*

Staff recommends purchase of security cameras for the Field House and Landscape Building

Cost \$9,348.50 **Funding Source** Budget

**Motion was made by Mr. Messick to approve purchase of Security Camera at Field House and Landscape Building; seconded by Mrs. Lunsford. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 311 Authorization to make payment to Florida Municipal Insurance Trust for 1st Quarter Payment of FY 2017

Staff Recommendation *Vote Required*

Staff recommends authorization to make payment to Florida Municipal Insurance Trust for Worker's Comp and General Liability 1st Quarterly Payment for FY 2017

Cost \$97,022.75 **Funding Source** Budget

**Motion was made by Ms. Johnson to authorize payment to Florida Municipal Insurance Trust for 1st Quarter Payment of FY 2017; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

Item 310 Highway 90 West JPA

Description State has provided a contract for signature covering the landscape improvements on Hwy 90 between Dogwood Drive and Pond Creek. Contract also incorporates landscaping into FDOT safety improvements being constructed to the east from Chavers Street to Dogwood Drive

Staff Recommendation *Vote Required*

Authorize City Manager to sign contract as approved by Milton City Council Resolution

Cost \$225,000.00 **Funding Source** Grant

**Motion was made by Ms. Johnson to authorize City Manager to sign Highway 90 West JPA contract; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

