

COMMUNITY REDEVELOPMENT AGENCY

September 13, 2016

The Community Redevelopment Agency of the City of Milton met Tuesday September 13, 2016 at 4:50 p.m. CST. The following members were:

PRESENT:

Wesley Meiss, Mayor
Grady Hester
Lloyd Hinote
RL Lewis
Mary Ellen Johnson
Alan Lowery
Pat Lunsford
Jimmy Messick

ABSENT:

Ashley Lay

Brian Watkins, City Manager
Dewitt Nobles, City Clerk
Heather Lindsey, City Attorney
Pam Haddan, Executive Assistant

OTHERS IN ATTENDANCE:

Deb Becker, George Jordan, Al Brewton, Marilyn Farrow, David Farrow, Kevin Donnelly, Jeffrey Snow, and Cara Schepper

Call to Order: Mayor Meiss called the meeting to order at 4:50 p.m.

1) Approval of Minutes from the August 9, 2016 meeting (*Requires vote*)

**Motion was made by Mr. Messick to approve Minutes from the August 9, 2016 meeting; seconded by Mr. Lewis. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

2) Approval of September Financial Report (*Requires vote*)

**Motion was made by Mr. Messick to accept September Financial report; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried.

3) Agenda Items

Item 15 Banner Arms for Downtown Decorative Street Lights

Description A review of the proposal to provide banner arms for all downtown decorative light poles shows the costs will be approximately \$10,000 for banner arms, not including the banners

Recommendation Required Action Discussion

Staff recommends that the CRA establish guidelines on the display of banners downtown and review budget for availability of funds

Cost \$10,000.00

George Jordan, 5585 Polaris Drive – Asked that staff look into buying locally

**Motion was made by Mr. Messick to approve purchasing the banner arms for Caroline Street from the CRA Contingency Fund; seconded by Mr. Hester. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Lay, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 16 Riverwalk Piling Caps

Description Vinyl piling caps are an option for mitigation and prevention of top surface rot on the pilings

Recommendation Required Action Vote Required

Two black vinyl caps are installed on the north end of the Riverwalk. Black was selected as it best matches railings along the shore of the Riverwalk. Staff asks that Council look at the installation and approve installation of same along the rest of the Riverwalk.

Cost \$1,500.00

**Motion was made by Mr. Messick to table until staff can provide a price for the white or black pointed vinyl caps; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 17 Sponsorship for Pumpkin Fest

Description Request for sponsorship of Pumpkin Fest to be held on Saturday, October 29th, on North Willing Street

Recommendation Required Action Vote Required

For Discussion

Cost \$1400.00

**Motion was made by Mr. Hester to approve \$1400 sponsorship for Pumpkin Fest; seconded by Mr. Lowery. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 18 CRA/City of Milton Interlocal Agreement

Description An Interlocal agreement is provided to clearly define the operating relationship between the City of Milton and the Community Redevelopment Agency

Recommendation Required Action Vote Required

Approve Interlocal Agreement with City of Milton on use of city services and property.

Cost \$0.00

**Motion was made by Mr. Messick to approve CRA/City of Milton Interlocal Agreement; seconded by Mr. Hinote. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 19 Landscape Improvements to the event area

Description With the property acquisition to expand the event area, Staff is recommending we regrade and re-sod the entire area, remove the large pecan tree, and add irrigation

Recommendation **Required Action** **Vote Required**

Staff recommends approval of the landscape improvements to the event area

Cost \$16,000.00

**Motion was made by Mr. Hester to approve landscape improvements to the event area; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, nay; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 20 Location of Bike Racks in Downtown Milton

Description Select locations for bike racks in the CRA

Recommendation **Required Action** **Vote Required**

For Discussion

Cost \$0.00

Plan is to have three bike racks with locations on the Northside, Southside, and Willing Street

**Motion was made by Mr. Hester to location of Bike Racks in Downtown Milton; seconded by Mr. Messick. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 21 Carpenter's Park Vision

Description The city is looking to develop a long range plan for the development of Carpenters Park. This would include looking at upgraded facilities, a splash pad, and ADA compatibility for example

Recommendation **Required Action** **Vote Required**

Staff recommends referring to the RRT

Cost \$0.00

**Motion was made by Mr. Messick to refer to the RRT; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 22 Community Redevelopment Areas I, II, III Budgets for FY 2017

Description Staff has developed a proposed budget for CRA's I, II, and III

Recommendation **Required Action** **Vote Required**

Approval of FY 2017 Budget

Cost \$0.00

**Motion was made by Mr. Hester to approve FY CRA Budget; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Item 23 Liability Insurance for Events Downtown

Description The City and the CRA require anyone proposing to hold an event in the CRA to have a \$1,000,000 liability insurance policy. Most organized groups have this kind of policy but if individuals or a group want to hold an event these single event policies can be expensive. Would the CRA Board like the staff to look into finding a policy for the CRA to cover supported events downtown?

Recommendation **Required Action** *Vote Required*

For Discussion

Cost \$0.00

**Motion was made by Mr. Messick to have staff look into finding a Liability Insurance policy for events downtown; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

4) Other Business

a) RRT Board Member applicant: Barrie Bamberg

**Motion was made by Mr. Messick appoint Barrie Bamberg to the RRT; seconded by Ms. Johnson. Roll call vote: Mr. Hester, aye; Mr. Hinote, aye; Mr. Lewis, aye; Ms. Johnson, aye; Mr. Lowery, aye; Mrs. Lunsford, aye; and Mr. Messick, aye. Motion carried

Meeting Adjourned at 5:30 p.m.