

**AGENDA
EXECUTIVE COMMITTEE MEETING
6/6/2011
4:00 P.M.**

OPEN MEETING

****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

PUBLIC HEARINGS/MEETINGS

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

PERSONS TO APPEAR:

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

MILTON PLANNING BOARD

- 1) Board to meet on Tuesday, June 7, 2011 at 5:30 p.m.

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

- 1) Report from Committee meeting held on Thursday, May 23, 2011 at 8:00 a.m.
 - a) Bill Wallace Easement (*Committee recommends approval to reduce the easement to 10 Feet on northern limits of property*)(Requires vote)
 - b) Repairs to Community Center/Gym HVAC (*Committee recommends approval to proceed with Comfort Systems USA at a cost of \$10,280 to repair HVAC*)(Requires vote)
 - c) Replacement of Pump Column Pipe at Firehouse Well (*Committee recommends approval to proceed with replacement at a cost of \$5,500 to be paid out of Firehouse Well Replacement Cost*)(Requires vote)
 - d) Next meeting scheduled for Thursday, June 23, 2011 at 8:00 a.m.

ADMINISTRATION COMMITTEE: CHAIRMAN – COUNCILMAN PAUL KILMARTIN

- 1) Report from Committee meeting held Thursday, May 19, 2011 at 8:00 a.m.
 - a) Health Insurance Renewal (*Committee recommends approval to renew health insurance with United Healthcare at an increase of 9%*)(Requires vote)
 - b) Complaints & Grievances Policy (*Committee recommends approval to proceed with policy as presented*)(Requires vote)
 - c) Major Disciplinary Action Hearing Policy (*Committee recommends approval to proceed with policy as presented*)(Requires vote)
 - d) Next meeting scheduled for Thursday, June 16, 2011 at 8:00 a.m.

**ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN –
COUNCILWOMAN PAT LUNSFORD**

- 1) Report from Committee meeting held on Thursday, May 19, 2011 at 10:00 a.m.
 - a) Parking Fines (*Committee recommends approval to take parking fines out of Code of Ordinances and put into Schedule of Fees Resolution*)(Requires vote)
 - b) Next meeting scheduled for Thursday, June 16, 2011 at 10:00 a.m.

**PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY
HESTER**

- 1) Report from Committee meeting held on Thursday, May 23, 2011 at 9:00 a.m.
 - a) Pine & Elmira Street Intersection (4-Way Stop) (*Committee recommends approval to make this intersection a 4-way stop to improve safety and as a traffic calming measure*)(Requires vote)
 - b) Next meeting scheduled for Thursday, June 23, 2011 at 9:00 a.m.

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN
BUDDY JORDAN**

- 1) Report from Committee meeting held on Monday, May 23, 2011 at 8:30 a.m.
 - a) Tennis Courts (*Committee recommends approval of plans for Tennis Courts Improvements as presented and to negotiate with SRC School Board for funding*)(Requires vote)
 - b) Park Rule Signs (*Committee recommends approval of wording for Park Rules Signs*)(Requires vote)
 - c) A T & T Barter Agreement (*Committee recommends approval to proceed with renewal of agreement*)(Requires vote)
 - d) Event Application for Riverfest 2011 (*Committee recommends approval of Event Application*)(Requires vote)
 - e) Next meeting scheduled for Monday, June 27, 2011 at 8:30 a.m.

GROWTH, DEVELOPMENT AND ANNEXATION COMMITTEE:
CHAIRWOMAN – COUNCILWOMAN MARILYN JONES

- 1) Report from Committee meeting held on Tuesday, May 19, 2011 at 8:00 a.m.
 - a) License Activity Report for April 2011 (*Information only*)
 - b) Dilapidate Structures – Broxson Trailer Park (*Committee recommends approval to proceed with inspection of two (2) units to verify the accuracy of their condition*)(*Requires vote*)
*** (Note: Due to events since Committee meeting, staff now recommends No Action at the time and return to Committee)*
 - c) Parking of Major Recreational Equipment (*Committee recommends approval to forward the proposed ordinance to Ordinance Review Committee to amend language to limit placement to 2 major recreational vehicles in the front yard of residential properties*)(*Requires vote*)
 - d) Overlay Zoning (*Committee recommends approval for staff to proceed with developing language for proposed overlay zoning for area bounded by Berryhill Street on the southern side, Munson Hwy. on the northern side, Broad Street on the eastern side and the Rails to Trails on the western side*)(*Requires vote*)
 - e) New Business Recognition (*Committee recommends approval to recognize Becky Majors at 5165 Canal Street*)(*Requires vote*)
 - f) Next meeting scheduled for Tuesday, June 14, 2011 at 8:00 a.m.

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

- 1) Report from Committee meeting held on Thursday, May 19, 2011 at 9:00 a.m.
 - a) Financial and Budget Status Reports (*Information only*)
 - b) Bad Debt Write-off for May 2011 - \$5,493.07 for January 2011 – FYTD \$42,584.62, less collections (*Write-off collections and credits from gas fee account Oct – Apr = \$12,727.29*) (*Committee recommends approval of the write-off amount*)(*Requires vote*)
 - c) Next meeting scheduled for Thursday, June 16, 2011 at 9:00 a.m.

- 2) Budget Amendment(s):
- a) Water/Sewer Dept. \$14,535. Increase to reflect additional work as a result of damages caused by demolition contractor. Reimbursement check received.
 - b) Fire Dept. \$7,992. Increase reserve funds forward for purchase of radios for Fire Dept.
 - c) Water/Sewer Dept. \$1,171. Increase to reflect receipts from sales of old pump to be applied to Firehouse Well Project account.

MAYOR REPORT: CHAIRMAN – GUY THOMPSON

CITY MANAGER’S REPORT:

OTHER BUSINESS:

- 1) Curb Replacement on Berryhill Street, North Canal Street and Riverwalk Street in conjunction with Street Maintenance Plan to be paid out of Stormwater Funds:
- Riverwalk Street \$ 3,537.55
 - Berryhill Street (East) \$13,600.00
 - Canal Street (North) \$ 510.00
- Total Cost \$17,647.55**
(Requires vote)
- 2) 85th Annual Florida League of Cities Conference will be held on August 11 – 13, 2011 in Orlando, Florida (*Information only*)

ADJOURN/RECESS:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

“If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” FS 286.0105