

The City Council of the City of Milton met in Regular Session, December 14, 2010 at 5:01 p.m. (CST) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

PRESENT:

Guy Thompson, Mayor
Grady Hester
Buddy Jordan
Marilyn Jones
Lloyd Hinote
Patsy Lunsford
Clayton White
Paul Kilmartin
R. L. Lewis

Roy Andrews, City Attorney
Brian Watkins, City Manager
Dewitt Nobles, City Clerk
Janet Scott, Deputy Clerk
Pam Haddan, Executive Assistant

OTHERS IN ATTENDANCE:

Alan Lowery, Lori Vann, Randy Jorgenson, Gale Thames, Jerald Ward, Fred Rogers, Bill Gamblin, John Reble, Greg Brand.

Mayor Thompson called the meeting to order at 5:01 p.m.

Roll call was Performed.

Rev. Fred Rogers led the invocation and all joined in the Pledge of Allegiance.

APPROVAL OF ADDITIONAL AGENDA ITEMS:

** Motion was made by Mr. Hester to approve the Additional Agenda Items; seconded by Mr. Jordan. Discussion: Mr. Watkins noted that the Annexation Ordinances, Nos. 1338-10 and 1339-10, are to be included on the Additional Agenda for second reading. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

ORDINANCES, RESOLUTIONS & PROCLAMATIONS:

Mr. Andrews was recognized for the reading of Ordinances and Resolutions:

ORDINANCE NO. 1338-10, Second Reading

AN ORDINANCE EXTENDING THE TERRITORIAL LIMITS OF THE CITY OF MILTON, FLORIDA BY ANNEXATION; PROVIDING THE ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

** Motion was made by Mrs. Jones to approve Ordinance No. 1338-10, as read; seconded by Mr. Lewis. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

ORDINANCE NO. 1339-10, Second Reading

AN ORDINANCE EXTENDING THE TERRITORIAL LIMITS OF THE CITY OF MILTON FLORIDA BY ANNEXATION; PROVIDING THE ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

** Motion was made by Mrs. Jones to approve Ordinance No. 1339-10, as read; seconded by Mr. Lewis. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

RESOLUTION #1166-10

A RESOLUTION FOR PARTNERSHIP BETWEEN BUSINESS, EDUCATION AND REGIONAL STAKEHOLDERS TO CREATE A BLUEPRINT FOR ADVANCED DEGREES AND PROGRAMS TO FURTHER GROW NORTHWEST FLORIDA ECONOMY

** Motion was made Mr. Hester to approve Resolution # 1166-10, as read; seconded by Mr. Kilmartin. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

RESOLUTION NO. 1167-10

A RESOLUTION OF THE CITY OF MILTON, FLORIDA, PROVIDING FOR A REQUEST TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF STATE LANDS, FOR AN EASEMENT ALONG THE BLACKWATER HERITAGE STATE TRAIL FOR THE PURPOSE OF INSTALLING A SEWER FORCE MAIN AND A RECLAIMED WATER MAIN OVER THE STATE-OWNED LAND; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

** Motion was made Mrs. Jones to approve Resolution # 1167-10, as read; seconded by Mr. Lewis. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried

GENERAL CONSENT AGENDA

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

- 1) Report form Committee meeting held on Tuesday, November 23, 2010 at 8:00 a.m.
 - a) Sand Removal in the WWTP oxidation ditch (*Committee recommends approval to proceed with bid process for these services to be paid out of Sewer Impact Fees*) (*Action: Approval to proceed with bid process*)
 - b) Revision to Elevated Water Tower Maintenance Agreement (*Committee recommends approval to add new tank to contract at an annual cost of an additional \$7,500*) (*Action: Approval to add new tank to contract*)

- c) **Garbage/Back Yard Pickup Exemption List** (*Committee recommends approval of the exemption list presented*)(Action: Approval of exemption list)
- d) **Prison Lift Pump Station** (*Committee recommends approval to replace failed pump at an estimated cost of \$10,987 to be paid out of Sewer Impact Fees as sole source to Pump and Process, Inc.*) (Action: Approval to replace pump as sole source to Pump and Process, Inc.)
- e) **Next meeting scheduled for Thursday, January 27, 2011 at 8:00 a.m.**

ADMINISTRATION COMMITTEE: CHAIRMAN – COUNCILMAN PAUL KILMARTIN

- 1) **Report from Committee meeting held Thursday, November 18, 2010 at 8:00 a.m.**
 - a) **Employee Sick Leave Pool Policy** (*Committee recommends approval of policy as presented*) (Action: Approval of policy)
 - b) **Travel Policy for City Employees and Elected Officials** (*Committee recommends approval of policy as presented*) (Action: Approval of policy)
 - c) **Professional, Civic and Service Membership Policy** (*Committee recommends approval of policy as presented*) (Action: Approval of policy)
 - d) **List of Membership Dues** (Action: Approval of membership dues)
 - e) **Next meeting scheduled for Thursday, January 20, 2011 at 8:00 a.m.**

ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN – COUNCILWOMAN PAT LUNSFORD

- 1) **Report from Committee meeting held on Thursday, November 18, 2010 at 10:00 a.m.**
 - a) **Synthetic Marijuana** (*Committee recommends approval to:*
 - 1) *Recognize Circle K, with a letter, for not selling these products.*
 - 2) *Send a letter to City businesses requesting that they refrain from selling these products and issue a Press Release stating Council's concerns.*
 (Action: Approval of Committee recommendations)
 - b) **Next meeting scheduled for Thursday, January 20, 2011 at 10:00 a.m.**

PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) **Committee meeting to be held on Thursday, January 27, 2011 at 9:00 a.m.**

STORMWATER MANAGEMENT COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) **Committee meeting to be held on Tuesday, January 25, 2011 at 9:00 a.m.**

PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN BUDDY JORDAN

- 1) Committee meeting to be held on Monday, January 24, 2011 at 8:30 a.m.
- 2) Renaming of Sanders Street Park (*Sports Advisory Board recommends approval to rename park to "Milton Sports Plex"*) (Action: Approval of Board recommendation)
- 3) Naming of Street into Upper Ballfields at Park (*Sports Advisory Board recommends approval to name street "Chuck Prince Street"*) (Action: Approval of Board recommendation)

GROWTH, DEVELOPMENT & ANNEXATION COMMITTEE:
CHAIRWOMAN – MARILYN JONES

- 1) Committee to meet on Tuesday, December 14, 2010 at 3:00 p.m.
- 2) License Activity Report for October 2010 (*Information only*)

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

- 1) Report from Committee meeting held on Thursday, November 18, 2010 at 9:00 a.m.
 - a) Financial and Budget Status Reports (*Information only*)
 - b) Bad Debt Write-off for November 2010 - \$5,513.00 for July 2010 – FYTD \$19,382.31 (*Committee recommends approval of the write-off amount*)(Action: Approval of bad debt write-off amount)
 - c) Auditing Firm (*Committee recommends approval to Request for Proposals/Request for Quotes for auditing services*)(Action: Approval of Committee recommendation)
 - d) Recycling Efforts (*Committee recommends approval to authorize City Manager to move forward with a "pilot program" and take action necessary to implement this effort*) (Action: Approval of Committee recommendation)
 - e) First Night Santa Rosa (*Committee recommends approval of \$500 for sponsorship to be paid from the Natural Gas Marketing fund*) (Action: Approval of sponsorship)
 - f) Refinancing of Utility Loan - \$1.759M (Action: Approval to finance at lower interest rate. Final interest rate will be brought to Council)
 - g) Next meeting scheduled for Thursday, January 20, 2011 at 9:00 a.m. unless a meeting is necessary before that date.
- 2) Budget Amendment(s): (Action: Approval of following budget amendments)
 - a) Water/Sewer Dept. and Capital Project Funds. \$38,900.00. Funds forward from Utility Loan monies to be transferred through Water/Sewer Dept. to Capital Project Funds to fund payment of MHS lighted sign.
 - b) Fire Dept. \$285.00. Donation from Fred's to go into miscellaneous expenses.
 - c) Water/Sewer Dept. \$10,987.00. Increase Sewer Impact Fee Revenues to fund new pump for Prison Lift Station.

MAYOR REPORT: CHAIRMAN – GUY THOMPSON

- 1) **Education Committee Membership Review** (*Action: Approval for representation of one teacher from each school with Linda Sanborn representing Milton High School*)

CITY MANAGER'S REPORT:

OTHER BUSINESS:

- 1) **Board Appointments:**

Fire Pension Board:

- **1 vacancy (City Resident)** (*Action: Approval of Maria Ard to fill vacant position*)

- 2) **Santa Rosa County Chamber of Commerce 74th Annual Leadership Awards and Installation Banquet to be held on Saturday, January 29, 2011 at NAS Whiting Field** (*Information only*)

** Motion was made by Mr. Kilmartin to approve the General Consent Agenda; seconded by Mrs. Lunsford. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

MILTON PLANNING BOARD

- 1) **Board to meet on Tuesday, January 4, 2011 at 5:30 p.m.**

COUNCIL COMMITTEE ITEMS:

PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) **Red Light Cameras**

** Motion was made by Mr. Hester to approve the contract with American Traffic Solutions for Red Light Cameras; seconded by Mr. Jordan. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

GROWTH & DEVELOPMENT COMMITTEE: CHAIRLADY – MARILYN JONES

1. **Riverwalk Expansion Bids (Received December 2, 2010):**

Chavers Construction (Pensacola) - \$158,716.28
Sea Coast Company (Gulf Breeze)- \$ 82,995.00
Gulf Atlantic Const. (Pensacola)- \$142,915.20

** Motion was made by Mrs. Jones to award the Riverwalk Expansion to the lowest base bid, Sea Coast Company for \$82,995.00; seconded by Mr. Hester. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

2. Parking Area Planning Fee :

** Mrs. Jones made a motion to adopt a new fee of \$100.00 for review of parking area plans, less than 1,000 square feet, to be added to the City's Fee Schedule; seconded by Mr. Hester. Discussion: This fee change would be when Stormwater plans are not involved in the review. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

1) Refinancing of Utility Loan - \$1.759M

** Motion was made by Mrs. Jones to approve the refinancing of the \$1.759 million utility loan in order to reduce the interest rate from 4.48% to 3.28% upon Suntrust Bank's review; seconded by Mr. Kilmartin. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

2) Firefighters Retirement Trust Fund – Additional Funding for Fiscal Year ending September 2010 in the amount of \$1,787.03 per Actuarial Valuation of October 1, 2010

** Motion was made by Mr. Hester to approve the unbudgeted additional payment to the Firefighter's Retirement Trust Fund in the amount of \$1787.03; seconded by Mrs. Jones. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

3) Budget Amendment(s);

a) Police Dept. \$284.00. Donation from Fred's to go into miscellaneous expenses.

** Motion was made by Mrs. Jones to approve the Budget Amendment for \$284.00 donation from Fred's; seconded by Mr. Kilmartin. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

MAYOR REPORT: GUY THOMPSON

1) Board Appointments:

Milton Benevolent Cemetery Board:

- **Chrys Holley** – term expires **January 1, 2011** (*Willing to serve another term*)
- **John Braun** – term expires **January 1, 2011** (*Willing to serve another term*)
- **Joye Peacher** – term expires **January 1, 2011** (*Unable to serve another term*)
- **Bud Allen** – term expires **January 1, 2011** (*Unable to serve another term*)

** Motion was made by Mrs. Jones to approve the reappointment of Chrys Holley and John Braun and 2 new appointments of Teresa Perrine-Dreher and Wes Meiss to the Milton Benevolent Cemetery Board; seconded by Mrs. Lunsford. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

Milton High School – “A” School:

Mayor Thompson announced that Milton High School should be recognized for the great accomplishment of the Administrators, Teachers, Staff and Students in attaining an “A” grade. The city will recognize the school with a luncheon January 21, 2011, which is a planning day.

** Motion was made by Mr. Hester and seconded by Mr. Jordan to approve this luncheon in recognition of Milton High’s hard work in obtaining an “A” classification. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

PARKS & RECREATION COMMITTEE: CHAIRMAN – BUDDY JORDAN

1) **Milton Community Center Improvements**

Mr. Jordan noted improvements that have been accomplished at the Community Center:

- Ground Lighting
- Clearing of trees
- Removal of Concrete Tables
- Existing Lighting will stay on longer
- Adjusted Upper Ballfield Lights
- Repaired Skate Park Cameras
- Increased Police Presence

- Plans for additional improvements:
- Revised & Additional Signage
- Review of Lighting on Byrom and Sanders Street
- Removal of Bleachers at the T-Ball field until the season starts
- Ask local Skate Shop owners to get information out that changes are being made
- Removal of trees and undergrowth

Mr. Jordan noted that it is a “new day” for the Community Center.

CITY MANAGER’S REPORT:

EXPENDITURES:

- 1) Authorization to make payment to *O’Sullivan Creel, LLP* for partial payment of audit for year ended September 30, 2010 **(Budgeted) Total \$21,000.00**
- 2) Authorization to make payment to *Florida League of Cities* Invoice for 2nd Quarter payment of General Liability and Workers Compensation **(Budgeted) Total \$77,094.00**

** Motion was made by Mr. Hester to approve the expenditures as presented; seconded by Mr. White. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

BIDS AND PROPOSALS:

- 1) **Riverwalk North at Carpenter’s Park Construction** proposals received by 2:00 p.m. on Thursday, December 2, 2010
- 2) **Annual Directional Boring Contract** bids received by 2:00 p.m. on Monday, December 13, 2010

	<u>3”</u>	<u>4”</u>	<u>4” Steel</u>	<u>6”PVC</u>	<u>6” Steel</u>	<u>8”PVC</u>
QCFS Mgmt	\$ 9	\$12	\$12	\$18	\$18	\$24
Evans Contr	\$14	\$16	\$16	\$24	\$28	\$32
Gator Boring	\$ 9	\$12	\$22	\$25	\$28	\$30

Mr. Ward reviewed the bids. QCFS primarily installs cable and fiber optics, not utility lines. Gator Boring has a track record with the City of Milton. Most of the city's jobs require either 3 inch or 4 inch bores. Based on Gator Boring's history with the City they recommended the bid be awarded to Gator Boring.

** Motion was made by Mr. Hester to approve the staff's recommendation for Gator Boring; seconded by Mr. Kilmartin. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

OTHER BUSINESS:

- 1) **Board Appointments:
Police Pension Board:**
- 1 vacancy (City Residents)

** Motion was made by Mr. Kilmartin to approve the appointment of Betty Lavin to the Police Pension Board; seconded by Mr. White. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

- 2) **General Employees Pension Board** – Per Ordinance #1332-10, trustees will now serve a period of 4 years which makes their re-appointment date July 2013. All current members are willing to serve the extended term.

As there was no further business to be addressed, motion was made by Mr. Hester to adjourn the meeting at 5:30 p.m.; seconded by Mrs. Jones. Roll call vote: Mr. Hinote, aye; Mrs. Jones, aye; Mr. White, aye; Mrs. Lunsford, aye; Mr. Hester, aye; Mr. Jordan, aye; Mr. Lewis, aye; Mr. Kilmartin, aye. Motion carried.

Guy Thompson, Mayor

ATTEST:

Dewitt Nobles, City Clerk

/jbs