

The City Council of the City of Milton met in reconvened session, October 11, 2011 at 5:01 p.m. (CST) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

PRESENT:

- Guy Thompson, Mayor
- Buddy Jordan
- R. L. Lewis
- Lloyd Hinote
- Patsy Lunsford
- Clayton White
- Grady Hester
- Marilyn Jones
- Paul Kilmartin

- Roy Andrews, City Attorney
- Brian Watkins, City Manager
- Dewitt Nobles, City Clerk
- Janet Scott, Deputy Clerk
- Pam Haddan, Executive Assistant
- Christie Haarmann, Administrative Assistant

OTHERS IN ATTENDANCE:

Jerald Ward, Randy Jorgenson, Bill Gamblin, Greg Brand, Sharon Holley, Wesley Meiss, Irvin Stallworth, Mike Thorpe, Jaysen D. Miller, Tina Marrero, Becky Jordan, Claude Duvall, Charlie Donald, Mack Thetford, Kevin Dinwiddle, Ealine Dinwiddle, Connie Clark, Lance Smith, Erin Mathews, Ashley Noto, Dean Matthews, Jeanne Lynch, Bill Wallace, Cameron Nail, Mark Jarina, Sammy Carroll, Debra Crowe, Kim Macarthy, Danny Keiek, PTL Jemmel Kidd, PTL Clinton Jacobsma, PTL Cory Clifft, PTL James Roby, Gary Pruitt, Deb Pruitt, Glen Hill, Nathan F. Woolsey, Buddy Page, Kathy Summer, Thomas Marrero, Faith Stagner, Romi White. Michael Mendiola & parents, Kyle Sellers & aunt, Jessica Gainus & Dad, Suzanne King & family, Nicholas Shores and parents.

Mayor Thompson called the meeting to order at 5:01 p.m.

Roll call was performed.

INVOCATION: Reverend Irvin Stallworth, First Baptist Church of Warrington, led the invocation and all joined in the Pledge of Allegiance.

APPROVAL OF AGENDA FOR ADDITIONAL ITEMS

** Motion was made by Mr. Jordan to approve the additional agenda items; seconded by Mr. Hester. Roll call vote: Mr. White, aye; Mr. Jordan, aye; Mr. Hinote, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Kilmartin, aye. Motion carried.

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

Recognition of Milton High School SKILL Program Students

Mayor Thompson presented Medals of Honor and Certificates of Appreciation to students of the Milton High School SKILL program. Michael Mendiola, Kyle Sellers, Jessica Gainus, Suzanne King, and Nicholas Shores were recognized for alerting school officials when their teacher aide began experiencing serious medical problems. Their prompt attention saved her life.

The audience gave the students a standing ovation.

Introduction of new City of Milton Police Officers

Police Chief Greg Brand introduced new police officers: PTL Jermel Kidd (hired today), PTL Clinton Jacobsma (hired August 2011), PTL Cory Clift (hired May 2011), and PTL James Roby (hired January 2011).

PUBLIC HEARINGS/MEETINGS:

Public Hearing on Rutledge Property Rezoning Request

Randy Jorgenson reported that this property is undeveloped, vacant that is 30% wetlands. Dollar General intends to build a store on Dogwood Drive that abuts this property. The store will require additional acreage to develop in accordance to the city's corridor overlay standards. The property requires rezoning. The Milton Planning Board approved this application for rezoning. Sixty letters were sent for each of two hearings. The property was posted and legal advertisements printed.

Mayor Thompson opened the Public Hearing and asked for any questions or comments from the public. [No response] The Public Hearing was closed.

Mr. Andrews was recognized for the reading of ordinances regarding this rezoning.

ORDINANCE 1360-11, First Reading

AN ORDINANCE AMENDING THE ZONING MAP SERIES INCLUDED BY REFERENCE IN ARTICLE ONE OF THE LAND DEVELOPMENT CODE OF THE CITY OF MILTON, SPECIFICALLY THE ZONING MAP, AND SPECIFICALLY PARCEL 33-2N-28-0000-02211-0000, IN SECTION 33, TOWNSHIP 2 NORTH, RANGE 28 WEST, SANTA ROSA COUNTY, FLORIDA, FROM AN R-1A (SINGLE FAMILY RESIDENTIAL DISTRICT) TO A C-1 (NEIGHBORHOOD RETAIL COMMERCIAL DISTRICT); PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

** Motion was made by Mr. Hester to approve Ordinance No. 1360-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

ORDINANCE 1361-11, First Reading

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF MILTON, SPECIFICALLY THE FUTURE LAND USE MAP, SPECIFICALLY PARCEL 33-2N-28-0000-02211-0000, IN SECTION 33, TOWNSHIP 2 NORTH, RANGE 28 WEST, SANTA ROSA COUNTY, FLORIDA, THE LEGAL DESCRIPTIONS OF WHICH ARE CONTAINED IN SECTION 2 OF THIS ORDINANCE, FROM A SFR (SINGLE FAMILY RESIDENTIAL DESIGNATION) TO A COM (COMMERCIAL DESIGNATION); PROVIDING FOR SEVERABILITY;

REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

** Motion was made by Mr. Hester to approve Ordinance No. 1361-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

PERSONS TO APPEAR:

Romi White, Main Street Milton - addressed the Council requesting the removal of an item from the General Consent Agenda related to funding for Main Street Milton functions including Scratch Ankle and First Friday events to enable a discussion.

Mr. Jorgenson explained that the Downtown Redevelopment Advisory Board reviewed downtown events and determined that Scratch Ankle and First Friday events were not as successful as desired; that they could actually have a negative impact on the area. DRAB proposed that city support should not be provided and that city property not be used for these events.

Mayor Thompson stated the council's responsibility is to protect the taxpayers and the council must determine if costs to the taxpayer are worth the funds expended. He also expressed concern with the traffic from East Highway 90 bottle necking downtown Milton when streets are closed and events are planned.

- The floor was opened for public comments, limited to three–four minutes per person.

Connie Clark, Scratch Ankle Chairperson, addressed the council stating it was difficult to get non-profit agencies to participate. She requested help obtaining participation in the event. Last year the beauty pageant was a great success.

Mayor Thompson offered to meet with Ms. Clark to discuss ideas to see the festival more similar to the original event.

Kim Macarthy, of Main Street Milton, expressed her support of the downtown events.

Charlie H. Donald, a participant in the First Friday Car Show event expressed his support of that event.

Jerry Couey, Arnie's Way, expressed his support of Scratch Ankle but suggested some things could be done differently.

Jaysen Miller requested that the city provide a summary of expenses provided for these events.

Mr. Watkins stated he can get an amount for their review. There are many in-kind services provided by the City.

Ryan Arvay, 5353 S.A. Jones Rd., stated he felt this action was not fair because it appears to be an act of punishment. He suggested the city hold a public workshop.

- Public comment time was closed.

Mayor Thompson asked Council Members if there was a motion to remove the item from the General Consent Agenda.

[No Response]

ORDINANCES, RESOLUTIONS & PROCLAMATIONS:

Mr. Andrews was recognized for the reading of Ordinances, Resolutions and Proclamations.

ORDINANCE NO. 1358-11, Second Reading

AN ORDINANCE AMENDING SECTION 38-5(C) OF THE CODE OF ORDINANCES OF THE CITY OF MILTON, MEDICAL INSURANCE FOR RETIRED EMPLOYEES, TO PROVIDE THAT EMPLOYEES HIRED AFTER NOVEMBER 8, 2011 WILL NOT BE ELIGIBLE FOR

THE PAYMENT OF THE MONTHLY SUM SET FORTH IN SECTION 38-5(C), REPEALING ALL PORTIONS OF ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

** Motion was made by Mr. Hester to approve Ordinance No. 1358-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

ORDINANCE NO. 1359-11, Second Reading

AN ORDINANCE AMENDING SECTION 34-31, DESIGNATED, TO CHANGE THE NAME OF NELLIE PARKER (MARY STREET) PARK TO LUCILLE JOHNSON PARK, REPEALING ALL PORTIONS OF ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

** Motion was made by Mr. Jordan to approve Ordinance No. 1359-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

ORDINANCE NO. 1362-11, First Reading

AN ORDINANCE AMENDING SECTION 34-33(d), PROHIBITED ACTIVITIES; PETS TO REMOVE THE EXCEPTION REGARDING DOGS AT THE NORTHERN SECTION OF RUSSELL HARBER LANDING PARK, REPEALING ALL PORTIONS OF ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE

** Motion was made by Mr. Jordan to approve Ordinance No. 1362-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

RESOLUTION NO. #1191

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, AMENDING THE FISCAL YEAR 2012 BUDGET, CHANGING THE ESTIMATED TOTAL REVENUES AND EXPENDITURES; OF THE CAPITAL PROJECTS FUND FOR RUSSELL HARBER LIGHTING EFFORTS AND PROVIDING FOR AN EFFECTIVE DATE.

** Motion was made by Mr. Jordan to approve Resolution No. 1191-11, as read; seconded by Mr. Hester. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

RESOLUTION NO. #1192-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, AMENDING THE FISCAL YEAR 2012 BUDGET, CHANGING THE ESTIMATED TOTAL REVENUES AND EXPENDITURES; OF THE WATER/SEWER FUND SALES OF SURPLUS & SCRAP AND PROVIDING FOR AN EFFECTIVE DATE.

** Motion was made by Mrs. Jones to approve Resolution No. 1192-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

RESOLUTION NO. #1193-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, AMENDING THE FISCAL YEAR 2012 BUDGET, CHANGING THE ESTIMATED TOTAL REVENUES AND EXPENDITURES; OF THE GENERAL AND CAPITAL PROJECT FUNDS, INCREASING RESERVES AND PROVIDING FOR AN EFFECTIVE DATE.

** Motion was made by Mrs. Jones to approve Resolution No. 1193-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

RESOLUTION NO. #1194-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, AMENDING THE FISCAL YEAR 2012 BUDGET, CHANGING THE ESTIMATED TOTAL REVENUES AND EXPENDITURES; OF THE WATER/SEWER FUND, BY INCREASING SEWER IMPACT FEES AND PROVIDING FOR AN EFFECTIVE DATE.

** Motion was made by Mrs. Jones to approve Resolution No. 1194-11, as read; seconded by Mr. Hester. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

GENERAL CONSENT AGENDA

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

- 1) Report from Committee meeting held on Thursday, October 27, 2011 at 8:00 a.m.
 - a) Canal Street CDBG (*Committee recommends approval for City Manager to sign contract with Gulf Power for electrical utility improvements*)(Action: Approval of Committee recommendation)
 - b) Joiner Fill Dirt C & D Landfill (*Committee recommends approval for City Manager to sign the FDEP right of entry request*)(Action: Approval of Committee recommendation)
 - c) General Engineering Services (*Committee recommends approval to negotiate fee schedules and enter into contract with Ken Horne & Associates and Southern Site & Utility Design*)(Action: Approval of Committee recommendation)
 - d) Next meeting scheduled for Monday, November 28, 2011 at 9:30 a.m.

ADMINISTRATION COMMITTEE: CHAIRWOMAN – COUNCILWOMAN MARILYN JONES

- 1) Report from Committee meeting held Thursday, October 20, 2011 at 8:00 a.m.

- a) **Budget Adjustment Policy Revision** (*Committee recommends approval of policy as presented*)(Action: Approval of policy)
- b) **Utilities Department On-Call Policy** (*Committee recommends approval of policy as presented*)(Action: Approval of policy)
- c) **Easement Maintenance Policy** (*Committee recommends approval of policy as presented*)(Action: Approval of policy)
- d) **Applications for Events/Parades/Festivals/Special Activities and Sponsorships of Events Policy Revision** (*Committee recommends approval of policy as presented*)(Action: Approval of policy)
- e) **International Public Management Association for Human Resources Membership** (*Committee recommends approval of membership for Chiquita Abney, Human Resources Coordinator*)(Action: Approval of membership)
- f) **Next meeting scheduled for Thursday, November 17, 2011 at 10:00 a.m.**

ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN – COUNCILWOMAN PAT LUNSFORD

- 1) **Report from Committee meeting held on Thursday, October 20, 2011 at 10:00 a.m.**
 - a) **Dogs or Other Pets in City Parks** (*Committee recommends approval to amend the Code of Ordinances to state no dogs or pets are allowed in any City Park*)(Action: Approval of Committee recommendation)
 - b) **Next meeting scheduled for Thursday, November 17, 2011 at 8:00 a.m.**

PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) **Report from Committee meeting held on Thursday, October 27, 2011 at 9:00 a.m.**
 - a) **Parking Fines** (*Committee recommends approval to increase the parking citation fines from \$10 to \$30 and handicap parking fines from \$100 to \$200*)(Action: Approval of Committee recommendation)
 - b) **Request for Out-of-Town Travel for Police Chief Greg Brand to attend the Florida Police Chiefs Association Mid-Winter Training Conference in Saint Augustine on January 29 – 31, 2012 at a cost of \$737** (*Committee recommends approval of Out-of-Town Travel request*)(Action: Approval of Out-of-Town request)
 - c) **New Police Cars** (*Committee recommends Council review Black and White Designs and select a design*)(Action: Approval of Design #2 with blue stripes instead of gold)
 - d) **Next meeting to be scheduled as needed.**

STORMWATER MANAGEMENT COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) **Committee to meet on Tuesday, November 22, 2011 at 9:00 a.m**

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN
BUDDY JORDAN**

- 1) Report from Committee meeting held on Monday, October 24, 2011 at 8:30 a.m.
 - a) Russell Harber Landing North Lighting (*Committee recommends approval to purchase and install as many lights as remaining funds allow*)(Action: *Approval to purchase 5 lights and hold until funds available to install*)
 - b) Assistant Program/Activities Coordinator (*Committee recommends approval to hire a part-time employee for approximately 25 hours a week to be paid from events/activities the individual coordinates*)(Action: *Approval of Committee recommendation*)
 - c) Carpenter's Park Play Ground Equipment (*Committee recommends approval, upon staff recommendation, to proceed with award to Jetcoat Construction Option 2 for a cost of \$58,987.56 requiring approval of an additional \$4,358.56 from Reserves*)(Action: *Approval of award to Jetcoat Construction Option 2 and approval of additional \$4,358.56 from Reserves*)
 - d) Next meeting scheduled for Monday, November 28, 2011 at 8:30 a.m.

**GROWTH, DEVELOPMENT & ANNEXATION COMMITTEE: CHAIRMAN
– COUNCILMAN PAUL KILMARTIN**

- 1) Report from Committee meeting held on Thursday, October 27, 2011 at 3:00 p.m.
 - a) License Activity Report for August 2011 (*Information only*)
 - b) Dilapidated Structures:
 - (*Committee recommends Council review the two (2) random inspection reports and request approval to perform inspections on all the other units located at what is known as the Pollard Trailer Park on Sanders Street*)(Action: *Approval of Committee recommendation*)
 - (*Committee recommends approval to move forward with the demolition process for 5923 & 5925 Byrom Street, a duplex*)(Action: *Approval of Committee recommendation*)
 - c) Board Appointments (*Committee recommends approval to appoint Lucille McBride to the Milton Planning Board, Ward 2 position*)(Action: *Approval of appointment of Lucille McBride to the Milton Planning Board, Ward 2 position*)
 - d) Next meeting scheduled for Thursday, November 17, 2011 at 3:00 p.m.

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

- 1) Report from Committee meeting held on Thursday, October 20, 2011 at 9:00 a.m. and on Thursday, October 27, 2011 at 10:00 a.m.
 - a) Financial and Budget Status Reports for September, 2011 (*Information only*)
 - b) Bad Debt Write-off for October, 2011 - \$5,541.19 for June 2011 – FYTD \$5,541.19, less write-off collections and expense of \$0 plus credits from non-refundable gas fee offsets of \$810.38 = Actual cash cost of \$4,730.81) (*Committee recommends approval of the write-off amount*) (Action: *Approval of write-off amount*)

- c) **Firehouse Well Project** (*Committee recommends approval of the overage of \$2,030 for the Firehouse Well Project*)(Action: Approval of the overage of \$2,030)
 - d) **General Employees' Pension Plan – Plan Administrator** (*Committee recommends approval to have Lori Vann continue as Plan Administrator for the General Employees' Pension Plan while she remains a City employee*)(Action: Approval of Committee recommendation)
 - e) **Senate Bill 1128 – Actions needed to comply with July 1, 2011 changes.**
 - a) **Salary for computing value of lump sum balances to be included in pension calculation.**
 - b) **Use of LIFO or FIFO on accrued balances.**
 - c) **Limitation on overtime to be applied on fiscal or calendar year** (*Committee recommends approval to use the salary rate as of June 30, 2011, use of First In First Out and on a fiscal year basis to calculate accrued leave balances and overtime for retirement purposes*)(Action: Approval of Committee recommendation)
 - f) **Marina Lease Agreement** (*Committee recommends approval to reject the current proposal and direct staff to continue to investigate alternatives for the marina property*)(Action: Approval of Committee recommendation)
 - g) **AT & T Cellular Lease Agreement** (*Committee recommends approval to execute the amendment and Memorandum of License Agreement based upon staff review of the proposed changes and with the understanding the lease fees will not change*)(Action: Approval of Committee recommendation)
 - h) **Next meeting scheduled for Thursday, November 17, 2011 at 9:00 a.m.**
- 2) **Budget Amendment(s):** (*Action: Approval of following budget amendments*)
- a) **Unbudgeted Funds. \$0. To adjust FY 2011 Unbudgeted Funds in accordance with State Guidelines.**

DOWNTOWN REDEVELOPMENT ADVISORY BOARD: CHAIRMAN – GUY THOMPSON

- 1) **Report from Board meeting held on Thursday, October 27, 2011 at 1:00 p.m.**
 - a) **City Sanctioned Festivals & Events/Costs** (*Committee recommends approval to discontinue the financial support of unsuccessful events in the downtown area. Such events shall include the Scratch Ankle Festival and First Fridays due to lack of participation, negative public responses and the city's costs of supporting failing activities*)(Action: Approval of Committee recommendation)
 - b) **Rezoning/Campbell Property** (*Committee recommends approval to move forward with the proposed rezoning of the industrially zoned property within the community with the exception of the City's Treatment Plant Facility*)(Action: Approval of Committee recommendation)
 - c) **Historic Marker Placement** (*Committee recommends approval for the placement of the proposed historic marker to be placed on the South of Riverwalk Park*)(Action: Approval of Committee recommendation)

CITY MANAGER'S REPORT:

OTHER BUSINESS:

- 1) Approval of Event Application from Santa Rosa County Chamber of Commerce for 2011 Christmas Parade to be held on Saturday, December 3, 2011 at 6:00 p.m. (**Action: Approval of Event Application**)

** Motion was made by Mrs. Jones to approve the General Consent Agenda; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

MILTON PLANNING BOARD

- 1) **Report from Board meeting held on Tuesday, November 1, 2011 at 5:30 p.m.**
 - a) **Rutledge Property Rezoning Request (*Board recommends approval of the rezoning request to change the zoning from an R-1A to C-1 in order to meet the new corridor overlay requirements, contingent upon both parcels being joined*) (Hearing held earlier in Meeting)**

MAYOR REPORT: GUY THOMPSON

- 1) **Appointment of Mayor Pro Tem** -- Mayor Thompson proposed that Councilman Clayton White be appointed as Mayor Pro-tem for FY 2012 as he is the next councilmember eligible to assume that position.

** Motion was made by Mrs. Jones to appoint Mr. White as Mayor Pro-tem for FY 2012; seconded by Mr. Jordan. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, abstained; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

- 2) **Board Appointments:**
Cemetery Board – 1 vacancy (no action)

CITY MANAGER'S REPORT:

EXPENDITURES:

- 1) Authorization to purchase a Sharp MX-M363N Digital Copier/Printer/Scanner/Fax for the Finance Department from **Copy Products**. The cost is \$5,724.00 (a savings of \$1,591.20 compared to the cost of a 36 month lease) Maintenance is the same as offered on the lease plan.

** Motion was made by Mrs. Jones to authorize the purchase of the copier for the Finance Department from Copy Products for \$5,724; seconded by Mr. Lewis. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

- 2) Authorization to make payment to **CTS America** for annual SmartCop software maintenance (**Budgeted**) **Total \$16,000.00**

** Motion was made by Mr. Hester to approve the expenditure for SmartCop software maintenance at \$16,000; seconded by Mr. Jordan. Roll call vote: Mr. Lewis, aye; Mr. Jordan, aye; Mr. Hester, aye; Mrs. Jones, aye; Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye. Motion carried.

BIDS AND PROPOSALS:

- 1) **Proposals for Engineering Services for Sanders Street Project** due by 2:00 p.m. on Thursday, November 17, 2011 (*Information only*)
- 2) **Proposals for Construction of Elva Street Upgrade** (Drainage & Infrastructure Improvements) due by 2:00 p.m. on Thursday, December 1, 2011 (*Information only*)

OTHER BUSINESS:

- 1) **Board Appointments:**
Police Pension Board – 1 vacancy
Milton Planning Board – 1 vacancy
- 2) **Sewer Backup on Applegate Street (*Update - Information only*)**
Mr. Watkins reported that the total cost of repairs for Ms. Bennett’s home that was recently damaged by a sewer backup have totaled \$40,181.03. Cleaning and reconstruction of her home will be started as soon as she signs some paperwork.
- 3) **Christmas Parade will be held on Saturday, December 3, 2011 (*Information only*)**
- 4) **January Executive Committee Meeting will be held on Tuesday, January 3, 2011 at 4:00 p.m. (*Information only*)**

Mayor’s Request: Mayor Thompson requested that Mr. Watkins provide the Council with cost sheets and expenditures for the different parades and events scheduled in the city.

** As there was no further business to be addressed, motion was made by Mr. Jordan to adjourn the meeting at 6:10 p.m.; seconded by Mr. Hester. Roll call vote: Mr. Hester, aye Mr. Jordan, aye; Mrs. Jones, aye; Mr. Hester, aye; Mrs. Lunsford, aye; Mr. Kilmartin, aye; Mr. Hinote, aye; Mr. White, aye. Motion carried.

Guy Thompson, Mayor

ATTEST:

Dewitt Nobles, City Clerk

/jbs